

**MINUTES OF A MEETING  
OF THE  
ENVIRONMENT AND LEISURE COMMITTEE  
HELD ON 15<sup>TH</sup> NOVEMBER, 2018  
IN THE TOWN COUNCIL OFFICES, LEDBURY**

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**PRESENT:** Councillors: Jane Hopkins (Chair), Keith Francis, Dee Knight, Andrew Manns, Nicholas Morris, Nina Shields, Dean Whattler

**IN ATTENDANCE:** Mab Owain (interim Clerk) and two members of the public.

**E102. 11-18 APOLOGIES:** Debbie Baker, Viktoria Lowe and Daniel Vesma.

**E103. 11-18 DECLARATION OF INTERESTS:** None

**E104. 11-18 PUBLIC PARTICIPATION:**

i) Brenda Hill of the Christmas Lights working group invited Councillors to the switching on of the Christmas lights at 3.00 pm on 24th November 2018.

ii) Tim Rae Clarke passed on an invite from Helen Moody at Enchant and Allure to Councillors to their Christmas Event on 24th November 2018.

**E105. 11-18 MINUTES**

The minutes of the Environment and Leisure Committee meeting held on 11 October 2018 were accepted.

**RESOLVED:** That these minutes be accepted.

**VOTING:** Unanimous

**E106. 11-18 DOG HILL WOOD**

The Chair asked Police for a meeting two weeks ago – no response. She will contact them again towards the end of the month. **ACTION**

**E107. 11-18 CEMETERY**

The Cemetery wall has been inspected today by the Clerk and Chair of the Committee. There are holes and loose pointing for about 100 metres on either side of the previously repaired section.

**ACTION:** Clerk to get quotes for the re-pointing and repair of the wall.

**E108. 11-18 TOWN CENTRE**

Cllr Morris had researched various sources for prices for bins to replace worn and damaged bins on High Street. Cllr. Whattler pointed out the state of the bins on the Town Trail. At least 12 new bins of uniform type (round or square).

Cllr Shields pointed out grant grants were available and we should look to working with organisations such as the Civic Society to obtain grant funding.

**ACTIONS:** 1) Clerk to get 3 quotes for round bins 2) Cllrs Whattler and Morris to draw up a plan 3) Chair to approach Civic Society

**E109. 11-18 WAR MEMORIAL**

Cllr. Hopkins had met with Conservation Officer. Last report on Memorial by an engineer found some damage on the outer structure but the major problem was drainage .

**ACTIONS:** 1) Clerk to liaise with the War Memorial Trust to obtain a specification for the work possibly in conjunction with an engineer to review the drains situation.

**E110. 11-18 DEER PARK AMENITY AREA**

Concerns had been expressed about the upkeep of this area.

**RESOLVED:** Green Space Working Party to draw up a rota for inspection.

**E111. 11-18 BASE FOR YOUTH SHELTER**

Councillors discussed at length the merits of using either a concrete or membrane base. Concerns included the hardness of concrete and the possibility of needles lodging in membrane.

**RESOLVED:** That a concrete base be purchased.

**VOTING:** 4 for 4 against. Concrete approved on casting vote of the Chair

**E112. 11-18 SPLASH POOL**

Cllr. Knight had produced a report outlining the large costs of purchasing and running a splash pool.

**RESOLVED:** Not to proceed with this suggestion.

**E113. 11-18 BANDSTAND**

The bandstand report is still being researched however the key issue is location.

**E114. 11-18 1918 WORKING PARTY**

1) The Council proposed a vote of thanks to Jenny Harrison for her work with the War Memorials booklet

2) Rachel Lambert's invoice had not been paid.

**ACTION:** The Clerk would chase this up.

**RESOLVED:** That the Committee accept the report apart from the 3 recommendations under item 2.

**VOTING:** 5 votes in favour of the resolution to 2 against.

**E115. 11-8 CHRISTMAS LIGHTS**

The report from the Christmas Lights Committee was accepted.

**E116. 11-18 OCTOBER FAIR**

The Report on this event accepted. The Clerk pointed out that LTC now has a full set of documentation – safety plan/event plans etc. to be used for other events.

It was suggested that the Council hold early talks with the Rogers family about the 2019 October Fair.

**E117. 11-18 ENVIRONMENT AND LEISURE 2019/20 BUDGET SETTING.**

The Committee discussed its budget for 2019 - 20.

**RESOLVED:** To forward the attached request to the Joint Budget meeting on 29th November 2018. (Appendix 1)

**E118. 11- 18 CORRESPONDENCE FOR INFORMATION**

i) A member of the public had reported damage to the left hand gate pillar in the Closed Churchyard.

**ACTION:** The Clerk would investigate.

ii) A report had been produced on Wall Hills Woodland – comment was invited by 7 December. Cllr. Manns said he would try and arrange a site visit.

**E119. 11-18 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA INCLUSION**

No items were suggested for future agendas by Councillors in the Meeting.

**The date of the next, scheduled meeting of the Environment & Leisure Committee is 10 January 2019.**

Meeting closed at 20.32

CHAIRMAN ..... DATE .....