

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF THE**  
**ECONOMIC DEVELOPMENT AND PLANNING COMMITTEE**  
**HELD ON**  
**THURSDAY 25<sup>th</sup> JUNE 2015**

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**PRESENT:** Councillors E Harvey – Chairman  
A Crowe M Eager  
M Eakin E Fieldhouse  
K Francis A Harrison  
M Mackness A Manns  
N Morris J Roberts  
N Roberts

**IN ATTENDANCE:** Councillor P Bettington  
Mrs K Mitchell - Clerk to the Council  
Mrs B Stump – Clerical Officer  
2 members of the public

**P.17 - 06.15 APOLOGIES**

Apologies were received and accepted from Councillors R Barnes, A Warmington and SJ Widdows.

**P.18 - 06.15 INTERESTS**

Councillor E Harvey declared that she knew the applicant of Planning Application [P151449/50 LBC/FH](#)

**P.19 - 06.15 PUBLIC PARTICIPATION**

No members of the public wished to speak at this point in the meeting.

**P.20 - 06.15 MINUTES**

The Minutes of the Economic Development and Planning Committee meeting held on 21<sup>st</sup> May, 2015, copies having been previously circulated, were confirmed as a correct record and signed by the Chairman.

**P.21 - 06.15 PLANNING APPLICATION DECISIONS**

Members were circulated with a summary of Determinations made by Herefordshire Council on planning applications previously considered by Ledbury Town Council.

**RESOLVED: That the summary be noted.**

**P.22 - 06.15 APPEAL**

The Town Council is notified of an appeal to the Secretary of State against the decision by Herefordshire Council for refusal of Planning Permission.

Application Reference & Site Address:	<a href="#">143116</a> - Land to the South of Leadon Way, Ledbury, Herefordshire,
Description of development:	Proposed outline planning permission for the erection of up to 321 residential dwellings (including up to 35% affordable housing, structural planting and landscaping, informal public open space, children's play area, surface water attenuation, vehicular access point from Leadon Way and associated ancillary works. All matters reserved with the exception of the main site access.
Appeal reference:	APP/W1850/W/15/3009456
Appeal start date:	5 June 2015
Website:	<a href="https://www.herefordshire.gov.uk">https://www.herefordshire.gov.uk</a>

The Chairman advised that the Planning Inspectorate had granted a two week extension to the deadline for submission of representations, taking it to 31<sup>st</sup> July 2015.

**RESOLVED: That a Task & Finish group be set up, consisting of Councillors Crowe, Eakin, Fieldhouse, Harvey, Mackness and Morris, to formulate a draft submission for consideration at the Full Council meeting in July.  
Meeting date agreed for 6<sup>th</sup> July at 6pm in the Town Council Offices.**

**P.23 - 06.15 MEETING LOGISTICS**

The Chairman opened debate on the subject of meeting logistics, suggesting changes in approach to the planning application section of future meetings; this would involve Councillors being assigned planning applications for which they would then take the lead, i.e. talking to the applicant, visiting the site etc, and relaying the information back to the meeting at which the application is considered.

The Chairman asked members to consider whether they had adequate IT equipment at home to enable them to be fully prepared for meetings, and, whether they had any requirements for computer training.

Following a lively discussion, members were asked to submit a brief description of their home IT setup and capabilities to the office for review.

**RESOLVED: That Councillors reflect upon the proposed change and that the matter be further considered at the next meeting.**

## **P.24 - 06.15 WORKING PARTY MATTERS**

### **1. Town Plan**

- i. Members had been previously circulated with the Minutes of the Town Plan Working Party meeting held on 19<sup>th</sup> May 2015.

**RESOLVED: That these be noted.**

- ii. Members reviewed the following draft Action Plans produced by the Town Plan Working Party, copies having been circulated.

#### **a. Visitors & Tourism**

The Chairman invited Members of the Town Plan working party Mrs C Tustin and Mr R Hadley to speak on the Visitor & Tourism action plan.

#### **b. Housing Development**

**RESOLVED: That the Housing Development action plan be referred to the Neighbourhood Plan Working Party to take forward the objectives and incorporate into the Plan.**

#### **c. Traffic and Transport**

The Chairman invited Mr R Hadley to speak on the Traffic and Transport action plan.

**RESOLVED: That the Traffic and Transport action plan be referred to the Traffic Management Working Party for further consideration.**

A provisional date for the next Traffic Management Working Party meeting was set for 21<sup>st</sup> July at 7pm.

- d. Retail
- e. Employment

**RESOLVED:** That the Retail and Employment actions plans be referred to the Neighbourhood Plan Working Party to be considered alongside the policies being developed. Anything not specifically planning related should be referred back to the Town Plan Working party.

2. Neighbourhood Plan

Members had been previously circulated with the following documents:

- i. Minutes of the meeting held on 2<sup>nd</sup> June, 2015.
- ii. Minutes of the meeting held on 15<sup>th</sup> June, 2015.

**RESOLVED:** That these be noted.

3. Charter Market

Members had been circulated with copies of the report from the meeting held on 16<sup>th</sup> June 2015.

**Recommendation to Full Council:** That the recommendations contained within the report be approved and adopted.

4. Working Party membership

Members reviewed membership of the Economic Development & Planning Working Parties and

**RESOLVED:** To made the following additional appointments:

<b>Emergency Planning</b>	<b>M Eager</b>
<b>Traffic Management</b>	<b>M Eager, N Morris</b>
<b>Job Fair</b>	<b>A Harrison</b>
<b>Parish Plan</b>	<b>K Francis</b>
<b>Neighbourhood Plan</b>	<b>E Fieldhouse, A Harrison, N Morris</b>
<b>Charter Market</b>	<b>M Eager, N Morris</b>

5. Promotion and Marketing

Members considered setting up a working party/task and finish group to consider 'promotion and marketing'.

The Chairman proposed that rather than set up a separate new Working Party/task and finish group, interested members could join the existing Town Plan sub-group.

**RESOLVED: That Councillors Crowe, Fieldhouse and Morris serve on the Town Plan sub-group which deals with promotion and marketing.**

6. Dates of next Working Party meetings and items for discussion.

- |                        |                         |
|------------------------|-------------------------|
| i. Emergency Planning  | - to be arranged        |
| ii. Traffic Management | - 21.07.15              |
| iii. Design Award      | - to be arranged        |
| iv. Job Fair           | - to be arranged        |
| v. Town Plan           | - 23.06.15 and 28.07.15 |
| vi. Neighbourhood Plan | - 07.07.15              |
| vii. Charter Market    | - 27.07.15              |

**RESOLVED: That the meeting dates be noted.**

**P.25 - 06.15 PLANNING APPLICATIONS**

1. <a href="#">P151262/PP</a>	Proposed conversion of and alterations to a range of period barns to create 4 residential dwellings at <b>Plaistow Farm, Rhea Lane, Ledbury HR8 2PU.</b> PLANNING PERMISSION  <b>Already determined by Herefordshire Council Not discussed.</b>
2. <a href="#">P150380/81 PP/LBC</a>	Proposed replacement of existing shop front, new secondary entrance door and internal alterations including new internal staircase at <b>24 New Street, Ledbury HR8 2DX.</b>  PLANNING PERMISSION LISTED BUILDING CONSENT  <b>Already determined by Herefordshire Council Not discussed.</b>
3. <a href="#">P151355/PP</a>	Variation of Condition 2 of Permission 143307/AM at <b>Dilkusha, 22 Bank Crescent, Ledbury HR8 1AA.</b> PLANNING PERMISSION  <b>RESOLVED: Recommend Support</b>
4. <a href="#">P151003/FH</a>	Proposed conversion of existing garage to a sitting room and bedroom at <b>1 Wye View, Ledbury HR8 2FP.</b>  FULL HOUSEHOLDER  <b>RESOLVED: Recommend Support</b>

5. <a href="#">P150831/PP</a>	Variation of Conditions Ref 131942/F (formation of two additional Permanent pitches for static mobile homes and two additional pitches for touring caravans. Detached building for shower, laundry and storage purposes) - to enlarge the detached building for shower, laundry and storage purposes at <b>Little Bush Pitch, Hereford Road, Ledbury HR8 2PX.</b>  PLANNING PERMISSION
<b>RESOLVED: Recommend Support Conditional to its not being used as a future residence.</b>	
6. <a href="#">P151449/50</a> <a href="#">LBC/FH</a>	To replace window with French window and create a door opening between two internal rooms at <b>6 Worcester Road, Ledbury HR8 1PL.</b>  FULL HOUSEHOLDER LISTED BUILDING CONSENT
<b>RESOLVED: Recommend Support</b>	
7. <a href="#">P151522/FH</a>	Proposed single storey side extension at <b>5 Warren Drive, Ledbury HR8 2HL.</b>  FULL HOUSEHOLDER
<b>RESOLVED: Recommend Support</b>	
8. <a href="#">P151563/PP</a>	Proposed change of use from A1 to A2 at <b>4b Hill House, Bye Street, Ledbury HR8 2AA.</b>  PLANNING PERMISSION
<b>RESOLVED: Recommend Support</b>	
9. <a href="#">P151581/FH</a>	Proposed demolition of extension & erection of new extension, alterations and conversion of part of garage at <b>1 Beggars Ash Cottages, Beggars Ash, Wellington Heath HR8 1LN.</b>  FULL HOUSEHOLDER
<b>RESOLVED: Recommend Support</b>	
10. <a href="#">P151727PP</a>	Proposed demolition of a pair of cottages and replacement with two new dwellings at <b>Land at 1 &amp; 2 Orham Cottages, Leddington, Ledbury, Herefordshire.</b>  PLANNING PERMISSION
<b>RESOLVED: Recommend Support</b>	

11. P151758/P & P151759/LBC	Proposed existing external ATM to be replaced with new model ATM in same location with associative works to stone sill and external wall. <b>4 High Street, Ledbury, HR8 1DU</b>
	PLANNING PERMISSION LISTED BUILDING CONSENT
	<b>RESOLVED: Recommend Support</b>

**P.26 - 06.15 CORRESPONDENCE FOR INFORMATION**

Members were reminded of an invitation to a Campaign To Protect Rural England meeting on the subject of Neighbourhood Plans being held on Friday evening, 26<sup>th</sup> June, 7.30 p.m. at Breinton Village Hall.

**P.27 - 06.15 DATE OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting of the Economic Development & Planning Committee is scheduled for 30<sup>th</sup> July 2015.

There were no items raised for inclusion on the next agenda.

The meeting closed at 9.59pm

CHAIRMAN.....

DATE .....