

LEDBURY TOWN COUNCIL

Report of a Neighbourhood Development Plan (NDP) Working Group Meeting held on Tuesday, 27th June 2017 at 7.00pm

Present: Councillors: A Crowe, M Eager, E Fieldhouse and J Simpson
Local Residents: Ms L Turner (part), Mr P Howells, Ms R Sharpe
and Mr W Stump
In attendance: Mrs K Mitchell, Clerk to the Council
Mrs B Stump, Clerical Officer

1. Apologies

Apologies were received from Cllrs R Barnes, M Eakin; and from local resident Mr R Yeoman.

2. Declarations of Interest

None declared.

3. Minutes

Members considered the reports of the meetings held on 15th and 20th June 2017, which were accepted as a true record.

4. To review the Draft Plan

Members went through the Plan page by page and suggested corrections which would be compiled. Barbara Stump will proof read the Plan; the Clerk the SEA Report and Phillip Howells the Design Code document. All amendments will be forwarded to the consultant.

5. To review Photographs

Photographs were considered whilst Members reviewed the pages of the Draft Plan. It was decided to change some photographs and delete others.

6. To approve the Consultation leaflet and press release

Members reviewed the latest draft of the Reg 14 Consultation A5 flyer and the questionnaire on the reverse. Rebecca Sharpe would make the changes required.

Cllr Fieldhouse had received a quote for distributing the Flyer with the *Focus* publication, which has a circulation of 6,000 at £50 per/1000 copies. Cllr Fieldhouse had also received a quote of £440 for a ¼ page advert for inclusion in the *Ledbury Reporter*.

Recommendation: That Full Council agrees to release funds to carry out the NDP Regulation 14 Consultation.

7. Correspondence

Following receipt of a notification of a site available from representatives of Countrywide, Members discussed the outcome of a meeting that Cllrs Crowe, Fieldhouse and the Clerk had attended with Herefordshire Planners, Roland Close and Sam Banks. It was agreed that the Settlement Boundary is unchanged, and that the vendor, or its representative, could respond at the time of the Regulation 14 Consultation. The company's representatives would be informed.

8. To consider any other matters relating to the Working Group

Rebecca Sharpe agreed to compile the online Regulation 14 Consultation returns.

Members were asked for the email contacts for those they had engaged with during ambassadors' visits and evidence gathering for the NDP. These contacts would receive notification of the Regulation 14 Consultation, with questionnaire: many of them had requested this at the time of their meetings. Cllrs Fieldhouse and Simpson agreed to issue the flyers and questionnaires in packs to multiple residents at the various retirement, nursing and residential care homes in Ledbury. The returns packs would also be collected.

9. Date of Next Meeting and items for the Agenda

No date was fixed.

The meeting closed at 9.58pm.