

LEDBURY TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING, ECONOMY & TOURISM COMMITTEE HELD ON 18 JULY 2024

PRESENT: Councillors Bradford, Harvey (Chair) & Hughes

ALSO PRESENT: Angela Price – Town Clerk
Sophie Jarvis – Minute Taker
4 members of the public

P272. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Furlonger, Howells and Morris.

Members agreed that Councillor Harvey would Chair the meeting due to the Chair and Vice Chair not being present.

P273. DECLARATIONS OF INTEREST

No declarations of interest were received.

P274. PUBLIC PARTICIPATION

Mrs Simpson spoke regarding agenda item no. 16.ii – Ledbury Traffic Regulation Order Consultation Update for Belle Orchard/Belle Orchard Close and Queens Court. Mrs Simpson informed members that there are many residents in Belle Orchard who are in need of and happy to pay for resident parking.

Councillor Harvey confirmed that she had been in contact with the Traffic Engineer who had stated that there is now majority support for Permit Parking in this area and that the proposal will proceed to move forward.

Ms Simpson left the meeting at 7:14pm.

Mrs l'Anson spoke regarding agenda item no. 8 – Parking Issues at Ledbury Charter Market. Mrs l'Anson informed members that Market Traders are upset by how they were recently treated by the Traffic Enforcement Officer when parking their vehicles at the Charter Market. She expressed her concern that traders will not return to the Market if their vehicles receive parking tickets and asked the Town Council to help where possible.

Councillor Harvey stated that it has always been clear in the Charter Market Regulations that traders should move their cars once they have unloaded otherwise, they will be issued with a ticket from the parking enforcement team at Herefordshire Council. She explained that traders

have been lucky not to receive more tickets in previous years and the Town Council cannot be seen to encourage or to condone Trader's parking in spaces against regulations.

Councillor Harvey informed Mrs l'Anson that she would speak to the Traffic Enforcement team at Herefordshire Council regarding the incident in her Ward Councillor capacity.

Mrs l'Anson left the meeting at 7:18pm.

Mr & Mrs Williamson asked members for their support on the two planning applications they had submitted for their home (no. 241624 & no. 241625). Councillor Harvey confirmed that she would make a site visit as the Ward Councillor prior to the Herefordshire Council Planning meeting.

It was agreed that Members move the above items forward to avoid Mr & Mrs Williamson having to wait to hear their planning applications discussed.

The Chair thanked Mr & Mrs Williamson on their comments regarding the planning applications.

Mr & Mrs Williamson left the meeting at 7:32pm.

P275. NOLAN PRINCIPLES

RESOLVED:

The Nolan Principles were received and noted.

P276. TO APPROVE AND SIGN THE MINUTES OF THE PLANNING, ECONOMY AND TOURISM COMMITTEE MEETING HELD ON 20 JUNE 2024.

RESOLVED:

That the minutes of the Planning, Economy & Tourism Committee meeting held on 20 June 2024 were approved and signed as a correct record.

P277. TO REVIEW THE ACTION SHEET

RESOLVED:

1. That the Action Sheet be received and noted, subject to the following points:

i. P231(2) – That this be removed from the action sheet.



- ii. **P232.1 – That it be noted that Councillor Harvey has approached the Chief Executive at Herefordshire Council regarding the charges proposed for St Katherine’s Square and is awaiting a response.**

P278. AGENDA ITEM 1.3 AND 11.4 PLANNING APPLICATIONS 241624 AND 241625

- i. **Planning Application No. 241624 – Proposed replacement of existing dwelling including new detached garage and change of use of land (0.093ha) from agricultural to residential. The proposed dwelling is a self-build development – Bradlow Farm, Westhill Road, Bradlow, Ledbury, Herefordshire, HR8 1JE**

Councillor Harvey abstained from the vote due to being Ward Councillor.

RESOLVED:

No objections.

- ii. **Planning Application No. 241625 – Proposed variation of condition 2 of planning permission 240171 (proposal to convert existing garden store outbuilding to home office/study to host dwelling. Development to include creation of new balcony under extended roof. Existing asbestos sheet roof to be raised and replaced with clay plain tiles to match host dwelling roof). To allow for replacement of the unsafe existing walls and in adequate bricks which are crumbling on removal – Bradlow Farm, Westhill Road, Bradlow, Ledbury, Herefordshire, HR8 1JE**

Councillor Harvey abstained from the vote due to being Ward Councillor.

RESOLVED:

No objections.

P279. CONSIDERATION OF “WELCOME PACKS” FOR NEW RESIDENTS TO LEDBURY

It was noted in the minutes of the previous meeting that the Chair and Vice Chair of the committee would arrange a meeting with the Clerk once she had returned from annual leave to discuss this further.

The Clerk confirmed that this had not happened and due to both the Chair and Vice Chair not being present she confirmed that a meeting would be set to discuss this and report back to the next committee meeting.

RESOLVED:

That the Clerk meet with the Chair and Vice Chair of the committee to discuss the consideration of “Welcome Packs” for new residents to Ledbury.

P280. PARKING ISSUES AT LEDBURY CHARTER MARKET

Members noted that the parking restrictions with the Charter Market should be adhered to. Members agreed that the Town Council must encourage traders to abide by the rules and regulations. It was noted that all traders had recently been reminded of the terms and conditions, and informed that if they receive an enforcement notice for having their cars parked at the market, Ledbury Town Council would not be responsible or liable for this.

The Chair requested that the Clerk add this item onto the next Charter Market Working Party agenda for future discussion.

RESOLVED:

That the Parking Issues at Ledbury Charter Market be an item on the next Charter Market Working Party agenda.

P281. PAINTED ROOM NUMBERS

RESOLVED:

That the Painted Room numbers be received and noted.

P282. NEXT PHASE OF FORMING THE LEDBURY TOURISM STRATEGY

Councillor Hughes informed members of the work he had completed previously towards the Ledbury Tourism Strategy. He stated that the next phase would be to use the 'toolkit' and confirm the short, medium and long-term aspirations which will be submitted back via the committee process for approval and adoption.

The Clerk confirmed that she would meet with Councillor Hughes and the Community Engagement Officer to discuss this further and report back to the next committee meeting.

RESOLVED:

That the Clerk and Councillor Hughes arrange a meeting to discuss the next phase of forming the Ledbury Tourism Strategy.



P283. PLANNING CONSULTATIONS

- i. **Planning Application No. 240663** – Proposed drop kerb – **35 Lower Road, Ledbury, Herefordshire, HR8 2DH**

RESOLVED:

No objections.

- ii. **Planning Application No. 241353** – Continued use of retail unit within Class E along with the ability to sell a wider range of retail goods; comprehensive refurbishment of the existing building and layout comprising: removal of external lobby; new shopfront/entrance feature, new fencing and gates to service yard, reconfigured external display area to create new holding area and additional car and cycle parking along with new sub-station, reconfiguration of parking along the storage frontage; and associated works – **Homebase at Galebreaker House, New Mills Industrial Estate, Ledbury, Herefordshire, HR8 2SR**

RESOLVED:

That a response of no objection be submitted, noting that as this application is for continued use of a retail unit within Class E there are no planning reasons to object. However, a comment should be provided when responding that concerns were raised by Members in relation to the reduction in availability locally of the product range offered currently by Homebase at a time when there are a number of new housing developments whose residents would benefit from this type of store.

- iii. **Planning Application No. 241470** – Window replacements – **1-42 Harling Court, New Street, Ledbury, Herefordshire, HR8 2EF**

RESOLVED:

No objections.

P284. TABLED APPLICATIONS

RESOLVED:

That there were no tabled applications.

P285. PLANNING DECISIONS

RESOLVED

That the Planning Decisions be received and noted, noting the decision on the McCarthy Stone development at the Knapp



P286. REQUEST FROM GLADMAN DEVELOPMENTS LTD

Members noted that Ledbury Town Council had not supported the previous proposal from Gladman Developments Ltd., and that the land block was not proposed to be allocated for future development by the draft update to the county Local Plan.

RESOLVED:

That the request for Ledbury Town Council to meet with Gladman Developments be declined.

P287. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY UPDATE

The Clerk informed members that the Neighbourhood Development Plan Working Party was due to meet that day but had been postponed due to Councillor Howells not being available

RESOLVED:

That the Neighbourhood Development Plan Working Party be rescheduled.

P288. TRAFFIC MANAGEMENT UPDATE

- i. Response received from Herefordshire Council Traffic Management Officer in respect of SID placements
- ii. Ledbury Traffic Regulation Order Consultation update
- iii. Correspondence received from Southend resident
- iv. Correspondence received from Putley Town Clerk

RESOLVED:

1. **That officers be instructed to proceed with the installation of a SID unit in the south of Parkway at the site of the existing base.**
2. **That the installation of a SID in the north of Parkway be deferred until such time proposals in relation to speed limit changes are advised due to the potential road layout changes as a result of ongoing housing developments to the south of the town.**
3. **That the latest information received from ADL Traffic and Highways in respect of Permit Parking proposals at Bell Orchard/Belle Orchard Close and Queens Court be received and noted.**
4. **That the letter received from a resident of Southend regarding residents' parking be referred to the Traffic Management**

NM

Working Party to be considered a part of the next round of TRO's.

- 5. That the information received from the Putley Clerk be received and noted.**

P289. JOHN MASEFIELD MEMORIAL WORKING PARTY UPDATE

The Chair of the John Masefield Memorial Working Party was not present to give members an update.

Councillor Harvey gave members a verbal update regarding her communications she had exchanged with Jane Mee.

RESOLVED:

That the John Masefield Memorial Working Party update was received and noted.

P290. MARKETS WORKING PARTY UPDATE

RESOLVED:

No Market Working Party update to be received, but that a date for the working group to meet should be scheduled.

P291. SECTION 106 (Standing Item)

RESOLVED:

No Section 106 updates received.

P292. CONSIDERATION OF WORK PRIORITIES OF THIS COMMITTEE FOR THE 2024/25 MUNICIPAL YEAR

RESOLVED:

That the following projects be endorsed as priorities of the committee subject to the Clerk ensuring that the office resources are available.

- 1. Charter Market – to deliver on Markets Strategy and create a plan for improvements.**
- 2. Tourism Strategy – reports due back to PET's Committee in due course.**
- 3. John Masefield Memorial Project – completion by June 2028.**



4. Asset Register (Bovis) – further information to be requested with potential need to be resourced and expertise brought in to prepare a management plan for this area.

5. Heritage Buildings – start in 2025

P293. REQUEST TO HOLD REGULAR LITTER PICKS

RESOLVED:

That the Town Council engage with local litter pick groups that are already in place to encourage and enable regular litter picks.

P294. REQUEST FROM COUNCILLOR SIMMONS IN RESPECT OF LEDBURY TOWN COUNCIL REQUESTING A PEDESTRIAN CROSSING AT PARKWAY VIA COMMUNITY COMMISSIONING MODEL

RESOLVED:

That Ledbury Town Council support Councillor Simmons in respect of purchasing additional signage to warn of pedestrians crossing at Parkway via Community Commissioning Model.

P295. INVOICES FOR PAYMENT APPROVAL

RESOLVED:

That the invoices for July 2024 be approved for payment in the sum of £20,126.58 plus VAT.

P296. DATE OF NEXT MEETING

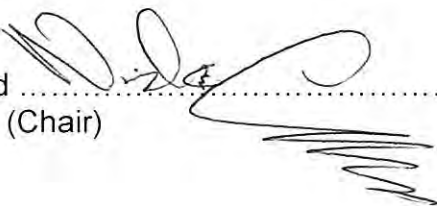
RESOLVED:

To note that the next meeting of the Planning, Economy & Tourism Committee is scheduled for 15 August 2024.

The meeting ended at 8:38pm.

Signed

(Chair)



Dated

21.08.2024.