

LEDBURY TOWN COUNCIL

Report from the Christmas Lights Working Party
Held at 7pm on Tuesday 2nd August 2016
in the Town Council Offices

Present: Cllrs M Eager (chair), A Crowe, E Fieldhouse, N Roberts, J Roberts, R Barnes K Francis, D Baker (part) also Andy Ward, Brenda Hill, Helen Moody, Clive Jupp, Tim Rae-Clarke

Apologies: Cllr A Manns, Dee Knight & Kat Griffiths

1. Report of 19th July 2016 was approved.

2. Reports of Income and expenditure 2015 and expected expenditure 2016:

2015 Income £2,291.35 Expenditure £7,517.15

2016 expected/budgeted expenditure to date £7,223.00

Detailed report as supplied by MB welcomed and accepted.

KF suggested contacting new manager of Co-op re working with community (DB), EF stated that Tesco would allow bucket collection before Christmas.

3. Update of Actions:

- a. Westons Dray – Confirmed (MB)
- b. Brass Band – awaiting confirmation (DB)
- c. Christmas Tree – Confirmed with possible additional lights (EF)
- d. Joey the Juggler, Balloons & Looby Lou – Booked (MB)
- c. Lookie Likey Character – nothing booked as yet because lack of theme, but TRC stated that the three most popular characters this year were Pokemon, Angry Birds & Jungle Book characters. No further discussion.
- d. Royal British Legion – Booked (MB)
- e. Carnival Princess – Jill Jupp in hand.
- f. Dee Knight Programme – TRC shared that Dee may be involved with producing a programme but she is very busy and it may not happen. Dee to liaise with AC with further information.
- g. Banner Replacement – No further information (ME & MB to progress)
- h. Signage – again ME & MB to sort.
- i. Switch-on time revised to 6pm.
- j. Dias – no further action
- k. Salters Hill – To be progressed nearer switch-on date (MB)
- l. Professional Photographer – NR spoken to a chap who has or knows of someone who has an 'instant digital camera (NR) to progress.
- m. Advertising and Promotion – To be further progressed (ME, MB & HM)
- n. Toys and Gifts – Further Progress now costs available (EF)
- o. Sweets – Co-op to be contacted by (AC)
- p. Lucky Star CD's – Suggestion that a call put out for old cd's and dvd's (JR)

To be discussed at next meeting:
Decorating & Manning Santa's Grotto
Liaison meeting with Charter Market Traders

4. Xmas Lights Switch-on Event: Saturday 26th November 2016 12 noon – 6pm

After discussion and debate it was agreed by a majority vote to.....

- a. Apply for a Road Closure Order for The High St from 8am to 8pm and also confirm free car parking on the day. (MB)
- b. To hold a Dickensian themed Street Market from 10am, inviting local traders to take a stall @ suggested £50. (HM & AW)
- c To contact Herefordshire Council re hire/borrow stalls (HM & AW)
- d To arrange barrier manning (HM)
- e. To contact traders and make them aware of road closure (HM, EF & AW)
- f. To arrange all aspects of Dickensian Market promotion (HM & AW)
- g. To arrange Morris Dancers and additional entertainment including Victorian re-enactment actors and a photographer (HM)

It was also agreed that a small Medieval re-enactment 'Mike the Knight' event was staged with two half hour displays of dancing and fighting [cost £400] (DB, NR & JR)

Discussion as to whether local mayor's should be invited, it was stated that common courtesy to invite local dignitaries but to be aware that many other local towns may also be holding their own events that day.

Meeting Closed at 7.50pm

Next Meeting will be held on Tuesday 6th September 2017 and then followed by the Events Working Party meeting.