

**LEDBURY TOWN COUNCIL**  
**Minutes of a Meeting of**  
**Ledbury Town Council**  
**held on Thursday 25<sup>th</sup> February 2016**  
**in The Methodist Hall, Ledbury**

---

**Present:** Councillors: The Town Mayor, Councillor A Crowe, Chairman  
R Barnes P Bettington  
M Eager M Eakin  
E Fieldhouse K Francis  
A Harrison E Harvey  
M Mackness N Morris  
J Roberts N Roberts  
A Warmington R Yeoman

In attendance: Mrs M Bradman - Deputy Clerk to the Council  
Mrs B Stump - Clerical Officer  
Five members of the public and Press.

The Deputy Mayor announced that the Value of the month, was Caring.

**C.23 - 02.16 APOLOGIES**

Apologies were received from Cllrs D Baker, A Bradford and A Manns.

**C.24 - 02.16 DECLARATIONS OF INTEREST**

None was declared at this point of the meeting.

**C.25 - 02.16 PUBLIC PARTICIPATION**

A member of the public asked if it was possible to obtain any contribution towards a mower for grass cutting in a residential open space area. Cllr Warmington agreed to look into the matter to establish whether funding is available through Herefordshire Council.

**C.26 - 02.16 MINUTES**

The Minutes of the meeting held on 28th January, 2016, copies having been circulated, were confirmed as an accurate record.

**C.27 - 02.16 CHAIRMAN'S REPORT AND CORRESPONDENCE**

The Town Mayor informed members that she, together with Councillors Barnes and Francis, had attended a meeting earlier that day in Ledbury with the Gloucestershire Market Towns Forum Association.

**C.28 - 02.16 NEIGHBOURHOOD DEVELOPMENT PLAN**

1. Members received a report of the Neighbourhood Development Plan Policy Group meeting on 1st February 2016.

**RESOLVED: That the Report be noted.**

2. Members received a report of the Neighbourhood Development Plan Group meeting held on 15th February. Members received a Communication and Consultation budget/resource breakdown.

An amendment to the recommendation contained in Item 3 of the report to increase the budget sum from £3,500 to £5,000 was moved and carried.

**RESOLVED: That the Clerk, in consultation with the Town Mayor, be given delegated authority to approve expenditure within a budget sum of £5,000 for consultation materials/resources for the forthcoming Vision & Objectives consultation.**

**VOTING:**

<b>For</b>	<b>10</b>
<b>Against</b>	<b>2</b>
<b>Abstention</b>	<b>3</b>

3. A report from the meeting of the Communications & Consultation Group held on 24th February was not yet available.

**C.29 - 02.16 TOWN PLAN**

1. Mr G Holliday, acting secretary of the Town Plan Working Party, presented a report, copies having been circulated, on the group's activities since the last meeting. The Mayor thanked Mr Holliday for his and the Working Party's efforts which made production of the Plan possible.

**RESOLVED: That the Report be noted.**

**RESOLVED: That the final design of the Town Plan be approved by the Town Plan Working Party.**

**VOTING:**

<b>For</b>	<b>14</b>
<b>Abstentions</b>	<b>1</b>

**RESOLVED: That the Town Plan (text version) be approved and adopted.**

**VOTING: Unanimous**

**C.30 - 02.16 HEREFORDSHIRE COUNCILLORS' REPORTS**

Ledbury South - Cllr Holton was unable to attend the meeting but had advised the office that she would provide a report in electronic format.

Ledbury West - Cllr Warmington gave a review of the Gladman Appeal proceedings regarding land south of Leadon Way. He advised that he would attend a Community Infrastructure Levy briefing on Friday 26 February and would report back at the next meeting of Full Council.

Ledbury North - Cllr Harvey had nothing to add to Cllr Warmington's report.

**C.31 - 02.16 COMMITTEE REPORTS – ECONOMIC DEVELOPMENT & PLANNING**

Cllr E Harvey, Chairman of the Economic Development and Planning Committee presented the minutes of the meeting held on 4th February, 2016, copies having been circulated.

**RESOLVED:** That the Minutes P.14-02.16 to P.23-02.16 be received and noted and that any recommendations contained therein be approved and adopted.

**VOTING:** Unanimous

**C.32 - 02.16 COMMITTEE REPORTS – ENVIRONMENT & LEISURE**

Councillor M Eager, Chairman of the Environment and Leisure Committee presented the minutes of the meeting held on 11<sup>th</sup> February, 2016, copies having been circulated.

Cllr Eakin requested that his apologies for absence at that meeting be recorded.

Referring to E.17-02.16, Cllr Eager expressed dismay at the prospect of more delays by bringing the matter back to the E & L Committee when the grass cutting season is imminent.

In order to expedite matters it was proposed, seconded and

**further RESOLVED:** That subject to receipt of confirmation in writing that Ledbury Town Council may jointly cut the grass on Herefordshire Council owned amenity areas:-

- 1) The Town Council move ahead with infill cuts for the 2016/17 grass cutting season within the budget sum of £15K allocated under the Devolved Services 2016/17 budget line;

**2) A time table and schedule of locations be drawn up in liaison with the Ledbury Locality Steward.**

**VOTING:** For 12  
Against 2  
Abstentions 1

**RESOLVED:** That the Minutes E.13-02.16 to E.22-02.16, as amended, be received and noted, and that any recommendations contained therein be approved and adopted.

**VOTING:** For 13  
Against 1  
Abstentions 1

**C.33 - 02.16 COMMITTEE REPORTS – FINANCE & GENERAL PURPOSES**

1. Councillor A Harrison, Chairman of the Finance & General Purposes Committee, presented the minutes of the meeting held on the 18th February 2016, copies having been previously circulated.

*Councillor E Fieldhouse left the meeting at this point.*

2. Ledbury Tourist Brochure

Referring to F.16-02.16, the Ledbury Tourist Brochure, Councillor N Morris left the room at this point in the meeting having declared an interest as the husband of the designer of the Tourist Brochure.

Cllr Warmington reported to members that since the meeting of 18th February, he had investigated the circumstances surrounding the unauthorised instruction to the printer to spend a further £100 to overcome the folding issue. He reported that Cllr Harvey had contacted the printer, and that the printer had admitted that a mistake had been made and would not be charging the extra £100.00.

**RESOLVED:** That the minutes F.17-02.16 to F.25-02.16, be received and noted and that any recommendations contained therein be approved and adopted.

**VOTING:** Unanimous

**C.34 - 02.16 LEDBURY PLACES PROJECT**

Members received a report prepared by Cllr Yeoman.

**RESOLVED: That the report be noted.**

**C.35 - 02.16 OUTSIDE BODIES**

There were no reports presented.

**C.36 - 02.16 GENERAL CORRESPONDENCE**

Cllr Barnes informed members that Ledbury Swifts were organising a Sport Relief Mile run on Sunday 20 March at 2pm and requested support from Councillors. The Town Mayor requested more details which she would pass to Ledbury Retailers Association for possible sponsorship.

Members were circulated with a list of general correspondence received in the office.

**C.37 - 02.16 QUESTIONS TO THE TOWN MAYOR**

Councillors Mackness and Warmington asked a question relating to procedures followed during the grievance process. The Mayor advised that an appropriate course of action had been followed.

**C.38 - 02.16 DATE OF NEXT MEETING**

The next scheduled meeting will be held on 7<sup>th</sup> April, 2016.

**C.39 - 02.16 EMPLOYMENT MATTER*****PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960***

*Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act, a resolution was passed to exclude the public and press during discussion of the following agenda items. The confidential nature being the consideration of employment matters.*

The Town Mayor asked the parties involved in the grievance to leave the meeting. The staff member left at this point; the two Councillors involved did not.

1. The Mayor gave an update on the grievance process.
2. Members considered requesting NALC's legal opinion.

**RESOLVED:** That NALC's legal opinion be sought on matters relating to the ongoing grievance.

**VOTING:** For: 11  
Abstentions: 3

The meeting ended at 8.53 pm.

Chairman..... Date.....