

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 2nd October, 2014** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (Requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Presentation

To receive a presentation from Gladman Developments in respect of proposals for residential development of land off Leadon Way, Ledbury.

Please note: The Town Council is purely receiving information and will not be making any formal comments until such time as a planning application is submitted.

5. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

6. Minutes

To approve the Minutes of the meeting held on 7th August 2014, as a correct record. **Copy herewith**

7. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Town Mayor.

8. Town Plan

8.1 To receive a report from the Town Plan Bridging Co-ordinator.

8.2 To receive a briefing pack on Town Plan data. *Cllr E Harvey* **To follow**

9. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

10. Committee Matters – Economic Development & Planning Committee

10.1 To note the Minutes of the meeting held on 4th September 2014 and to consider any recommendations contained therein. **Copy herewith**

10.2 Herefordshire Council Consultation

Travellers' sites document – issues and options stage

Further information is available at www.herefordshire.gov.uk/localplan

To consider, if available, a draft response to the above consultation.

(refer P.37 - 09.14)

10.3 Charter Market Working Party

To consider a recommendation from the Working Party to apply for an experimental traffic order to extend the area of the Charter Market for one Tuesday per month.

10.4 Emergency Plan

To note the Report from the meeting held on 29th July 2014 and to consider any recommendations contained therein. (refer P.38 - 09.14) **E.1**

11. Committee Matters – Environment and Leisure Committee

To note the Minutes of the meeting held on 11th September 2014 and to consider any recommendations contained therein. **Copy herewith**

12. Committee Matters – Finance and General Purposes Committee

12.1 To note the Minutes of the meeting held on 18th September 2014 and to consider any recommendations contained therein. **Copy herewith**

12.2 Approved Premises Licence

Herefordshire Council has advised of revised costs for civil marriage ceremonies in the Town Council Offices.

The Town Council is requested to consider whether it wishes to limit marriage ceremonies to Saturdays only, or to continue offering availability on any other day.

13. Master's House Project

Siting of electricity sub-station between the Master's House and Alms Houses.

To consider a request from a member of the public that the Town Council writes to Herefordshire Council concerning the detrimental effect that the siting of an electricity sub-station has on the setting of the historic buildings in its vicinity.

14. Ledbury Places Project

To receive a report from Town Council representatives on the Ledbury Places Project and to consider any action required.

15. Outside Bodies

15.1 To appoint a representative to serve on the Ledbury Fairtrade Town Steering Group

15.2 To receive reports from meetings attended by Councillors.

Notes from Ledbury Fair-trade Town Steering group meetings held on 28th July and 1st September 2014 **E.2**

16. General Correspondence

To note general correspondence received in the office.

17. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

18. To note the date of next meeting

The next Full Council meeting will be held on 6th November 2014.

K Mitchell
Clerk to the Council
25th September 2014
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk