

## Finance &amp; General Purposes Meeting 24.11.2016

## Agenda Item 6.1 SUMMARY OF RECEIPTS AND PAYMENTS

Receipts between 01/10/2016 and 31/10/2016

<u>Date</u>	<u>Transaction Detail</u>	<u>Receipt Total (inc. VAT)</u>	<u>£ VAT</u>	<u>Amount Excl. VAT</u>
03/10/16	PSDF Dividend	37.32		37.32
04/10/16	Tuesday Tolls	319.92		138.00
	Painted Room donations			181.92
10/01/16	Bank Interest	12.72		12.72
11/10/16	Saturday Tolls	2,487.80	3.07	216.00
	Memorial permits			140.00
	October Fair rent			2,000.00
	Painted Room Sales			128.73
14/10/16	Saturday Tolls	84.00		84.00
19/10/16	EROB Transfer	674.56		90.00
	Tuesday Tolls			155.00
	Saturday Tolls			353.50
	Painted Room donations			76.06
26/10/16	Saturday Tolls	468.30	2.10	85.00
	EROB Transfer			90.00
	Memorial permit			40.00
	Tuesday Tolls			155.00
	Painted Room donations			96.20
26/10/16	Saturday Tolls	70.00		70.00
27/10/16	Mortuary rent	166.67		166.67
		<hr/>	<hr/>	<hr/>
		4,084.62	5.17	
		<b>Total receipts (excluding VAT)</b>		<b>£ 4,316.12</b>

**Payments between 01/10/2016 and 31/10/2016**

<b>Date</b>	<b>Payee Name</b>	<b>Cheque No.</b>	<b>Payment Total (inc. VAT)</b>	<b>VAT</b>	<b>Amount Excl. VAT</b>	<b>Transaction Details</b>
03/10/16	E.on	DIR PAY	15.00	0.71	14.29	Electricity BBI Clock
03/10/16	E.on	DIR PAY	452.00	75.33	376.67	Electricity 1 Church lane
04/10/16	EE Limited	DIR PAY	15.35	2.56	12.79	Groundsman Mobile Sept.
	BT GE Capital Equipment					
07/10/16	Finance	11035	44.72	7.45	37.27	Phone hire 01.01.16 to 6.12.16
07/10/16	Paperstation Ltd.	11037	101.64	16.94	84.70	Stationery & printer ink
07/10/16	Mavis Russell Cleaning Ltd.	11038	291.60	48.60	75.00	cleaning Chapel Sept
					168.00	cleaning TCO Sept
07/10/16	H M Revenue & Customs	11039	1,812.87		1,812.87	PAYE & NIC Sept.
07/10/16	Worcester County Council	11040	2,303.20		2,303.20	Staff Pensions Sept.
07/10/16	Ledbury Hardware Limited	11041	29.72	4.96	8.31	light bulbs
					16.45	tape measure cable ties string
07/10/16	Magenta Technology Ltd	11042	408.88	68.15	340.73	Photocopier costs
07/10/16	M D Eager	11043	13.60		13.60	travel expenses
07/10/16	R Barnes	11044	36.00		36.00	Travel expenses
07/10/16	Glasdon UK Ltd	11045	274.00	45.66	228.34	bin for Dog Hill Wood
07/10/16	David McCutcheon	11046	2,243.05		2,243.05	Amenity areas contract Sept 16
07/10/16	The Best of Taste Catering	11047	974.40	162.40	812.00	Civic service tea
07/10/16	SLCC Enterprises Ltd	11048	14.82		14.82	reference books
07/10/16	C F Roberts	11049	498.00	83.00	415.00	Market House electrical works
10/10/16	Viking Direct	11036	75.38	12.56	19.35	printer ink( Admin)
					43.47	HP inkjet printer
10/10/16	Welsh Water	DIR PAY	53.44		53.44	water rates TCO Oct
	Hrfd & Worc Army Cadet					
11/10/16	Force	11050	45.00		45.00	Mayor's exp. Patrons lunch
13/10/16	NPower	11051	65.29	10.88	54.41	electricity Xmas Lights
13/10/16	L Meredith	11052	120.00		120.00	Flag flying retainer
13/10/16	Petty Cash	11053	150.00		150.00	Cash for stamps
14/10/16	Sentinel Security Systems	11054	570.00	95.00	475.00	CCTV contract Rec. Grnd
17/10/16	BT Payment Services Limited	DIR PAY	199.53	33.25	166.28	Phones Sept
19/10/16	Petty Cash	11055	180.00		180.00	manning barriers Oct Fair
19/10/16	Ledbury Carnival Association	11056	1,000.00		1,000.00	Carnival Assoc. Grant
20/10/16	Ledbury Poetry Festival	11057	2,200.00		2,200.00	Poetry Festival Grant
20/10/16	Age UK Ledbury	11058	2,750.00		2,750.00	Age UK Grant
20/10/16	Community Action Ledbury	11059	7,000.00		7,000.00	Comm Action Ledbury Grant
20/10/16	Ledbury Primary School	11060	700.00		700.00	Primary School grant
20/10/16	Friends of the Master's House	11061	1,000.00		1,000.00	Friends Master's House Grant
20/10/16	Citizens Advice Bureau	11062	450.00		450.00	CAB HIAP grant
	Campaign to Protect Rural					
20/10/16	England	11063	36.00		36.00	CPRE subscription
20/10/16	Strictly Tables & Chairs	11064	3,189.00	531.50	2,657.50	chairs for Comm. Hall
21/10/16	Viking Direct	11065	23.23	3.87	19.36	printer ink
21/10/16	Spadwick Motors	11066	36.00	6.00	30.00	remove water tank
21/10/16	PJ Nicholls Ltd	11067	106.72	17.79	63.93	unleaded fuel Sept
					25.00	Diesel Fuel Sept
21/10/16	The Talbot inn	11068	70.10		70.10	Carnival judges hospitality
21/10/16	Sign Right	11069	84.00	14.00	70.00	Decal for Ford ranger doors
21/10/16	Aynsley Cleaning Services	11070	155.00		70.00	window cleaning TCO
					85.00	window cleaning Market Hse
21/10/16	Chubb Fire & Security Ltd	11071	1,438.08	239.68	1,198.40	Fire alarm contract
21/10/16	Herefordshire Council	11072	500.00		500.00	Approved Premises Licence fee

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
21/10/16	Paperstation Ltd.	11073	122.98	20.50	102.48	Stationery
24/10/16	D Baker	11074	300.00		300.00	Town Mayor's expenses
24/10/16	D F Legal LLP	11075	1,800.00	300.00	1,500.00	Legal advice
24/10/16	Foxley Tagg Planning Limited	11076	2,400.00	400.00	2,000.00	Policies consult. material Jul
24/10/16	Lloyds Bank	DIR PAY	47.16		47.16	Bank charges Oct
25/10/16	staff wages Oct	BACS	8,161.73		8,161.73	Staff wages Oct
25/10/16	PEAC payments	DIR PAY	-171.89	-28.65	-143.24	telephone rental refund
26/10/16	Herefordshire Council	DIR PAY	758.00		177.00	Mortuary & Cemetery Rates Oct
					127.00	Market House ND Rates Oct
					454.00	TCO ND Rates Oct
31/10/16	E.on	DIR PAY	103.18	4.91	98.27	electricity mortuary
			45,246.78	2,177.05		
<b>Total payments (excluding VAT)</b>						<b>£ 43,069.73</b>