



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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27 September 2024

Dear Councillor

You are summoned to attend a meeting of **LEDBURY TOWN COUNCIL** to be held on **Thursday, 3 October 2024 at 7.00 pm** in the **Town Council Offices, Church Lane, Ledbury** for the purpose of transacting the business shown in the agenda below.

Yours faithfully

Angela Price PSLCC, AICCM, MIWFM  
Town Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

## A G E N D A

1. **Apologies**
2. **Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

*(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)*

3. **Nolan Principles**

<https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life—2>

4. **To approve and sign as a correct record the minutes of the Meeting of Council held on 19 September 2024** (Pages 1969 - 1980)
5. **Action Sheet** (Page 1981)
6. **Herefordshire Councillors' Reports** (To follow)
  - i. Councillor Harvey
  - ii. Councillor Peberdy
7. **Mayors Communications** (Verbal)
8. **To consider questions/comments from members of the public in accordance with the provisions of Standing Orders 3(e) and 3(f)**

*"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chairman of the meeting"*
9. **To receive motions presented by Councillors in accordance with Standing Order 9**

## **FINANCE**

10. **To approve Invoices for payment - October Interim** (Page 1983)
11. **Grant Applications** (Pages 1985 - 1989)

Ledbury Community Hub – support to run Santa's Grotto during Christmas Lights Switch-on Event November 2024 - Local Government Act 1972 - S145(1)(a) power to provide entertainments and facilities for dancing – Amount requested £500
12. **Request to establish ICT Working Party** (Page 1991)
13. **To consider and approve Model Financial Regulations** (Pages 1993 - 2013)

**ENVIRONMENT & LEISURE** – report to be considered in confidential session

## **PLANNING, ECONOMY & TOURISM**

- 14. **To consider Planning Consultations** (Pages 2015 - 2016)
- 15. **To receive and note Planning Decisions** (Pages 2017 - 2019)
- 16. **To receive and note Painted Room Visitor Numbers**  
(Pages 2021 - 2023)

## **GENERAL**

- 17. **Parish Charter Consultation** (Pages 2025 - 2031)
- 18. **Review of Polling Districts, Polling Places and Polling Stations – consideration of council response** (Pages 2033 - 2037)  
  
Review of polling districts, polling places and polling stations 2024 – Herefordshire Consultations
- 19. **Officer reports** (Pages 2039 - 2049)
  - i. Clerk
  - ii. Deputy Clerk
  - iii. CEO
- 20. **Outside Bodies** (Pages 2051 - 2054)  
  
**To receive and note the minutes of meetings of the Carnival Committee held on 7 and 21 August 2024**
- 21. **Date of next meeting**  
  
To note that the next meeting of Council is scheduled for 17 October 2024 in the Council Offices
- 22. **Exclusion of Press and Public**  
  
**In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.**
- 23. **Ledbury Mortuary Lease – final draft for approval** (Pages 2055 - 2067)
- 24. **Works to Cemetery Driveways** (Pages 2069 - 2072)

25. **To give consideration to a letter received from the Ledbury Community Association in respect of the future of Ledbury Community Hall  
(Pages 2073 – 2075)**
26. **Notification in respect of issues with Council domain address  
(Page 2077)**
27. **Commissioning of professional services (To follow)**

**Distribution: - Full agenda reports to all Councillors (10)  
Plus file copy**

**Agenda reports excluding Confidential items to:  
Local Press (1)  
Library (1)  
Police (1)**

Postponed