

LEDBURY TOWN COUNCIL

Neighbourhood Development Plan
Management Team Meeting Minutes

Monday 8th August, 2016

at 6.30pm in the Town Council Offices

Present: Councillors R Yeoman

Local Resident: Ms L Turner

Also Present: Mrs S Tagg, Foxley Tagg Planning
Mrs M Bradman - Deputy Clerk

1. Apologies

Apologies received from Councillor A Crowe.

2. Declarations of Interests

No interests declared at this point in the meeting.

3. Minutes of the meeting held on 4th April, 2016 were confirmed as an accurate record.

4. Communications and Consultation Group

Ms Turner gave a verbal update on the recently held Policies and Call for Sites consultation events held at Martin's Way, Prince Rupert Green, Recreation Ground, two main consultation events held at the Community Hall and the Business Consultation. The consultation questionnaires which had been returned would now be analysed. Work will now start on how to run the public consultation of the draft plan.

5. Policies Group

Councillor Yeoman gave a verbal report informing members that work on the policies is ongoing; analysis of the questionnaires and policies justifications has started and feedback had also been received from Bovis.

Action: The revised policies and any questions/issues which arise from the questionnaire analysis to be sent to FTP. FTP will produce a consultation summary.

6. Going Forward the Draft Plan

What is required from the group:

- The history of Ledbury and the plan process
- Short summary of the evidence and consultation outcomes
- SEA/SA will be produced by FTP with some information coming forward from Herefordshire Council.

Draft Plan Health Check

Members discussed the necessity of using the Health Check service which will cost in the region of £1000. Following a lengthy discussion and due to the complexity of the plan and the issues surrounding the history of the Neighbourhood Plan working party for more information follow this link <http://www.rics.org/uk/join/member-accreditations-list/dispute-resolution-service/neighbourhood-planning-independent-examiner-referral-service-npiers/>. It was agreed that the service should be used and funding sought through the localities grant which would require adjusting the agreed expenditure with Localities.

Recommendation to Full Council: That the draft plan be submitted to an independent inspector for a pre submission check for soundness at a cost of £375/day with an estimated 3 day requirement.

Closed 7.15pm