

LEDBURY TOWN COUNCIL

TO: ALL MEMBERS OF THE TOWN COUNCIL

Dear Member

NOTICE IS HEREBY GIVEN that a **Meeting** of the **Environment and Leisure Committee** will be held in the **Market House** on **Thursday 5th September, 2013, at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 18th July, 2013, as a correct record. **Copy previously circulated**

5. Dog Hill Wood

- 5.1 To receive, if available, an update on replacement bins. (refer E.30-17.13)
- 5.2 To consider a quotation for works to trees as identified in the safety inspection report from B J Unwin Forestry Consultancy (refer E.13 - 05.13)
EX16/13

6. Charter Market

- 6.1 To review the Tuesday Charter Market Licence Agreement **EX17/13**
- 6.2 To review the Saturday Charter Market Regulations **E.1**

7. Closed Churchyard

To receive, if available, an update on the Closed Churchyard Boundary Wall

8. Recreation Ground

8.1 To consider the Playground Safety Inspection report.

Circulated by email Hard copies available on request

8.2 To consider a quotation for improvements to the Skate Park and Roundabout. **Copy to follow**

8.3 To consider the installation of additional CCTV Cameras to cover play areas.

Cllrs M Eager & K Francis

9. New Mills Play Area

To receive a report, if available, on the Browning Road Open Space Area (BROSPA)

10. Working Party Reports

To note the Report from the War Memorial Working Party meeting held on 27th August, 2013 and to consider any recommendations contained therein.

E.2

11. Outside Bodies

To receive reports from Councillors who have attended meetings as a representative of Council.

12. Correspondence for Information

Herefordshire Council has advised of its intention to hold a meeting at the end September/beginning of October (date to be advised) to which representatives of Hereford City, Ledbury, Ross and Leominster Town Councils will be invited to discuss the future sustainability of Herefordshire CCTV.

13. Date of next meeting and items for inclusion on a future agenda.

To note that the date of the next Environment & Leisure Committee meeting is scheduled for 10th October, 2013.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Ms D Baldwin
Deputy Clerk to the Council
29th August 2013
01531 632306