

LEDBURY TOWN COUNCIL

To: ALL MEMBERS OF THE TOWN COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Town Council Offices** on **Thursday 16th January, 2014 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 21st November, 2013, as a correct record.

Copies previously circulated

5. Financial Matters

5.1 To approve and adopt the Summary of Receipts and Payments from 15th November 2013 to 31st December 2013 **E.1**

5.2 To consider invoices for payment. (list to be circulated at the meeting).

5.3 Budget 2014/15

To further consider the budget required by the Finance & General Purposes Committee for 2014/15. **E.2**

5.4 Unspecified Grants

To further consider an application from Ledbury Boxing Club. **E.3**
(refer F.37 - 09.13, 4ii)

6. Subscriptions

To consider the renewal of the Town Council's subscription to Fields in Trust, in the sum of £25.

7. Committee Paperwork

To discuss options for cutting back on the production/distribution of paper copies of agendas and supporting paperwork including printing and postage costs.

8. Outside Bodies

To receive and note reports from Councillors who have attended meetings as a representative of Council.

9. Correspondence for information

To note any correspondence received.

9.1 Letter from Herefordshire Council regarding the Parish Tax Base and Grant Allocation. **E.4**

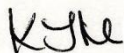
9.2 Hereford & Worcester Fire and Rescue Service (HWFR) - draft Community Risk Management Plan Consultation 2013.

- i. Mark Yates, Chief Fire Officer (HWFR) has acknowledged receipt of the Town Council's response to the above consultation. Comments will be considered by The Fire & Rescue Authority (FRA) prior to their meeting on the 19th February 2014 where final decisions are due to be made.
- ii. Bill Wiggin MP has acknowledged receipt of a copy of the Town Council's response to the above consultation and has advised that he has forwarded a copy to Brandon Lewis, Parliamentary Under Secretary of State (DCLG) and will report back once he has received a response from the minister.

10. Date of next meeting and items for future agenda inclusion

The next meeting of the Finance & General Purposes Committee will be held on 20th February 2014.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.



Mrs K J Mitchell
Clerk to the Council
10th January, 2014

<p>MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND THIS MEETING</p> <p>www.ledburytowncouncil.gov.uk</p>
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