

LEDBURY TOWN COUNCIL

You are advised of a
Meeting of the Neighbourhood Plan Working Party
to be held on Tuesday 2nd September 2014
at 7pm in the Town Council Offices

AGENDA

1. **Apologies**
2. **To co-opt Mr Neil Doran onto the working party**
3. **Declarations of Interest**
4. **Discuss and agree management of meetings and workload (refer Nina Shields' email circulated 16.08.14 E1)**
 - i To discuss and agree the position of meeting secretary/note taker
 - ii To discuss NPWP Good Practices draft proposal of the Internal Communications Sub Group **(E2)**
 - iii To discuss conduct of NPWP business
5. **To approve the report of the meeting held on the 5th August, 2014 as a correct record and update of actions:**

Item 6: Date for the next Comms Group meeting.

NPWP 23.06.14 Item 4 Review of Comms Strategy
6. **Progress of Activities and Activities for the Next Period**
 - i Consultation Summary
 - ii Draft Evidence Summary
 - iii Structure of Visions and Objectives Stage

} Foxley Tagg
briefing note to follow
7. **Rural Community Energy Generation Group**

To receive a written report from Nina Shields re the set up of the Energy Information Shop **(E3)**
8. **Traveller's Site Consultation**

To consider and identify suitable sites available in the Ledbury area - Cllr Harvey
9. **Grant Funding Update - Cllr Harvey**
10. **Any other matters relating to the Working Party**
11. **To agree the date for the next meeting and identify items for the agenda**

Mrs M Bradman
Deputy Clerk to the Council
22nd August, 2014