



LEDBURY TOWN COUNCIL

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To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Town Council Offices on Thursday 11th September 2014 at 7.30pm.** All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Presentation

To receive a presentation from, Rachel Rice, Performance and Compliance Officer, Balfour Beatty on the Lengthsman Scheme.

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 3rd July 2014 as a correct record. **Copy previously circulated**

6. Lengthsman Scheme

6.1 To discuss any matters arising from the earlier presentation by Rachel Rice relating to the Lengthsman Scheme.

- 6.2 To note a letter from Herefordshire Councillor, Paul Rone relating to grass cutting throughout Herefordshire - The Lengthsman Scheme and Herefordshire Public Green Spaces Community Grant Scheme and to consider any action required. **E.1**

7. Recreation Ground

To consider the Annual Playground Inspection Report for 2014.
(*Copy circulated by email, hard copies available on request*)

8. Dog Fouling

To receive an update on the 'Business Week' campaign - *Cllr R Hadley*.

9. Town Centre

Hanging Baskets

To review the floral display for 2014 and to consider continuing with the current supplier for 2015 and beyond.

10. Working Party Reports

10.1 Christmas Lights

- i To note the report from the meeting held on the 15th July 2014 and to consider any recommendations contained therein. **E.2**
- ii To note the report from the meeting held on the 9th September 2014 and to consider any recommendations contained therein. **(if available)**

10.2 War Memorial

- i To note the report from the meeting held on the 14th July 2014 and to consider any recommendations contained therein. **E.3**
- ii To note the report from the meeting held on the 8th September 2014 and to consider any recommendations contained therein. **(if available)**

10.3 October Fair

To note the report from the meeting held on the 20th August 2014 and to consider any recommendations contained therein. **E.4**

11. Outside Bodies

To receive reports from Councillors who have attended meetings as a representative of Council. (Members are reminded that written reports should be provided for circulation)

11.1 PACT

To note the report from the meeting 14th July, 2014. **E.5**

11.2 Greenspaces Liaison Group

To note the report from the meeting 11th August, 2014. **E.6**

11.3 **BROSPA**

To note the report from the Browning Rd Outside Play Areas Committee meeting held on 14th August, 2014. **E.7**

12. Correspondence

To note any correspondence received prior to the meeting.

13. Date of next meeting and items for inclusion on a future agenda.

The next Environment & Leisure Committee meeting will be held on 16th October 2014.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Due to the confidential nature of the business to be transacted and pursuant to Section 1(2) of the above Act it is requested that the public and press are excluded during discussion of the following agenda items, being the consideration of quotations.

14. Closed Churchyard

14.1 To consider quotations for works to the Churchyard boundary wall from the north east corner to Cabbage Lane as per the work schedule prepared by Caroe & Partners. (Refer E.11-05.14) **EX09/14**

14.2 To consider a quotation for tree works to be carried out along the boundary wall. **EX10/14**

15. Amenity Areas

To consider a quotation for the thinning of trees in the Blenheim Drive amenity area. **EX11/14**

16. Grounds Maintenance

To consider revised contract sum from DM Property Maintenance as requested for the next three year contract for grounds maintenance. (Ref: E27- 07.14)

Mrs M Bradman
Clerk to the Council
04.09.2014

Tel 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk