



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY
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12 July 2024

TO: Councillors Bradford, Chowns, Eakin, Furlonger, Hughes (Chair) and Newsham

Dear Member

You are invited to attend a reconvened meeting of the **Environment & Leisure Committee on Thursday, 17 July 2024 at 6.00pm at the Town Council Offices, Church Lane, Ledbury**, for the purpose of transacting the business set out below.

Please refer to the 11 July agenda papers which can be found at the following link:

<https://www.ledburytowncouncil.gov.uk/uploads/1-Environment-and-Leisure-Committee-Agenda-Thursday-11-July-2024-Final.pdf>

Yours faithfully

Angela Price
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

1. **To receive apologies for absence**
2. **Declarations of Interest**

To receive declarations of interest and written requests for dispensations
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)

3. **The Nolan Principles** [\(Link\)](#)

4. **Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. **To receive and note the minutes of meetings of the Environment & Leisure Committee held on Thursday, 2 May 2024** (Pages 805-812)

6. **To review Action Sheets** (Pages 813-814)

7. **Consideration of Work Priorities** (Pages 815-822)

8. **Legionella Testing** (Pages 823-886)

9. **Planters for War Memorial** (Pages 887-888)

10. **Christmas Lights Contract** (Pages 889-890)

11. **Working Parties**

11.1 **To receive and note the draft minutes of the meeting of the Events Working Party held on 6 June 2024** (To follow)

11.2 **To receive and note the draft minutes of John Masefield Memorial Working Party held on 10 June 2024** (Pages 891-896)

12. **To receive notes of a meeting of the Cemetery Task & Finish Group held on 4 June 2024** (Pages 897-899)

13. **Date of Next Meeting**

The date of the next meeting of the Environment & Leisure Committee will be held on Thursday, 12 September 2024 at the Council Offices.

Distribution: Full agenda to: - Committee members (6)

Agenda excluding confidential papers to:

Plus: The Press
Library

