



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Market House** on **Thursday 23rd October 2014** at 7.30pm. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Herefordshire Association of Local Councils (HALC)

To review the Town Council's annual subscription to HALC.

HALC's Chief Executive, Mrs Lynda Wilcox will attend the meeting to provide information, answer questions and discuss the council's option for direct access to NALC.

5. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 18th September 2014 as a correct record.

Copies previously circulated

6. Financial Matters

6.1 To approve and adopt the Summary of Receipts and Payments from 6th September to 16th October 2014.

E.1

- 6.2 To receive the quarterly Summary of Income and Expenditure related to Budget. **E.2**
- 6.3 To consider invoices for payment. (list to be circulated at the meeting)
- 6.4 To approve the release of monies to Specified Grant recipients.
- 6.5 Budget 2015-16
To consider the budget required by the Finance & General Purposes Committee for 2015-16. **E.3**
- 6.6 Precept 2015-16
Herefordshire Council has advised that the deadline for submission of the Town Council's precept requirement for 2015/16 is 31st December 2014.
- 7. Town Plan Data**
To consider how the Finance & General Purposes Committee might wish to engage with the current action planning phase of the Town Plan. *Cllr E Harvey*
Copy previously circulated
- 8. Town Council Offices**
To consider upgrading the Ceremony Room furnishings.
- 9. Herefordshire CCTV Service Level Agreement (SLA)**
To review and approve amendments to the SLA between Herefordshire Council and Ledbury Town Council for the purpose of providing CCTV equipment and monitoring to Ledbury town. Refer F.16 – 06.14. **E.4**
- 10. Outside Bodies**
To receive and note any reports from Councillors who have attended meetings as a representative of Council.
- 10.1 Minutes of the Ledbury Town Remembrance Day Parade Committee meeting held on 3rd October 2014. **E.5**
- 10.2 Emma Russell Education Foundation AGM 26th August 2014. *Cllr P Winter*
- 10.3 Ledbury Rural Parishes Cluster Group Meeting held on Wednesday 17th September 2014. **E.6**
- 11. Market Towns Forum**
To receive and note the report from the meeting held on 22nd October 2014. (if available)

12. Correspondence for information

12.1 HALC – Information Corner and training schedule (circulated by email).

12.2 To note any additional correspondence received.

13. Date of next meeting and items for future agenda inclusion

The next meeting of the Finance & General Purposes Committee will be held on 27th November, 2014.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

KJM

Mrs K J Mitchell
Clerk to the Council
17.10.2014

Members of the public and the Press are welcome to attend this meeting.

Members of the public are allowed to film or record meetings to which they are permitted access.

Meetings or parts of meetings from which the public and press are excluded may not be filmed or recorded.

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