



# LEDBURY TOWN COUNCIL

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**To: All members of Ledbury Town Council**

Dear Member,

**NOTICE IS HEREBY GIVEN** that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall**, Ledbury on **Thursday 25<sup>th</sup> February, 2016** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

## **FILMING AND RECORDING OF COUNCIL MEETINGS**

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

**Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.**

## **AGENDA**

### **1. Apologies**

To receive apologies for absence.

### **2. Interests**

To receive any declarations of interest and written requests for dispensations.

### **3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

### **4. Minutes**

To approve the Minutes of the meeting held on 28<sup>th</sup> January, 2016 as a correct record.

**Copy to follow**

### **5. Chairman's Report and Correspondence**

To receive a report from the Town Mayor and Deputy Mayor.

**6. Neighbourhood Development Plan**

6.1 To receive a report from the Neighbourhood Development Plan Policy Group meeting from 1st February, 2016. **Copy herewith**

6.2 To receive a report from the Neighbourhood Development Plan Group meeting held on 15<sup>th</sup> February, 2016 and to consider any recommendations contained therein. **Copy to follow**

6.3 To receive a report from the Neighbourhood Development Plan Communications & Consultation Group meeting held on 24<sup>th</sup> February, 2016 and to consider any recommendations contained therein. **If available**

**7. Town Plan**

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To consider approval and adoption of the Town Plan (text version). **E.1**

**8. Herefordshire Councillors' Reports**

To receive reports from Ledbury Ward Members.

*Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.*

**9. Committee Matters - Economic Development & Planning Committee**

To note the Minutes of the meeting held on 4<sup>th</sup> February, 2016. **Copy herewith**

**10. Committee Matters - Environment and Leisure Committee**

To note the Minutes of the meeting held on 11<sup>th</sup> February 2016 and to consider any recommendations contained therein. **Copy herewith**

**11. Committee Matters - Finance and General Purposes Committee**

To note the Minutes of the meeting held on 18<sup>th</sup> February 2016 and to consider any recommendations contained therein. **Copy to follow**

**12. Ledbury Places Project**

To receive a report (if available) from Town Council representatives on the Ledbury Places Project.

**13. Outside Bodies**

To receive reports from meetings attended by Councillors.

**14. General Correspondence – For information only**

To note general correspondence received in the office.

**15. Questions to the Town Mayor, pursuant to Standing Order No.8.**

To receive questions from Councillors.

**16. To note the date of the next meeting**

The next scheduled Full Council meeting will be held on 7<sup>th</sup> April 2016.

**17. Employment Matter**

*PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960*

*In order to progress confidential employment matters, it is likely that a resolution will be passed to exclude members of the public.*

17.1 To receive an update on grievance process.

17.2 To consider requesting legal advice from NALC.

Mrs M Bradman  
Deputy Clerk to the Council  
19.02.2016