

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF THE**  
**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**  
**HELD ON THURSDAY 6<sup>th</sup> OCTOBER 2016**  
**IN THE TOWN COUNCIL OFFICES, LEDBURY**

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**PRESENT:** Councillors A Manns (Vice-Chairman)  
A Bradford A Crowe  
M Eager M Eakin  
E Fieldhouse N Morris  
J Roberts N Roberts

**IN ATTENDANCE:** Mrs K Mitchell - Clerk to the Council  
Mrs B Stump - Clerical Officer  
4 Members of the Public  
Cllr A Harrison, Cllr E Harvey

**P.89 - 10.16 APOLOGIES**

Apologies were received from Councillors, D Baker, R Barnes, K Francis and A Warmington.

**P.90 - 10.16 INTERESTS**

Cllr E Fieldhouse declared a Disclosable Pecuniary Interest in item P.93-10.16, applications 5, 6 & 7: as she has a similar business in the town.

**P.91 - 10.16 PUBLIC PARTICIPATION**

1. The former Acting Secretary of the Town Plan Working Party spoke in reference to P.96 - 10.16, 2. He advised that the Town Plan, adopted on 25<sup>th</sup> February 2016, represents the opinions of 3,500 residents of Ledbury. The Plan's Objectives will take time and resource to action by the Town Council.
2. A local resident berated the Committee for presumed inaction on traffic management issues since January 2015. The Chairman stated that Town Council had limited powers and that the Police and Herefordshire Council and/or Balfour Beatty (BBLP) were the appropriate authorities to enforce the law and affect Highways Orders.

3. Cllr E Harvey in her capacity as Ledbury North Ward Member, updated the meeting on the status of outstanding Traffic Regulation Orders (TROs), road linings and residents parking. She advised that the Town Council would be receiving an invitation to a BBLP workshop to look at traffic, transport and public realm projects for Ledbury town centre. She also requested that the Traffic Management Working Party consider the issues within the Town Plan relating to traffic management, and that provision be included in the budget for 2017/18.

### P.92 - 10.16 MINUTES

The Minutes of the Economic Development and Planning Committee meeting held on 1st September 2016 were confirmed as an accurate record, and signed by the Chairman.

### P.93 - 10.16 PLANNING APPLICATIONS

Members commented on the following Planning Applications prior to determination by Herefordshire Council:-

1. <u>162063</u>	Proposed conversion of redundant upper floor accommodation into one three bedroom self contained dwelling at <b>4 High Street, Ledbury HR8 1DS.</b> PLANNING PERMISSION
	<b>RESOLVED: That the application be supported.</b>
2. <u>162774</u>	Works to various trees covered by Tree Preservation Order at <b>2 Upper Hall, Ledbury HR8 1JA.</b> WORKS TO TREES COVERED BY TPO
	<b>This application was not discussed as Herefordshire Council had already consented to the work.</b>
3. <u>161795</u>	Retrospective application for stoned access track at <b>Hazel Meadows, Ross Road, Ledbury.</b> PLANNING PERMISSION
	<b>RESOLVED: That the application be supported.</b>
4. <u>164289</u>	Proposed dropped kerb at <b>46 Lower Road, Ledbury HR8 2DH.</b> PLANNING PERMISSION
	<b>RESOLVED: That the application be supported.</b>
5. <u>162892</u>	Proposed 4 no. outdoor AC condensing units at ground floor level to rear of the building at <b>3 The Homend, Ledbury HR8 1BN.</b> PLANNING PERMISSION
	<b>RESOLVED: That the application be supported.</b>

6. <u>162893</u>	Proposed 2 no. shop front fascia signs with non-illuminated logos to the front and side elevations at <b>3 The Homend, Ledbury HR8 1BN.</b> ADVERTISMENT CONSENT <b>RESOLVED: That the application be supported.</b>
7. <u>162895</u>	Proposed external and internal works at <b>3 The Homend, Ledbury HR8 1BN.</b> LISTED BUILDING CONSENT <b>RESOLVED: That the application be supported.</b>
8. <u>163055</u>	Proposed flat conversion and formation of box dormer at the rear of <b>4 The Southend, Ledbury HR8 2EY.</b> PLANNING PERMISSION <b>RESOLVED:</b>
9. <u>163057</u>	Proposed flat conversion and formation of box dormer at the rear of <b>4 The Southend, Ledbury HR8 2EY.</b> LISTED BUILDING CONSENT <b>RESOLVED: That the application be supported.</b>

#### **P.94 - 10.16 PLANNING APPLICATION DECISIONS**

Members were circulated with an updated summary of determinations made by Herefordshire Council on planning applications previously considered by Ledbury Town Council.

**RESOLVED: That the summary be noted.**

#### **P.95 - 10.16 BUDGET 2016/17**

Members considered the first draft of the budget required by the Economic Development & Planning Committee for 2017/18, copies having been circulated.

Referring to traffic management, there was a broad discussion regarding budget provision for traffic calming including speed indicator devices and warning signage. It was suggested that the Town Council look at funding for a speed camera in conjunction with the Police and Enforcement Agency/Safer Roads Partnership.

**Recommendation to Full Council: That the Council look at funding for a speed camera.**

All budget lines were examined and a number of changes made.

Councillors were requested to bring any budget ideas to the next meeting for consideration.

## **P.96 - 10.16 WORKING PARTIES/TASK & FINISH GROUPS**

### **1. Charter Market**

The Committee considered the report from the charter Market Working Party meeting held on 20 September 2016.

Members considered the recommendation for revisions to the existing Charter Market rules and regulations.

**Recommendation to Full Council: That the updated Charter Market Rules and regulations be approved and adopted.**

A recommendation to set up a Task and Finish Group to assess paving an area for the market was not supported by the committee.

### **2. Town Plan**

The former Acting Secretary of the Town Plan Working Party presented the report of the Working Party meeting held on 12<sup>th</sup> September 2016, reiterating that the Council should consider implementing the Town Plan objectives, either by grant funding or Ledbury Town Council provision via its budget. Initiatives are already underway, for example the Youth Council. It was suggested that the Town Council should consider the most suitable structure to deliver the objectives.

**Recommendation to Full Council: That a Task and Finish Group be formed to take forward the objectives within the Town Plan. The Group's membership to be determined by the Full Council.**

### **3. Traffic Management**

Members agreed to set up a task and finish group meeting to consider general traffic issues in the town.

**RESOLVED: That a Task and Finish group meeting be held on Tuesday, 8th November at 7pm in the Town Council offices to review outstanding traffic management issues.**

**Members will be Cllrs Barnes, Crowe, Eakin, Fieldhouse, Manns and N Roberts.**

**P.97 - 10.16 HIGHWAYS**

Councillors considered the arrangements for the maintenance and sponsorship of town roundabouts (P.65 - 06.16 refers). In order to formalise future arrangements, the Town Council will issue licences to organisations which have expressed an interest in maintaining the planting of Ledbury’s roundabouts. Councillors expressed concern that any unsponsored roundabouts should not become a financial liability to the Town Council and should be returned to the responsibility of the County Council.

**RESOLVED: That interested parties be invited to put in a formal application for sponsorship and maintenance of any unallocated roundabouts.**

**P.98- 10.16 CORRESPONDENCE**

1. A response had been received from Herefordshire Council regarding the Town Council’s concerns about the poor quality of plan drawings and lack of information on the planning portal. Mr Kevin Bishop had advised that the backlog had been removed and the website information was up to date and that any plans of poor quality should be reported to the planning department.
  
2. The Clerk read out an email from Traffic Engineer Robin Quant regarding the Speed Indicator Device (SID) deployment programme which was back up and running following the purchase of six new SIDs.  
 Parish councils were being asked to express their interest in any SID deployment in order to be added to the rota within the county. Costs would be maintained at £150 per month hire, however, in April 2017 the fee will increase to reflect the true cost of deployment. The Clerk pointed out that SIDs were included in the Environment & Leisure committee budget, and not Economic Development and Planning.

**P.99-09.16 DATE OF NEXT MEETING AND ITEMS FOR THE AGENDA**

The next meeting of the Economic Development & Planning Committee will be held on Thursday, 10<sup>th</sup> November 2016.

The meeting closed at 9.10 pm.

CHAIRMAN..... DATE .....