



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY  
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Dear Member,

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Environment & Leisure Committee** will be held in the **Town Council Offices on Thursday 28<sup>th</sup> May 2015 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

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## A G E N D A

**1. To elect the Chairman for 2015/16.**

**2. To elect the Vice Chairman for 2015/16.**

**3. Apologies**

To accept apologies for absence.

**4. Declarations of Interests**

To declare any interests in items on the agenda.

**5. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**6. Minutes**

To confirm the Minutes of the Environment & Leisure Committee meeting held on 26<sup>th</sup> March, 2015, as a correct record. **Copy previously circulated**

**7. To appoint Working Parties**

Existing: Cemetery  
Christmas Lights  
October Fair  
Recreation Ground  
Historic Tours  
Ledbury Commemoration

**8. To appoint Members to serve on approved Working Parties.**

The Town Mayor, Deputy Town Mayor, Chairman and Vice Chairman of this Committee will automatically sit on each Working Party.

**9. Working Parties**

9.1 Ledbury Commemoration

To note the report from the meeting held on 19th May 2015 and to consider any recommendations contained therein. **Copy to follow**

9.2 Cemetery

To note the report from the meeting held on 26th May 2015 and to consider any recommendations contained therein. **Copy to follow**

**10. Floral Decorations**

To consider arrangements for watering.

**11. Recreation Ground**

To discuss issue of littering in the car park area.

**12. Amenity Areas**

Members are invited to attend a walk around the Town Council's amenity areas in order to become familiar with the Council's areas of responsibility. Dates to be agreed.

**13. Correspondence – for information.**

To note correspondence received.

**14. Date of next meeting and Agenda Items**

The next meeting of the Environment & Leisure Committee is currently scheduled for 2<sup>nd</sup> July 2015.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Mrs K J Mitchell  
Clerk to the Council  
21<sup>st</sup> May 2015  
Tel: 01531 632306

**Members of the public and the Press are welcome to attend this meeting.**  
**Members of the public are allowed to film or record meetings to which they are permitted access.**  
**Meetings or parts of meetings from which the public and press are excluded may not be filmed or recorded.**  
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