

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 7th November, 2013** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

To approve the Minutes of the meeting held on 3rd October, 2013, as a correct record. **Copy herewith**

6. Chairman's Report and Correspondence

To receive a report from the Chairman.

7. Town Plan

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To note the Minutes of the Town Plan Steering Group meeting held on 22nd October, 2013, if available. **E.1**

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters – Environment and Leisure Committee

To note the Minutes of the meeting held on 10th October, 2013 and to consider any recommendations contained therein. **Copy herewith**

10. Committee Matters – Finance and General Purposes Committee

10.1 To note the Minutes of the meeting held on 17th October, 2013 and to consider any recommendations contained therein. **Copy herewith**

10.2 Public Toilet Closure

To receive information relating to running costs and to further consider taking on the management of the Church Lane toilet block. (Refer F.52-10.13)

11. Committee Matters – Economic Development and Planning Committee

11.1 To note the Minutes of the meeting held on 24th October, 2013 and to consider any recommendations contained therein. **Copy herewith**

11.2 Free Parking – Cllr E Harvey

Herefordshire Council has agreed to give one day's free parking in Ledbury in the run up to Christmas. The Town Council is requested to consider a suitable date.

12. Committee Matters

To appoint Councillor D Durham to serve on the following Committees:-

- Environment & Leisure
- Economic Development & Planning

13. Neighbourhood Plan

To note the Report from the Neighbourhood Plan Working Party meeting held on 1st October, 2013. **E.2**

14. Ledbury Community & Heritage Regeneration Project

To receive, if available, any information relating to the project and to consider any action required.

15. Reports from Outside Bodies

To receive reports from meetings attended by Councillors.

16. Core Strategy Challenge Group

To receive a progress report from The Town Council's representatives and to consider any action required relating to the following matters:-

- a) Production of a summary of evidence in relation to the consultation process
- b) How the group will address each of the Town/City's specific points
- c) Involvement of other groups
- d) Publicity

17. General Correspondence

List for information

18. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

19. Date of next meeting

To note that the next Full Council meeting is scheduled to take place on Thursday 12th December, 2013.

Mrs K Mitchell
Clerk to the Council
1st November 2013
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk