



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Standing Committee** will be held in the **Ledbury Community Hall, Lawnside Road, Ledbury** on **Thursday 23 August 2018 at 6.30 pm**. All Committee members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mel ab Owain
Acting Clerk to the Council
16.08.2018

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

3. Minutes

To approve the Minutes of the meeting held on 25 July 2018, as a correct record.

4. October Fair

(i) Traffic Management

(ii) First Aid Cover

5. Cemetery Survey

6. Election Costs

7. Deer Park Tree Survey

8. Job Descriptions

(i) Groundsman

(ii) Clerk and Deputy Clerk

9. Human Resources Consultancy

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

In order to consider confidential staffing matters and legal advice, a resolution will be passed to exclude members of the public and councillors who are not members of the Standing Committee.