

**LEDBURY TOWN COUNCIL**  
**Minutes of a Meeting of**  
**Ledbury Town Council**  
**held on**  
**Thursday 6<sup>th</sup> February 2014**

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**Present:** Councillors: The Town Mayor, Councillor T Widdows, Chairman  
R Barnes P Bettington  
A Bradford A Conway  
A Crowe D Durham  
M Eager E Harvey  
C Jupp C Ridler  
C Stallard Daniels P Winter  
R Yeoman

**In Attendance:** Mrs K Mitchell – Clerk to the Council  
Mrs R Blandford – Clerical Officer  
2 Members of the public

**C.121–02.14 APOLOGIES**

Apologies were received and accepted for Councillors K Francis  
J Roberts and M Roberts.

**C.122–02.14 DECLARATIONS OF INTEREST**

There were no interests declared at this point in the meeting.

**C.123–02.14 DISPENSATIONS**

No applications for dispensations had been received.

**C.124–02.14 PUBLIC PARTICIPATION**

There were no members of the public who wished to speak.

**C.125–02.14 MINUTES**

1. The Minutes of the meeting held on 12<sup>th</sup> December 2013, copies having been circulated, were confirmed as an accurate record and signed by the Chairman.
2. The Minutes of the meeting held on 30<sup>th</sup> January 2014, copies having been circulated, were confirmed as an accurate record and signed by the Chairman.

**C.126–02.14 CHAIRMAN'S REPORT**

The Town Mayor, Councillor Terry Widdows gave a verbal report on his mayoral activities since the last meeting. He had particularly enjoyed the Christmas Concert by the Community Choir; the Ledbury

Amateur Dramatics Pantomime at Ledbury Theatre and the Big Breakfast event. He had also been pleased to open a new shop in the Homend called 'Vintage Tramp'.

The Mayor advised that following the engagements of consultants, the Neighbourhood Plan would be re-launched. He hoped that this would encourage Councillors and members of the public to put themselves forward serve on the Working Party and its subgroups.

He then reminded members that the HMS Ledbury Freedom Parade would take place on Sunday 23<sup>rd</sup> February and that a Working Party meeting would be held on Tuesday 11<sup>th</sup> February to consider final arrangements for the visit.

#### **C.127–02.14 LEDBURY TOWN PLAN**

1. Mr Griff Holliday, Acting Secretary of the Ledbury Town Plan Steering Group, presented his report on the group's activities since the last meeting, copies having been previously circulated.

**RESOLVED: That the Report be noted.**

2. Members received the Minutes of the Town Plan Steering Group meeting held on 28<sup>th</sup> January, 2014 copies having been previously circulated.

**RESOLVED: That the Minutes be received and noted.**

**VOTING: Unanimous**

#### **C.128–02.14 HEREFORDSHIRE COUNCILLORS' REPORTS**

Councillor P Bettington gave a verbal report on matters at county level.

Councillor E Harvey presented her written report, copies having been circulated. She drew members' attention to the topics covered in her report, included a response to a written question from Cllr K Francis in respect of future planting and maintenance of the town's flower beds.

She advised that a £20m capital investment in roads was on the agenda for approval at Herefordshire Council's Full Council meeting on 7<sup>th</sup> February 2014.

A copy of Councillor Harvey's report can be found on the Town Council website.

*Councillor Harvey left the meeting at this point.*

#### **C.129–02.14 COMMITTEE REPORTS – ENVIRONMENT & LEISURE**

Councillor M Eager, Chairman of the Environment and Leisure Committee presented the minutes of the meeting held on 9<sup>th</sup> January 2014, copies having been circulated.

**RESOLVED:** That the Minutes E.81-01.14 to E.92-01.14, be received and noted and that any recommendations contained therein be approved and adopted.

**VOTING:** Unanimous.

### **C.130–02.14 COMMITTEE REPORTS – FINANCE & GENERAL PURPOSES**

1. Councillor C Jupp, Chairman of the Finance & General Purposes Committee, presented the minutes of the meeting held on the 16<sup>th</sup> January 2014, copies having been previously circulated.

Referring to F.74-01.14, The Clerk gave an update on the statutory requirements for sending out agendas. It was agreed that the current system for sending out agendas should continue but that individual Councillors should advise the Clerk of their preference for receiving agendas and associated paperwork.

**RESOLVED:** That the Minutes F.68-01.14 to F.77-01.14 be received and noted and that any recommendations contained therein be approved and adopted.

**VOTING:** Unanimous.

### **C.131–02.14 COMMITTEE MATTERS**

#### **ECONOMIC DEVELOPMENT & PLANNING COMMITTEE**

1. Councillor C Ridler, Chairman of the Economic Development & Planning Committee, presented the minutes of the meeting held on the 19<sup>th</sup> December 2013, copies having been previously circulated.

**RESOLVED:** That the Minutes P.58-12.13 to P.67-12.13 be received and noted and that any recommendations contained therein be approved and adopted.

**VOTING:** Unanimous

2. Councillor C Ridler, Chairman of the Economic Development & Planning Committee, presented the minutes of the meeting held on the 23<sup>rd</sup> January 2014, copies having been previously circulated.

**RESOLVED: That the Minutes P.68-01.14 to P.75-01.14 be received and noted and that any recommendations contained therein be approved and adopted.**

**VOTING: For 12  
Abstentions 1**

3. Members considered the following planning applications:-

1. P133527/FH Two storey extension at Strathmore, Belle Orchard for Mr S Kerridge  
(FULL HOUSEHOLDER)

**RESOLVED: That the application be supported.**

**VOTING: For 11  
Abstentions 2**

2. P133530/FH Proposed workshop and store at 2 Chestnut Villas for Mr S Farley  
(FULL HOUSEHOLDER)

A site visit was proposed. The Clerk advised that in order for a site meeting to take place an extension to the closing date for comments would need to be sought.

3. P140037/FH Proposed single and two storey extension at 2 Skippe Close for Mr & Mrs M Potter  
(FULLHOUSEHOLDER)

**RESOLVED: That the application be supported.**

**VOTING: For 11  
Abstentions 2**

4. P140115/FH Two storey extension to rear at Lower Bridge House, Bridge Street for Mr A Mcateer  
(FULL HOUSEHOLDER)

**RESOLVED: That the application be supported.**

**VOTING: For 11  
Abstentions 2**

**C.132-02.14 LEDBURY PLACES PROJECT**

1. Members considered a request from the Ledbury Places project to carry out dendrochronological testing and dating of the timbers in the Ledbury Town Council offices.

**RESOLVED: That permission be granted.**

**VOTING: Unanimous**

2. Members received a briefing note from Councillors Barnes summarising the recent key activities of the project team. (Refer F.75 – 01.14) The Clerk was requested to reiterate the council's request for further financial information relating to the project in time for the extraordinary Council meeting on the 10<sup>th</sup> February, 2014.

The Town Mayor advised that Herefordshire Council had made an approach, requesting that the Town Council consider taking up occupation at the Master's House, but that unfortunately it had not been received in time to add to the agenda.

**RESOLVED: That this be noted.**

### **C.133–12.13 OUTSIDE BODIES**

1. Market Towns Forum

Members were circulated with copies of the Minutes from the Market Towns Forum meeting held on 29<sup>th</sup> January, 2014

**RESOLVED: That the Minutes be received and noted.**

2. Ledbury Carnival

Councillor Jupp reported that plans for the 2014 Carnival were going ahead but that the longstanding Chairman was standing down and unless new Committee members could be recruited the future of the Carnival could be in jeopardy. He appealed for anyone interested in helping out to contact the committee as soon as possible.

### **C.134–02.14 GENERAL CORRESPONDENCE**

1. Members considered a written request from The Guild of Herefordshire Craftsmen to hire the Market House for exhibitions on the following dates:-

- April 17-27
- July 4-13
- September 5-14
- December 5-21

This would necessitate moving the Town Council's meetings to alternative venues.

**RESOLVED: That permission be granted and that meetings be moved to either the Town Council offices or the Burgage Hall.**

**VOTING:**

<b>For</b>	<b>12</b>
<b>Abstentions</b>	<b>1</b>

2. The Clerk gave details of general correspondence received in the office.

**C.135-02.14 QUESTIONS TO THE TOWN MAYOR, PURSUANT TO STANDING ORDER NO. 8**

Councillor Bettington asked if the Town Mayor would consider writing to Balfour Beatty to thank them for clearing the drain on the Worcester Road thereby alleviating the dangerous flood on the corner of The Lodge. He replied that he would do so.

Councillor Eager asked the Town Mayor if he could explain how it is that some other Councils appear to hold private meetings when the Ledbury Town Council cannot. The Town Mayor agreed to investigate the anomaly.

**C.136-02.14 DATE OF NEXT MEETING**

The next Full Council meeting will be held on Thursday, 6<sup>th</sup> March 2014.

An extraordinary Full Council meeting to consider the Ledbury Places project preferred options will be held on 10<sup>th</sup> February, 2014.

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**  
**Pursuant to Section 1(2) of the above Act it was PROPOSED, SECONDED and RESOLVED that due to the confidential nature of the business to be transacted the public and press should not be present during discussion of the following agenda item on the grounds that it could involve the likely disclosure of private and confidential staff information.**

**C.137-02.14 COMMITTEE MATTERS - STANDING COMMITTEE**

Members considered the Minutes of the Standing Committee meeting held on 3<sup>rd</sup> February, 2014. Refer EX03/14

Referring to S.04-02.14 Members acknowledged the Deputy Clerk's resignation and wished her well for the future.

**RESOLVED: That the Minutes S.01-02.14 to S.04-02.14 be received and noted and that any recommendations contained therein be approved and adopted.**

**VOTING: Unanimous**

There being no further business the meeting closed at 8.40p.m.

Chairman..... Date.....