

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 20th June, 2013** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

5.1 To approve the Minutes of the Annual Council meeting held on 9th May, 2013, as a correct record. **Copy herewith**

5.2 To approve the Minutes of the meeting held on 23rd May, 2013, as a correct record. **Copy herewith**

6. Chairman's Report and Correspondence

To receive a report from the Chairman.

7. Town Plan

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To note the Minutes of the Town Plan Steering Group meeting held on 28th May, 2013, and to consider any action required. **E.1**

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters – Environment and Leisure Committee

9.1 To note the Minutes of the meeting held on 9th May, 2013 and to consider any recommendations contained therein. **Copy previously circulated**

9.2 To note the Minutes of the meeting held on 23rd May, 2013 and to consider any recommendations contained therein. **Copy herewith**

10. Committee Matters – Finance and General Purposes Committee

10.1 To note the Minutes of the meeting held on 9th May, 2013 and to consider any recommendations contained therein. **Copy previously circulated**

10.2 To note the Minutes of the meeting held on 30th May, 2013 and to consider any recommendations contained therein. **Copy herewith**

10.3 Annual Return for the year ended 31st March, 2013
To Approve:-

i) Balance Sheet **E.2**

ii) Annual Return section 1 **E.3**

iii) Annual Return section 2 **E.4**

10.4 Newsletter – To consider the draft August edition. (refer F.14-05.13) **E.5**

10.5 Subscriptions

i) To consider the renewal of the Town Council's annual subscription to LCR(Local Council Review) the official magazine of the National Association of Local Councils in the sum of £16.00.

ii) To consider the renewal of the Town Council's membership to CPRE (Campaign to Protect Rural England) in the sum of £29.00.

10.6 Registration Service

To further discuss whether the Town Council might wish to consider taking on the approved premises licence for the remainder of the licence period, to September 2014. (refer F.13-05.13) **E.6**

11. Committee Matters – Planning and Economic Development Committee

11.1 To note the Minutes of the meeting held on 9th May, 2013 and to consider any recommendations contained therein. **Copy previously circulated**

11.2 To note the Minutes of the meeting held on 6th June, 2013 and to consider any recommendations contained therein. **Copy herewith**

11.3 To note the Report from the Neighbourhood Plan Working Party meeting held on 4th June, 2013 and to consider any recommendations contained therein. **E.7**

12. Committee Functions

To confirm Committees and review functions (refer C.9-05.13)

Copy previously circulated

(Please contact the office if you require a further copy)

13. To consider a request from a Property Developer to meet with representatives of the Town Council to discuss ideas for development of the Lawnside Road area.

14. To nominate a representative to serve on the Civic Society Multiple Asset Transfer Group (MAT). Cllr A Conway.

15. Reports from Outside Bodies

To receive reports from meetings attended by Councillors.

16. General Correspondence

List for information

17. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

18. Date of next meeting

To note that the next Full Council meeting is scheduled to take place on Thursday 1st August, 2013.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are excluded during discussion of this agenda item on the grounds of the likely disclosure of exempt information.

19. High Street

To consider quotations for the installation of an external power supply in the High Street. refer E.23 - 05.13 **EX14/13** **E.8**

Kyle

K J Mitchell
Clerk to the Council
13th June 2013
Tel: 01531 632306