

## LEDBURY TOWN COUNCIL

### **TO: ALL MEMBERS OF THE TOWN COUNCIL**

Dear Member

**NOTICE IS HEREBY GIVEN** that a **Meeting** of the **Environment and Leisure Committee** will be held in the **Market House** on **Thursday 24<sup>th</sup> November, 2011** at **7.30 p.m.** All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

### **A G E N D A**

#### **1. Apologies**

To consider the acceptance of apologies for absence from Councillors.

At this point the meeting will be adjourned to allow members of the public present to speak.

#### **2. Declarations of Interests**

To receive Members' declarations of interests.

Councillors are reminded of the need:-

- a) To update their register of interests.
- b) To declare any Personal Interests in items on the agenda and their nature.  
(Councillors may stay, take part and vote in the meeting)
- c) To declare any Prejudicial Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Prejudicial Interest but may make representations, give evidence or answer questions before doing so.)

#### **3. Minutes**

To approve the Minutes of the Environment & Leisure Committee meeting held on 20<sup>th</sup> October, 2011 as a correct record. **Copies previously circulated**

#### **4. Budget**

Final consideration of the budget required by the Environment and Leisure Committee for 2012/13. **(circulated via email)**

#### **5. Charter Market**

To discuss the Charter Market. Cllr A Bradford

#### **6. Deer Park**

6.1 Amenity areas at Jubilee Close and Blenheim Drive  
To receive Councillor reports and to consider any actions required.  
(refer E.48 20.10.11)

6.2 To discuss ownership of verges.

**7. Dog Hill Wood**

- 7.1 To consider re-letting of the maintenance contract for Dog Hill Wood, expiring on 31<sup>st</sup> March, 2012.
- 7.2 Hazel growing along the Knapp Lane perimeter  
To consider a verbal report from Councillor K Francis following a site visit with the contractor. (Refer E.49,2 20.10.11)

**8. Recreation Ground (Refer E.36,1 01.09.11)**

- 8.1 To consider a survey on the condition of the Lime trees (if available) **E.1**
- 8.2 The basket swing has suffered damage and has been removed. The Committee is requested to consider any action required.
- 8.3 To consider a proposal to install an information board. Cllr R Barnes
- 8.4 To receive an update on funding opportunities for outdoor exercise equipment.

**9. Town Centre**

- 9.1 To consider the refurbishment of the 'In Bloom' signs.
- 9.2 To receive information relating to the 2012 Olympic Torch Relay  
Cllr R Barnes.

**10. Working Parties**

- 10.1 To consider Reports from the Christmas Lights Working Party meetings held on:- i) 19<sup>th</sup> September, 2011 ii) 15<sup>th</sup> November, 2011
- 10.2 To consider a Report from the Diamond Jubilee Working Party meeting held on 29<sup>th</sup> September, 2011.
- 10.3 To consider the Report from the October Fair Working Party meeting held on 31<sup>st</sup> October, 2011.
- 10.4 To consider the Report from the Cemetery Working Party meeting held on 18<sup>th</sup> October, 2011.

**11. Outside Bodies**

To receive reports from Councillors who have attended meetings as a representative of Council.

- Report from the Access Group meeting held on 15<sup>th</sup> November, 2011. **E.2**
- Members are reminded that written reports should be provided for circulation.

**12. Date of next meeting and Agenda Items**

The next meeting of the Environment & Leisure Committee has been scheduled for 26<sup>th</sup> January, 2012.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas.

Mrs K J Mitchell  
Clerk to the Council  
16<sup>th</sup> November, 2011

Members of the Public and Press are welcome to attend this meeting  
[www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)