

**MINUTES OF A MEETING
OF THE
ENVIRONMENT AND LEISURE COMMITTEE
HELD ON 13 SEPTEMBER 2018
IN THE TOWN COUNCIL OFFICES, LEDBURY**

PRESENT: Councillors: J Hopkins, Chairman
T Bradford
M Eakin
K Francis
A Manns

IN ATTENDANCE: M ab Owain – Temporary Clerk
C Tustin – Minute taker
Four members of the public

E73-09.18 APOLOGIES

Apologies were received from Cllrs Baker, Howells, Morris and Shields

E74-09.18 DECLARATIONS OF INTERESTS

There were no interests declared at this point of the meeting.

E75-09.18 PUBLIC PARTICIPATION

Mrs Hill outlined the main points in the minutes of the Christmas Lights working party which had been sent to the Clerk. She asked for clarification that the working party would be covered by the town council's public liability insurance and the Clerk confirmed that this would be the case as long as there was council representation on the working party.

Cllr Bradford offered to join Cllr Manns on the working party group.

Mrs Hill asked for help with the cost of a road closure for Church Street as she felt not closing this would prove a safety hazard. It was proposed, that we should fund this out of the Christmas Lights Budget. Votes: unanimous.

RESOLVED: that this Committee contributes £125 for the closure of Church Street

E76-09.18 MINUTES

Cllr Manns proposed the acceptance of the minutes from the meeting on 19 July 2018 as a correct record; seconded by Cllr Eakin. Votes: three agreed, 2 abstained.

E77-09.18 CHRISTMAS LIGHTS

This item was brought forward to enable Mrs Hill to participate.

To consider options for the Market House display. Of the two options, option one was recommended by the supplier. this was proposed by Cllr Eakin and seconded by Cllr Bradford; three were in favour and two against.

RESOLVED: to go ahead with option one submitted by Gala Lights Ltd.

E78-09.18 DOG HILL WOOD

To consider correspondence from a tree service company regarding trees overhanging resident's rear boundary adjacent to Dog Hill Wood.

Cllr Bradford proposed, Cllr Eakin seconded and it was agreed unanimously that this work should be approved with the proviso that clippings are scattered under the canopy of the wood.

RESOLVED: to accept the work as it stands with the above proviso.

E79-09.18 CEMETERY

A report had been received after an initial survey by Telesure who felt that approximately 25% of the monuments needed further testing. They offered to do this survey for £2,250 so that we can decide what action needs to be taken in the long term.

Cllr Bradford proposed, seconded by Cllr Manns and agreed unanimously

RESOLVED to commission this survey.

E80-09.18 TOWN CENTRE

Council agreed to commission extra grit bins with the proviso that Balfour Beatty would fill them on a regular basis and LTC would fund this. However Balfour Beatty will no longer enter into this arrangement and after much research, there is no credible cost effective alternative. It was agreed that the clerk should ask our cabinet member and also our three county councillors to bring pressure to bear to reverse this decision.

E81-09.18 DEER PARK AMENITY AREAS

Councillors Hopkins and Francis had identified the areas the LTC maintains and Cllr Francis suggested that with so many new councillors it would be timely to arrange a tour of the amenity areas before the clocks change. The clerk was asked to arrange one or possibly two groups at a time that the contractor would be available to meet them.

E82-09.18 WORKING PARTIES

- (1) A request had been received from the Remembrance Day Planning Group that the War Memorial be cleaned before Remembrance Sunday. There was concern at the poor state of repair of the monument and how cleaning would affect the monument.

RESOLVED: the quote for £600 should be accepted because of the delicacy of the structure.

- (2) A report of the Recreation ground working party was discussed with regard to proposals for the old and new shelters. Specifically, because the existing approved option was not fit for purpose and although funds had been agreed to enable it to be fit for purpose funding would have to increase drastically.

It was proposed that as the currently favoured option and the original proposal are now comparatively priced that instead of asking for increased funding for the current design the original quote for the shelter should be represented to Full Council. This was agreed unanimously

RESOLVED: that this goes on the agenda for the next Full Council meeting, with details of the proposal being circulated to all members.

Concerning the old shelter which it had been proposed to have the roof removed and used as additional seating. The fire brigade had examined the structure for us and believed it would be dangerous to do this without substantial and costly safety testing. It was agreed that it should instead be taken down. Passed with four in favour and one against.

RESOLVED: to remove old shelter after installation of the new one.

E83-09.18 OCTOBER FAIR

The clerk circulated a paper with proposed signage arrangements. These are designed to keep people away from the Main Street and it was noted that the October fair would also have professional First Aid cover.

This would total £1,600 and it was clarified that only £800 of this was for new improved signage which would be used for future events.

It was proposed that this committee support the upgrading of signs out of general funds, and not the October fair budget. Agreed to change the budget heading for this £800.

E83-09.18 CORRESPONDENCE

No correspondence had been received.

E84-09.18 WORKING PARTY MEMBERSHIP

The membership of the seven working parties under the remit of Environment & Leisure was agreed as follows:

Cemetery – Cllrs Hopkins, Bradford, Francis, Manns, Vesma and Knight

Christmas Lights – Cllrs Hopkins, Bradford, Manns, Morris and Knight

Commemoration – Cllrs Hopkins, Francis, Manns and Knight

Events – Cllrs Hopkins, Baker, Francis, Manns, Roberts and Knight

Recreation Ground – Cllrs Hopkins, Baker, Bradford, Manns and Knight

October Fair – Cllrs Hopkins, Manns, Morris and Knight

Green Spaces – Cllrs Hopkins, Eakin, Howells, Vesma and Knight.

Cllr Bradford suggested that the list be circulated to new councillors not present asking that they respond with their choices. In response to a query from Cllr Francis about the Green Spaces group, it was confirmed that this is a revitalisation of the old group.

E85-09.18 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA INCLUSION

No items were suggested for future agendas by councillors in the meeting.

The date of the next, scheduled meeting of the Environment & Leisure Committee is 11 October 2018

<p><i>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 In order to consider confidential legal advice a resolution was passed to exclude members of the public.</i></p>

Following the closed session the meeting closed at 9.00 pm

CHAIRMAN DATE