

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Closed Churchyard								
4205 Grounds Maintenance Contract	547	547	8,348	7,801		7,801	6.5%	
4206 Grounds Maint Extras	0	0	450	450		450	0.0%	
4224 Wheely Bins Refuse Collection	0	65	330	265		265	19.7%	
4250 Repairs/Trees/Improvements	0	420	1,000	580		580	42.0%	
4251 Churchyard Wall repairs	0	0	2,000	2,000		2,000	0.0%	
Closed Churchyard :- Indirect Expenditure	547	1,032	12,128	11,096	0	11,096	8.5%	0
Movement to/(from) Gen Reserve	(547)	(1,032)						
102 Cemetery & Buildings								
1100 Burials	651	2,311	10,000	7,689			23.1%	
1130 Memorials	347	389	1,000	611			38.9%	
1160 Mortuary Rent Services	167	667	2,000	1,333			33.3%	
Cemetery & Buildings :- Income	1,165	3,367	13,000	9,633			25.9%	0
4020 Cleaning	0	0	450	450		450	0.0%	
4110 Rates	209	804	2,185	1,381		1,381	36.8%	
4115 Environmental Services	37	104	200	96		96	52.0%	
4122 Electricity	144	420	1,200	780		780	35.0%	
4123 Lighting Heating, Running Cost	0	273	0	(273)		(273)	0.0%	
4130 Insurance	0	665	792	127		127	84.0%	
4160 Window Cleaning	0	0	60	60		60	0.0%	
4170 Maintenance	0	800	1,100	300		300	72.7%	
4206 Grounds Maint Extras	0	0	250	250		250	0.0%	
4223 Perimeter Wall Repairs	0	6,966	5,000	(1,966)		(1,966)	139.3%	
4225 Skip Hire	165	555	1,000	445		445	55.5%	
4226 New area	0	0	500	500		500	0.0%	
4250 Repairs/Trees/Improvements	0	420	1,500	1,080		1,080	28.0%	
4330 Fuel	0	194	900	706		706	21.5%	
Cemetery & Buildings :- Indirect Expenditure	555	11,201	15,137	3,936	0	3,936	74.0%	0
Movement to/(from) Gen Reserve	610	(7,834)						
103 Grounds Maintenance								
4010 Grounds Officer	2,370	11,962	22,000	10,038		10,038	54.4%	
4016 Town Cleaner	0	0	15,000	15,000		15,000	0.0%	
4018 National Insurance	1,116	1,116	2,900	1,784		1,784	38.5%	
4019 Pension	1,348	1,813	10,100	8,287		8,287	17.9%	
4200 Tools & Materials	494	1,074	1,500	426		426	71.6%	
4223 Perimeter Wall Repairs	0	(4,966)	0	4,966		4,966	0.0%	
4300 Vehicle Repair	0	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4310 Vehicle Rplacement/Refurb	0	0	800	800		800	0.0%	
4330 Fuel	394	394	600	206		206	65.6%	
4340 Insurance, Tax & MOT	250	598	1,000	402		402	59.8%	
Grounds Maintenance :- Indirect Expenditure	5,972	11,991	54,900	42,909	0	42,909	21.8%	0
Movement to/(from) Gen Reserve	(5,972)	(11,991)						
105 Painted Room								
1450 Painted Room Sales	345	947	3,000	2,053			31.6%	
1451 Painted Room Donations	441	1,193	2,500	1,307			47.7%	
Painted Room :- Income	787	2,140	5,500	3,360			38.9%	0
4170 Maintenance	0	0	700	700		700	0.0%	
4430 Advertising	0	0	300	300		300	0.0%	
4700 Stock	158	158	500	342		342	31.5%	
4702 Tour Guides	1,416	6,997	11,000	4,003		4,003	63.6%	
Painted Room :- Indirect Expenditure	1,573	7,155	12,500	5,345	0	5,345	57.2%	0
Movement to/(from) Gen Reserve	(787)	(5,015)						
107 Town Promotion								
4703 Promotional Material	196	1,448	2,000	552		552	72.4%	
4704 Tourism/ Allotments/Centenary	0	642	1,000	358		358	64.2%	
4705 Signage	0	0	1,000	1,000		1,000	0.0%	
Town Promotion :- Indirect Expenditure	196	2,090	4,000	1,910	0	1,910	52.3%	0
Movement to/(from) Gen Reserve	(196)	(2,090)						
108 Amenity Areas								
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%	
4208 Dog Hill Wood Maintenance	336	1,045	4,030	2,985		2,985	25.9%	
4209 Dog Hill Wood Maint Extras	0	540	500	(40)		(40)	108.0%	
4210 Dog Hill Wood Coppicing	0	0	1,100	1,100		1,100	0.0%	
4228 General Tree works	0	0	500	500		500	0.0%	
4252 Deer Park Maintenance	547	1,387	3,275	1,888		1,888	42.3%	
4253 Deer Park Verges	0	0	840	840		840	0.0%	
Amenity Areas :- Indirect Expenditure	883	2,972	11,245	8,273	0	8,273	26.4%	0
Movement to/(from) Gen Reserve	(883)	(2,972)						
110 Recreation Ground								
4131 Insurance CCTV	0	129	154	25		25	83.8%	
4132 Insurance Skate Park	0	430	516	86		86	83.4%	

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4133 Insurance Rec Ground	0	573	681	108		108	84.1%	
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%	
4175 CCTV Maintenance	0	0	720	720		720	0.0%	
4205 Grounds Maintenance Contract	547	3,641	6,201	2,560		2,560	58.7%	
4206 Grounds Maint Extras	0	250	300	50		50	83.3%	
4224 Wheely Bins Refuse Collection	0	0	700	700		700	0.0%	
4230 ROSPA Reports	0	0	50	50		50	0.0%	
4235 Play Equipment-New	0	0	10,000	10,000		10,000	0.0%	
4237 Skate Park	0	0	15,000	15,000		15,000	0.0%	
4238 Recreation Ground Projects	0	0	7,500	7,500		7,500	0.0%	
4270 Litter Bins	0	0	300	300		300	0.0%	
Recreation Ground :- Indirect Expenditure	547	5,023	43,122	38,099	0	38,099	11.6%	0
Movement to/(from) Gen Reserve	(547)	(5,023)						
<u>115 Baskets/Christmas Lights</u>								
1270 Fund Raising-Grotto/Stalls	0	0	1,000	1,000			0.0%	
Baskets/Christmas Lights :- Income	0	0	1,000	1,000			0.0%	0
4130 Insurance	0	99	118	19		19	84.2%	
4640 Christmas Lights	0	(145)	7,000	7,145		7,145	(2.1%)	
4642 Father Christmas	0	0	500	500		500	0.0%	
4650 Hanging Basket Supply etc	3,487	3,487	2,500	(987)		(987)	139.5%	
4651 Fertiliser/Water Equipment	0	0	250	250		250	0.0%	
Baskets/Christmas Lights :- Indirect Expenditure	3,487	3,441	10,368	6,927	0	6,927	33.2%	0
Movement to/(from) Gen Reserve	(3,487)	(3,441)						
<u>118 Minor Infrastructure</u>								
4130 Insurance	0	364	433	69		69	84.1%	
4176 CCTV Link to Hereford	2,004	4,009	8,018	4,009		4,009	50.0%	
4212 Definitive Footpaths	0	0	100	100		100	0.0%	
4213 New Mills Path-Grass Cutting	0	0	371	371		371	0.0%	
4214 Gloucester Rd Seats Grass Cut	387	387	371	(16)		(16)	104.2%	
4218 War Memorial Cleaning	0	0	500	500		500	0.0%	
4219 War Memorial Insurance	0	278	330	52		52	84.3%	
4221 War Memorial refurbishment	0	0	4,000	4,000		4,000	0.0%	
4275 Street Furniture	0	0	1,000	1,000		1,000	0.0%	
4276 External power supply -High St	0	0	100	100		100	0.0%	
Minor Infrastructure :- Indirect Expenditure	2,391	5,038	15,223	10,185	0	10,185	33.1%	0
Movement to/(from) Gen Reserve	(2,391)	(5,038)						

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
120 Non-Statutory Services								
1460 Ceremony Room Income	525	1,495	4,000	2,505			37.4%	
Non-Statutory Services :- Income	525	1,495	4,000	2,505			37.4%	0
4005 Ceremony Co-ordinator	0	79	800	721		721	9.9%	
4006 Ceremony Room Facilities	0	0	500	500		500	0.0%	
4007 Ceremony Room Licence Fee	0	0	500	500		500	0.0%	
4020 Cleaning	0	0	200	200		200	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
Non-Statutory Services :- Indirect Expenditure	0	79	2,500	2,421	0	2,421	3.2%	0
Movement to/(from) Gen Reserve	525	1,416						
125 Green Spaces Maintenance								
1710 Lengthsman (basic) Income	0	269	0	(269)			0.0%	
1712 P3 Scheme Income	0	392	1,766	1,374			22.2%	
Green Spaces Maintenance :- Income	0	661	1,766	1,105			37.4%	0
4013 Devolved Services (grass cutti	0	0	5,000	5,000		5,000	0.0%	
4014 Lengthsman scheme (basic)	0	0	5,016	5,016		5,016	0.0%	
4015 P3 scheme	0	0	2,295	2,295		2,295	0.0%	
Green Spaces Maintenance :- Indirect Expenditure	0	0	12,311	12,311	0	12,311	0.0%	0
Movement to/(from) Gen Reserve	0	661						
127 Services and Events								
4271 Dog Bags	700	700	700	0		0	100.0%	
4600 Town Crier/Fees & Subs	0	0	800	800		800	0.0%	
4601 Town Crier/Uniforms	0	0	1,000	1,000		1,000	0.0%	
4605 Events Barriers	0	0	750	750		750	0.0%	
4850 Poppy Wreath	0	0	100	100		100	0.0%	
Services and Events :- Indirect Expenditure	700	700	3,350	2,650	0	2,650	20.9%	0
Movement to/(from) Gen Reserve	(700)	(700)						
201 Market House								
1030 Market House Income	298	386	1,000	614			38.6%	
Market House :- Income	298	386	1,000	614			38.6%	0
4110 Rates	130	498	1,590	1,092		1,092	31.3%	
4115 Environmental Services	0	0	40	40		40	0.0%	
4122 Electricity	0	68	0	(68)		(68)	0.0%	
4123 Lighting Heating, Running Cost	11	(120)	1,500	1,620		1,620	(8.0%)	

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4130 Insurance	0	2,218	2,637	419		419	84.1%	
4150 Cleaning	0	0	400	400		400	0.0%	
4170 Maintenance	0	0	2,000	2,000		2,000	0.0%	
4180 Internal Improvements	0	0	1,000	1,000		1,000	0.0%	
Market House :- Indirect Expenditure	141	2,664	9,167	6,503	0	6,503	29.1%	0
Movement to/(from) Gen Reserve	157	(2,278)						
202 Town Council Offices								
1035 Office rental income	650	2,167	5,200	3,033			41.7%	
Town Council Offices :- Income	650	2,167	5,200	3,033			41.7%	0
4020 Cleaning	0	195	0	(195)		(195)	0.0%	
4110 Rates	538	2,063	5,500	3,437		3,437	37.5%	
4115 Environmental Services	86	187	721	534		534	25.9%	
4122 Electricity	(6)	454	0	(454)		(454)	0.0%	
4123 Lighting Heating, Running Cost	273	820	5,000	4,180		4,180	16.4%	
4130 Insurance	0	941	1,119	178		178	84.1%	
4150 Cleaning	209	612	2,300	1,688		1,688	26.6%	
4155 Housekeeping	154	172	400	228		228	43.0%	
4157 New heaters	0	0	1,500	1,500		1,500	0.0%	
4160 Window Cleaning	0	0	250	250		250	0.0%	
4170 Maintenance	601	1,229	1,500	271		271	81.9%	
4171 PAT Testing	0	0	200	200		200	0.0%	
4182 Major Repairs	0	0	1,500	1,500		1,500	0.0%	
4185 Alarms	0	304	3,800	3,496		3,496	8.0%	
4645 Seasonal Decorations	0	0	150	150		150	0.0%	
Town Council Offices :- Indirect Expenditure	1,857	6,978	23,940	16,962	0	16,962	29.1%	0
Movement to/(from) Gen Reserve	(1,207)	(4,811)						
210 Civic Matters								
4130 Insurance	0	33	40	7		7	82.8%	
4529 Civic Insignia	42	42	200	158		158	20.8%	
4530 Civic Insignia Maintenance	0	0	100	100		100	0.0%	
4531 Roll of Honour	0	0	30	30		30	0.0%	
4532 Flag Pole	0	0	160	160		160	0.0%	
4535 Civic Hospitality	0	0	3,250	3,250		3,250	0.0%	
Civic Matters :- Indirect Expenditure	42	75	3,780	3,705	0	3,705	2.0%	0
Movement to/(from) Gen Reserve	(42)	(75)						

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>214 Grants with Powers</u>								
1718 October Fair Rights	0	0	2,000	2,000			0.0%	
Grants with Powers :- Income	0	0	2,000	2,000			0.0%	0
4800 Barrett Browning Clock	9	37	500	463		463	7.3%	
4801 Carnival Association	0	0	1,000	1,000		1,000	0.0%	
4802 Community Association	0	0	2,500	2,500		2,500	0.0%	
4803 CVA Transport	0	0	7,000	7,000		7,000	0.0%	
4804 Railway Station	0	440	450	10		10	97.8%	
4820 Poetry Festival	0	0	2,200	2,200		2,200	0.0%	
4823 Ledbury Places	0	0	1,000	1,000		1,000	0.0%	
4825 CAB	0	4,583	8,250	3,667		3,667	55.6%	
4826 Malvern Hills AONB Partnership	0	0	500	500		500	0.0%	
4830 October Fair	0	0	2,000	2,000		2,000	0.0%	
4852 Age Concern	0	0	2,750	2,750		2,750	0.0%	
4853 CVA Accomodation	0	0	3,000	3,000		3,000	0.0%	
4855 Volunteer & Mobility Centre	0	0	2,000	2,000		2,000	0.0%	
4856 Design Award	0	0	100	100		100	0.0%	
4866 Primary School	0	0	750	750		750	0.0%	
4870 Youth Budget	0	0	2,500	2,500		2,500	0.0%	
4875 Distinguished Citizen Awards	6	143	250	107		107	57.4%	
4890 Unspecified Grants	0	300	1,000	700		700	30.0%	
Grants with Powers :- Indirect Expenditure	15	5,503	37,750	32,247	0	32,247	14.6%	0
Movement to/(from) Gen Reserve	(15)	(5,503)						
<u>220 Finance and General Purposes</u>								
1870 Interest Received	74	286	800	514			35.7%	
1900 Precept Received	0	187,886	0	(187,886)			0.0%	
Finance and General Purposes :- Income	74	188,171	800	(187,371)			23521.4	0
4130 Insurance	0	2,008	2,939	931		931	68.3%	
4185 Alarms	489	719	0	(719)		(719)	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
4460 Subscriptions	50	1,965	2,300	335		335	85.4%	
4550 Bank Charges	23	129	550	421		421	23.5%	
4551 Data Protection	0	0	40	40		40	0.0%	
4579 Audit Internal	0	420	2,000	1,580		1,580	21.0%	
4580 Audit External	0	0	5,000	5,000		5,000	0.0%	
4590 Professional Services	14,688	18,817	5,000	(13,817)		(13,817)	376.3%	
4591 Repay Reserves	0	0	10,000	10,000		10,000	0.0%	
4592 H&S	0	0	5,000	5,000		5,000	0.0%	

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4899 Miscellaneous Expenses	100	131	750	619		619	17.4%	
4940 Listed Building Reserve	0	0	10,000	10,000		10,000	0.0%	
4945 Operational Review	0	0	2,000	2,000		2,000	0.0%	
4950 Unspecified Projects	0	0	10,000	10,000		10,000	0.0%	
Finance and General Purposes :- Indirect Expenditure	15,350	24,189	56,079	31,890	0	31,890	43.1%	0
Movement to/(from) Gen Reserve	(15,276)	163,982						
<u>225 Councillors/Newsletter</u>								
4420 Newsletter	0	0	1,000	1,000		1,000	0.0%	
4500 Town Mayors Expenses	100	603	2,000	1,397		1,397	30.1%	
4520 Councillors Expenses	0	15	500	485		485	3.0%	
4525 Councillors Training	0	0	500	500		500	0.0%	
4540 Election Expenses	0	0	2,000	2,000		2,000	0.0%	
4545 Annual & Other Meetings	698	698	600	(98)		(98)	116.4%	
Councillors/Newsletter :- Indirect Expenditure	798	1,316	6,600	5,284	0	5,284	19.9%	0
Movement to/(from) Gen Reserve	(798)	(1,316)						
<u>230 Management and Payroll</u>								
4000 Staff Salaries	5,720	17,227	86,000	68,773		68,773	20.0%	
4018 National Insurance	65	65	6,800	6,735		6,735	1.0%	
4019 Pension	1,139	2,538	23,000	20,462		20,462	11.0%	
4050 Staff Training	184	184	3,000	2,816		2,816	6.1%	
Management and Payroll :- Indirect Expenditure	7,108	20,014	118,800	98,786	0	98,786	16.8%	0
Movement to/(from) Gen Reserve	(7,108)	(20,014)						
<u>235 Office Facilities & Equipment</u>								
1470 Photocopy Income	0	45	0	(45)			0.0%	
Office Facilities & Equipment :- Income	0	45	0	(45)				0
4400 Stationery	459	948	2,400	1,452		1,452	39.5%	
4405 Photocopier Hire	0	1,661	732	(929)		(929)	226.9%	
4410 Photocopier Costs	20	20	750	730		730	2.6%	
4415 Office Support & Equipment	262	312	1,000	688		688	31.2%	
4455 Postage	152	152	1,000	849		849	15.2%	
4480 ICT-Computers	193	767	9,000	8,233		8,233	8.5%	
4481 Telephones	229	1,004	3,300	2,296		2,296	30.4%	
Office Facilities & Equipment :- Indirect Expenditure	1,314	4,863	18,182	13,319	0	13,319	26.7%	0
Movement to/(from) Gen Reserve	(1,314)	(4,818)						

Detailed Income & Expenditure by Budget Heading 01/07/2018

Month No: 5

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>301 Planning/Economic Development</u>								
1090 Charter Market Tolls	1,057	4,656	13,000	8,344			35.8%	
Planning/Economic Development :- Income	<u>1,057</u>	<u>4,656</u>	<u>13,000</u>	<u>8,344</u>			<u>35.8%</u>	<u>0</u>
4546 Traffic Management	0	0	4,000	4,000		4,000	0.0%	
4548 Job Fair/Business Forum	0	0	175	175		175	0.0%	
4549 Charter Market improvements	0	318	1,000	682		682	31.8%	
Planning/Economic Development :- Indirect Expenditure	<u>0</u>	<u>318</u>	<u>5,175</u>	<u>4,857</u>	<u>0</u>	<u>4,857</u>	<u>6.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>1,057</u>	<u>4,338</u>						
<u>401 Full Council</u>								
1850 Grants received	0	0	9,250	9,250			0.0%	
Full Council :- Income	<u>0</u>	<u>0</u>	<u>9,250</u>	<u>9,250</u>			<u>0.0%</u>	<u>0</u>
4543 Neighbourhood Plan	16	16	8,693	8,677		8,677	0.2%	
Full Council :- Indirect Expenditure	<u>16</u>	<u>16</u>	<u>8,693</u>	<u>8,677</u>	<u>0</u>	<u>8,677</u>	<u>0.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(16)</u>	<u>(16)</u>						
Grand Totals:- Income	4,556	203,088	56,516	(146,572)			359.3%	
Expenditure	43,490	116,658	484,950	368,292	0	368,292	24.1%	
Net Income over Expenditure	<u>(38,935)</u>	<u>86,430</u>	<u>(428,434)</u>	<u>(514,864)</u>				
Movement to/(from) Gen Reserve	<u>(38,935)</u>	<u>86,430</u>						