

## LEDBURY TOWN COUNCIL

### Report of a Neighbourhood Development Plan (NDP) Work Group Meeting

held on Monday 20<sup>th</sup> February, 2017.

---

**Present:** Councillors: A Crowe, R Barnes, M Eager, E Fieldhouse and J Simpson  
Local Residents: Miss R Sharpe, Mr B Stump, Mr P Howells,

1. Apologies were received from Mr R Yeoman Ms L Turner.

2. Declarations of interest – none declared.

3. The Report from the meetings held on 24<sup>th</sup> January and 1<sup>st</sup> February, 2017 copies having been circulated, was confirmed as an accurate record.

The Report from the meeting held on 6<sup>th</sup> February, 2017 copies having been circulated, was confirmed as an accurate record.

The Clerk advised that due to pressure of work she had been unable to write up the report from the meeting held on 8<sup>th</sup> February, 2017 in time for the meeting.

4. Draft plan

Members considered draft wording for a Policy Overview to be inserted as a brief preface to the Objectives and Policies section of the Plan. A number of small changes were agreed prior to inserting the text into the document.

5. Review of Documents

i. Members reviewed and made a number of changes to the Communication Strategy and Communication Plan.

*Action: updated Communication Strategy and Plan to be uploaded to the NDP website. (R Sharpe)*

ii. s106 allocation

Members had been previously circulated with a list approved by Ledbury Town Council identifying projects which could be funded by s106 monies. A further schedule identifying Section 106 agreements held by Herefordshire Council for monies payable by developers on past and future developments in Ledbury was made available at the meeting.

Discussion took place regarding allocation of land for sports facilities. Whilst it was noted that no land had come forward through the call for sites process, members felt it important, given the lack of outdoor sports pitch provision, to include reference in the Plan which would support the allocation of developer s106 contributions for sporting provision should suitable land become available.

Taking into consideration Sport England accessibility criteria, Members reviewed and agreed changes to a draft map identifying areas where sports facilities could be supported should land become available.

*Action: To include the revised map in the draft plan.*

Members also discussed the possibility of using s106 funding to create new footpaths and/or reclaim extinct footpaths. Mr Howells had volunteered to do some research on footpaths in general; it was agreed to extend the remit of this piece of work to outside of the town, potentially into other parishes to provide

greater connectivity and encourage tourism. It was also agreed include a map for this purpose.

Mr P Howells reported that due to other commitments he was unlikely to be able to complete his report on footpaths in the timeframe previously aimed for. Mr Stump offered to help where possible.

*Action: P Howells to contact Footpath Officer for Ledbury to discuss footpath issues and report back. B Stump to assist. KM to provide contact details.*

*Action: Members to review comments on the draft plan submitted by Mr R Yeoman and to email any comments to the office.*

**5. Upgrade of NDP website.**

Members discussed the possibility of upgrading the website to enable easier collection of statistics.

*Action: R Sharpe to ascertain costs for website upgrade.*

**6. Correspondence.**

The Clerk advised the group that the Information Commissioner had decided that information requested by a member of the public relating to the NDP, withheld under section 43(2) Commercial sensitivity, must now be disclosed to the complainant.

**7. To consider any other matters relating to the Working Group.**

None raised.

**8. Date of next meeting and items for the agenda.**

Monday 27<sup>th</sup> February – to review whole NDP document.