

## LEDBURY TOWN COUNCIL

### Report of Neighbourhood Development Plan

#### Group Meeting Report

held on Tuesday, 15th November, 2016 at 6pm in the Town Council Offices

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Present: Councillors: Barnes, Crowe, Eager, Fieldhouse

Local Residents: Ms R Sharpe, Mr B Stump, Mr P Howells, Ms L Turner,  
Mr R Yeoman

Also in attendance: Mrs M Bradman  
Mrs S Tagg – Foxley Tagg Planning Ltd  
Mr A Jones – Foxley Tagg Planning Ltd

1. Apologies  
All present
2. Declarations of Interests  
Mr R Yeoman declared an interest in anything relating the youth.
3. To appoint a Chair person  
It was proposed, seconded and unanimously agreed that Cllr Fieldhouse be appointed Chairperson of the Group
4. To appoint a Vice Chairperson.  
It was proposed, seconded and unanimously agreed that Ms L Turner be appointed Vice Chairperson of the Group.
5. The report of the meeting held on 19<sup>th</sup> October were confirm as an accurate with one amendment that Mr R Yeoman had tendered his apologies.
6. Members review the following documents:
  - i) Policies and reason justifications  
Cllr Barnes to continue with the housing justifications and for the document to be sent to FTP to critically friend.  
Members agreed on a workshop meeting date of 21<sup>st</sup> November at 7pm to review the document.
  - ii) Settlement boundary map  
Members unanimously agreed on LB2 version of the boundary map.

- iii) Primary and secondary shop front map  
MB to send map to FTP to transfer to a more detailed map.  
FTP to circulate to members for approval.
  - iv) Town centre map  
Town centre boundary to be decided at the 21<sup>st</sup> November meeting.
  - v) Design code  
Rebecca Sharpe to circulate.
7. To discuss and agree how to move forward with the undertaking of a gap analysis. – defer to a future meeting.
8. To discuss ambassador visits.  
A list of ambassador visits to be provided to FTP.
9. Members discussed the detail for the next consultation and agreed on a website and hard copy questionnaire and for information boards to be displayed in the Town Council offices and possibly in the Heritage Centre or another suitable venue. A press release informing local residents of the consultation event would be agreed and sent to the Ledbury Reporter.
10. To agree budget required for Regulation 14 consultation events, if required.  
It was agreed that this item be deferred to a future meeting.
11. To discuss and agree acquiring any other necessary approvals.  
None required.
12. Correspondence
- i) To note correspondence from Barratt Homes/David Wilson Homes regarding land to the South of Leadon Way.  
MB informed members that Barratt/David Wilson Homes had been invited to the next Economic Development & Planning meeting to be held on 6<sup>th</sup> January 2017.
  - ii) Members were requested to consider questions posed by a local resident.  
It was agreed that this would be discussed and a response composed by at the workshop to be held on 21<sup>st</sup> November 2016.

Meeting closed at 9.30pm