

LEDBURY TOWN COUNCIL

**To: ALL MEMBERS OF THE TOWN COUNCIL**

Dear Member,

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Finance & General Purposes Committee** will be held in the **Market House** on **Thursday 17<sup>th</sup> October, 2013 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

**AGENDA**

**1. Apologies**

To accept apologies for absence.

**2. Interests**

To receive declarations of interests in items on the agenda.

**3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

**4. Minutes**

To approve the Minutes of the Finance and General Purposes Committee meeting held on 12<sup>th</sup> September, 2013, as a correct record.

**Copies previously circulated**

**5. Financial Matters**

5.1 To approve and adopt the Summary of Receipts and Payments from 1<sup>st</sup> September to 10<sup>th</sup> October 2013. **E.1**

5.2 To consider invoices for payment. (list to be circulated at the meeting)

5.3 To consider the external audit report for the year ended 31<sup>st</sup> March 2013. **E.2**

5.4 Budget 2014/15  
To consider the budget required by the Finance & General Purposes Committee for 2014/15. **E.3**

**6. War Memorial**

To receive an update, if available, on funding for a structural survey and to consider any action required.

**7. Take on of Herefordshire Council Services**

To discuss taking on of services from Herefordshire Council and to consider any action required.

**8. Consultations**

Hereford & Worcester Fire and Rescue Service

To consider the Community Risk Management Plan Consultation 2013.  
The closing date for the consultation is 10<sup>th</sup> January 2014.

- Excerpt relating to Ledbury Fire Station **E.4**  
(Full Consultation document will be circulated by email. Hard copies available on request)
- Questionnaire **E.5**

*Please note that this item has been placed on the agenda under the heading of 'General Purposes' but may be referred to a different committee if necessary.*

**9. Outside Bodies**

To receive and note reports from Councillors who have attended meetings as a representative of Council.

- Minutes of the Ledbury Town Remembrance Day Parade Committee meeting held on 10<sup>th</sup> September 2013. **E.6**

**10. Correspondence for information**

To note any correspondence received.

**11. Date of next meeting and items for future agenda inclusion**

The next meeting of the Finance & General Purposes Committee will be held on 14<sup>th</sup> November, 2013.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

*KJM*

Mrs K J Mitchell  
Clerk to the Council  
10<sup>th</sup> October 2013

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO  
ATTEND THIS MEETING**

[www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)