



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

Email: clerk@ledburytowncouncil.gov.uk Website: www.ledburytowncouncil.gov.uk

26 July 2024

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on Thursday, 1 August 2024 at 7.00 pm in the Town Council Offices, Church Lane, Ledbury for the purpose of transacting the business shown in the agenda below.

Please note Rural Media will be giving a presentation at 6.30 pm about an event on 12 October at St Katherines Hall and a youth survey they have recently carried out

Yours faithfully

Angela Price PSLCC, AICCM, MIWFM
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

1. **Apologies**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

3. Nolan Principles

<https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life—2>

4. To approve and sign as a correct record the minutes of the Meeting of Council held on 4 July 2024 (Pages 1586 - 1589)

5. Herefordshire Councillors' Reports (To Follow)

To receive reports from Ledbury Ward Members:

- i. Councillor Harvey
- ii. Councillor Peberdy
- iii. Councillor Simmons

6. Mayors Communications (Verbal)

7. To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)

“Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting”

8. To receive motions presented by Councillors in accordance with Standing Order 9

Motion received from Councillor Hughes and seconded by Councillor Furlonger:

“That Council suspends the committee structure of devolved powers; suspend the current pattern of meetings; and to move to fortnightly meetings of Full Council. The timings of this change to be decided by Full Council. The exception will be the Resources Committee which will continue to meet as and when needed and with the current membership.

These new arrangements are to be in place until Full Council resolves to end them and return to a committee structure of devolved powers.”

MINUTES

9. To receive and note the minutes of a meeting of the Resources Committee held on 4 July and an extraordinary meeting held on 18 July 2004 and to give consideration to any recommendations therein (Pages 1590 - 1595)

10. To receive and note the minutes of a meeting of the Environment & Leisure Committee held on 17 July 2004 and to give consideration to any recommendations therein (Pages 1596 - 1603)
11. To receive and note the minutes of meeting of the Planning, Economy & Tourism Committee held on 20 June and 18 July 2024 and to give consideration to any recommendations therein (Pages 1604 - 1619)
12. To receive and note the minutes of a meeting of the Finance, Policy & General Purposes Committee held on 25 July 2024 and to give consideration to any recommendations therein (To follow)

GOVERNANCE

13. Committee Membership

To consider any requests in respect of committee Membership for the 2024/25 Municipal year

14. Update on Committee Structure Task & Finish Group (Verbal update)

15. Outcome of Notice of Vacancy Ledbury West (Pages 1620 - 1621)

FINANCE

16. Christmas Lights Contract (Pages 1622 - 1623)

17. Ledbury Christmas Light Event (Pages 1624 - 1651)

GENERAL

18. Officer Reports (Pages 1652 - 1663)

- i. Town Clerk
- i. Deputy Clerk
- ii. Community Development Officer

19. Outside Bodies (Pages 1664 - 1677)

- i. Minutes of a meeting of Ledbury Carnival Association held on 5 June, 3 and 17 July 2024
- ii. Request from Malvern Hills National Landscape for representative to attend visit to Hope End
- iii. Request from Worcestershire Pension Fund to sit on Local Pensions Board

- 20. **Ledbury Zero-food waste initiative** (Pages 1678 – 1681)
- 21. **Request from Shropshire Council – Individual Placement Support**
(Pages 1682 - 1683)
- 22. **Request from Ledbury Community Hub** (Pages 1684 - 1685)
- 23. **Request from Police and Crime Commissioner** (Pages 1686 – 1687)
- 24. **Date of next meeting**

To note that the next meeting of Council is scheduled for 3 October 2024 in the Council Offices

25. Exclusion of Press and Public

In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

- 26. **John Masefield Memorial Project** (To Follow)
- 27. **Draft Licence – St Katherines Square** (Pages 1688 - 1701)

**Distribution: - Full agenda reports to all Councillors (10)
Plus file copy**

**Agenda reports excluding Confidential items to:
Local Press (1)
Library (1)
Police (1)**