

LEDBURY TOWN COUNCIL

You are advised of a  
Meeting of the Neighbourhood Plan Working Party  
to be held on  
Tuesday 4<sup>th</sup> February 2014  
at 7pm in the Town Council Offices

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AGENDA

1. Introductions.
2. Apologies.
3. Declarations of Interest.
4. To approve the report of the meeting held on the 7th January 2014 as a correct record.
5. To receive a presentation from Foxley Tagg, consultants for the Neighbourhood Plan.
  - 1. Roadmap**
    - a. Overall timescale
      - i. Important dates
    - b. Neighbourhood Plan Working Group (NPWG) Structure
  - 2. Evidence Base**
    - a. Walk-through of work required
    - b. Discuss manpower, resources and skills of Ledbury NPWG
    - c. What can Ledbury NPWG help with?
    - d. Distribute initial work
  - 3. Consultation**
    - a. Discuss what needs to be undertaken
    - b. Agree Consultation strategy
    - c. Discuss what aspects NPWG can undertake
    - d. Determine outline timetable
  - 4. Sustainability Appraisal**
    - a. Explain what is required
  - 5. Q&As**
6. Rural Community Energy Generation Group  
To receive a report on the groups visit to Aston University. (if available).

7. Communications Strategy  
To receive an update on the draft leaflet.
8. Grant Funding  
To review the notes of the drop in event and consider any changes required in preparation of the grants.
9. To receive nominations for the position of Chairman.
10. Any other matters relating to the Working Party.
11. To agree a date for the next meeting and identify items for the agenda.

D Baldwin - Deputy Clerk to the Council  
31.01.2014