

**LEDBURY TOWN COUNCIL**

**Minutes of a Meeting  
of the Environment & Leisure Committee  
held on Thursday 15<sup>th</sup> January 2015  
in The Market House**

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**Present:** Councillor: M Eager - Chairman  
Councillors: A Bradford A Conway  
A Crowe K Francis (VC)  
C Jupp C Ridler  
C Stallard-Daniels T Widdows  
P Winter

**In Attendance:** Mrs K Mitchell - Clerk to the Council  
Mrs M Bradman - Deputy Clerk  
1 member of the press

**E.68-01.15 APOLOGIES**

Apologies for absence were received and accepted from Councillors R Barnes, P Bettington, D Durham, J Roberts, R Yeoman.

**E.69-01.15 DECLARATIONS OF INTERESTS**

There were no interests declared at this point in the meeting.

**E.70-01.15 PUBLIC PARTICIPATION**

There were no members of the public who wished to speak.

**E.71-01.15 MINUTES**

The Minutes of the meeting held on 20th November, 2014 copies having been previously circulated, were confirmed as an accurate record and signed by the Chairman.

**E.72-01.15 CEMETERY**

Members discussed the possible refurbishment of the cemetery cottage for Town Council use. The Chairman asked members how they felt they would like to proceed; he informed the committee that the Groundsman, Mark Bateman, had expressed an interest in having the space made more accessible as a workshop to enable in-house servicing of grounds maintenance machinery and also as a more suitable storage area for tools and machinery etc. Members agreed that quotes for a basic refurbishment and alternative options should be presented to the Cemetery working party for further discussion.

**E.73-01.15 THE CENTENARY FIELDS PROGRAMME**

Members considered nominating the Recreation Ground for dedication as a Centenary Field in memory of those who gave their lives in World War I.

**RESOLVED: That the Town Council be recommended to nominate the Recreation Ground as a Centenary Field.**

**E.74-01.15 DOG HILL WOOD**

The maintenance contract for Dog Hill Wood is due to expire on 31<sup>st</sup> March, 2015. The deadline for receipt of completed tender documents is 12 noon on 20<sup>th</sup> January, 2015.

In accordance with Standing order No.29 c., the Committee is requested to appoint at least one member of the Council (plus the Deputy Clerk) to open and assess the tender documents after the aforementioned closing date and to make a recommendation to the Full Council meeting on the 5<sup>th</sup> February, 2015.

The Chairman explained that he had met with the interested contractors for a walk around Dog Hill Wood on 6<sup>th</sup> January, along with Councillors Francis, Ridler and the Deputy Clerk. It was proposed that the same Councillors be present during the opening of the tender documents and to make the recommendation to Full Council on 5<sup>th</sup> February.

**RESOLVED: That Councillors Eager, Francis, Ridler and Deputy Clerk be present at the opening of the tender documents and to make a recommendation to Full Council on 5<sup>th</sup> February, 2015.**

**E.75-01.15 LENGTHSMAN SCHEME**

Members were circulated with the final Cabinet Member approval for the New Lengthsman Scheme for 2015/16. The Town Council is advised that BBLP is planning 'launch workshops' towards the end of January and/or beginning of February and that Full guidance on the new scheme is under preparation and will be issued as soon as possible. Councillor Widdows informed members that he had received the dates of the work shop and would forward them to the Clerk for circulation.

**RESOLVED: That a sub group to include Councillors Barnes, Eager, Francis, Jupp and Widdows attend the 'launch workshop' and meet up (date to be agreed) to discuss the outcome and report back to Full Council on 5<sup>th</sup> February.**

**E.76-01.15 OUTSIDE BODIES**

- (i) **BROSPA**  
Councillor Winter gave an update advising that the group had consulted with local children and identified the equipment required for the play area; the estimated cost being in the region of £20-25k. The group is investigating funding options available to them. In order to apply for the grants the group has set up a bank account and have started raising funds themselves, with £167 having been raised to date. The group will be holding another meeting on 26<sup>th</sup> January and Councillor Winter will keep the Town Council updated with their progress.
- (ii) No other reports were received.

**E.77-01.15 CORRESPONDENCE**

None received.

**E.78-01.15 DATE OF NEXT MEETING AND AGENDA ITEMS**

The next meeting of the Environment & Leisure Committee will be held on 19<sup>th</sup> February, 2015.

Members were reminded to inform the Clerk of any agenda items for the next meeting.

There being no further business, the Chairman closed the meeting at 8.02pm

Chairman ..... Date .....