

**LEDBURY TOWN COUNCIL**  
**MINUTES OF A MEETING**  
**OF THE ENVIRONMENT & LEISURE COMMITTEE**  
**HELD ON THURSDAY 15<sup>th</sup> FEBRUARY 2018**

**Present:** Councillor A Bradford – Chairman  
Councillors: R Barnes A Crowe  
M Eager M Eakin  
E Fieldhouse K Francis  
A Manns N Morris  
J Roberts

**In Attendance:** Mrs K Mitchell – Clerk to the Council

**E.14 - 02.18 APOLOGIES**

Apologies for absence were received from Cllr D Baker.

**E.15 - 02.18 DECLARATIONS OF INTERESTS**

There were no interests declared at this point in the meeting.

**E.16 - 02.18 PUBLIC PARTICIPATION**

None.

**E.17 - 02.18 MINUTES**

The Minutes of the Environment & Leisure Committee meeting held on 11<sup>th</sup> January 2018, were confirmed as a correct record.

**E.18 - 02.18 CEMETERY**

1. Lightning Protection Test and Inspection - Ledbury Cemetery Chapel  
The Clerk advised that the inspection report had identified that the earth resistance reading is too high and requires lowering to meet the requirements of the Electricity at Work Regulations 1989.
  - i. Members considered remedial works to the lightning conductor in the sum of £1,475.

**RESOLVED: That the Town Council be recommended to approve the quotation.**

- ii. Members considered remedial works to stonework on the bell tower in the sum of £995.

**RESOLVED: That the Town Council be recommended to approve the quotation.**

2. Car accident - damage to Cemetery wall and pier

The Clerk gave an update and powerpoint presentation on remedial works carried out to the pier and adjoining walls as a result of being hit by a car on 15<sup>th</sup> January 2018. She advised that the claim was being dealt with through the Town Council's insurers and that costs for the works totalling £5,216 were being recovered against the vehicle owner's insurance.

#### **E.19 - 02.18 TOWN CENTRE**

Members considered estimated costs for the replacement of two hanging basket columns in the town centre.  
Following discussion, it was

**RESOLVED: That the Town Council be recommended to commission the fabrication of two galvanised and painted posts, to match existing, in the estimated sum of £680 each. Costs to be met from the Unspecified Projects budget line.**

Balfour Beatty Living Places to be requested to provide a quotation for installation of the posts.

#### **E.20 - 02.18 WORKING PARTIES**

Members received the following reports, copies having been circulated, and considered the recommendations contained therein:

- i. Christmas Lights Working Party, held on 17<sup>th</sup> January 2018.
  - a) Referring to item 3. 2018 Lighting Quotes, the Clerk advised that a revised quotation had been received from Lite Ltd, which far exceeded the budget available.

In light of this information it was

**RESOLVED: That the recommendation under item 3 be rejected and the quotations for Christmas lights be reviewed by the Working Party.**

- b) Referring to item 4. Xmas Tree & Market House:

Recommendation 1.

It was **RESOLVED: That Mr Hill's offer be gratefully accepted.**

Recommendation 2.

It was **RESOLVED: That the exact nature of the independent electrical inspection be clarified at the next Working party meeting.**

**RESOLVED: That the Town Council be recommended to approve and adopt the report, as amended.**

- ii. Recreation Ground Working Party, held on 24<sup>th</sup> January 2018. Referring to item 3. Members reviewed a range of options for shelters, including those previously considered by the Committee. Further consideration was deferred to the next working party meeting on 6<sup>th</sup> March 2018.

**RESOLVED: That the Town Council be recommended to approve and adopt the report.**

- iii. 1918 Armistice Commemoration Working Party held on 9<sup>th</sup> January, 2018.

**RESOLVED: That the Town Council be recommended to approve and adopt the report.**

- iv. 1918 Armistice Commemoration Working Party held on 7<sup>th</sup> February 2018.

**RESOLVED: That the Town Council be recommended to approve and adopt the report.**

- v. Cemetery Working Party meeting held on 13<sup>th</sup> February 2018. Referring to item 7. Trees  
Recommendation a)

It was **RESOLVED: That the recommendation be amended to read:**

“That the rules and regulations are updated to include the refusal of any installation of any planting or fencing (or similar) around any grave ***in the new area*** and that this is retrospectively enforced”.

**RESOLVED: That the Town Council be recommended to approve and adopt the report, as amended.**

Cllr Eager was duly thanked for his hard work in writing up the above reports.

Cllr Francis expressed concern over the low attendance at working party meetings and felt that greater input was needed from Councillors in order to share the workload more evenly.

## **E.21 - 02.18 CORRESPONDENCE**

There were no items to bring to the attention of the Committee.

**E.22 - 02.18 DATE OF NEXT MEETING AND AGENDA ITEMS**

The next meeting of the Environment & Leisure Committee will be held on 15<sup>th</sup> March 2018.

The meeting closed at 8.41pm

CHAIRMAN ..... DATE .....