

Town Plan Task and Finish Group Meeting on Monday 28th November 2016 – Further Notes

A note prepared by Christine Tustin dated 29th November has already been forwarded to aid consideration of budgetary requirements to address priorities identified in the Way Forward of the Town Plan (page 3 of the plan).

In addition the meeting identified ways forward on the following agenda items which it recommends to Council.

3a. Establishing a suitable structure to action and monitor the Town Plan.

and

3b. Ownership of objectives and coordination

Recommendation: For the time being the Council committees shall be responsible for taking forward (including ensuring involvement of outside agencies) and monitoring the objectives within the Town Plan – the ongoing needs for these should be addressed as part of the Council's operational review.

3c. Priorities and 3d. Resources

This is covered by Christine Tustin's note, including resource to support young people and short term needs re visitors and tourism.

3e. Development of an Action Plan

Recommendation: This should be considered within the operational review in order to ensure that any process and documentation is in line with general needs for the Town Council.

Note: The Action Plans from which the Town Plan was constructed are lodged with the Council. An Action Plan could form the basis of regular reports on progress to residents.

3f. Review/scrutiny on a regular basis

Recommendation: A review or scrutiny process should be considered within the operational review.

3g. Production of an up to date statement on progress (e.g. possible newsletter)

See Christine Tustin's note re budgetary provision to address this.

Further Meetings:

The Task and Finish Group has no further planned meetings.

A further meeting to review progress with members of the former Town Plan working party has been arranged for Monday 27th 2017

Griff Holliday

1st December 2016.