

LEDBURY TOWN COUNCIL

Finance & General Purposes Meeting 16th January 2014

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Agenda Item 5.1 SUMMARY OF RECEIPTS AND PAYMENTS

List of Receipts between 15.11.13 and 31.12.13

<u>Date</u>	<u>Receipt Total (Incl. VAT</u>	<u>Transaction Detail</u>	<u>Amount Excl.VAT</u>
19/11/2013	1,482.00	Burials	331.00
		Memorials	118.00
		Ceremony Room income	225.00
		Saturday Tolls	558.00
		Donations Xmas Lghts	250.00
25/11/2013	106.44	Bank Interest (treasury deposit)	106.44
28/11/2013	476.00	Donation Christmas Lights - Monkle	25.00
		Memorials	118.00
		Ceremony Room income	50.00
		Farmers Market Tolls Nov	62.00
		Saturday Tolls	186.00
		Exclusive Right of Burial Transfer	35.00
28/11/2013	96.80	Painted Room sales	65.16
		Painted Room Donations	21.90
03/12/2013	174.80	Trigger the Train donations	174.80
03/12/2013	815.50	Grotto entrance fees	481.00
		window rental	22.00
		Saturday Tolls	312.50
03/12/2013	22.00	Window rental	22.00
03/12/2013	1,489.80	Grant sweeping	1,489.80

09/12/2013	4.00		
		Bank Interest	4.83
16/12/2013	1,019.75		
		Saturday Tolls	519.25
		Memorials	151.00
		Donation Hanging baskets	54.00
		Burial	208.00
		L C Assoc. donation floral	87.50
30/12/2013	941.50		
		Receipt of court fine - flower beds	10.00
		Market House hire	575.00
		Painted Room sales	3.33
		Farmer's Market rent	77.50
		Saturday Tolls	275.00
30/12/2013	282.00		
		Tombola Xmas Lights	282.00
			<u>£6,901.01</u>

List of Payments between 15.11.13 and 31.12.13

<u>Date</u>	<u>Payee Name</u>	<u>Cheque No.</u>	<u>£ Total Amnt</u>	<u>£ VAT</u>	<u>£ Amount</u>	<u>Transaction Details</u>
15/11/2013	Crown Memorials (J Jenkins)	9943	504.00	84.00	420.00	cleaning War Memorial
15/11/2013	David McCutcheon	9944	1,459.59		1,459.59	Grounds Maint. Oct 13
15/11/2013	Ledbury Focus	9945	50.00		50.00	Town Plan article Focus Nov
15/11/2013	Advantage Business Supplies	9946	30.56	5.08	25.48	Stationery
15/11/2013	Chris Watkins	9947	480.00		480.00	Grave digging Oct
15/11/2013	Mavis Russell Cleaning Ltd.	9948	201.60	33.60	168.00	Office cleaning Oct
15/11/2013	JRS Electrical Ltd	9949	175.20	29.20	146.00	spur point Defib box Alms Houses
15/11/2013	Techcomp Services Limited	9950	128.40	21.40	107.00	Computer peripherals
15/11/2013	BT Payment Services Limited	9951	178.58	29.76	148.82	Phones 1-31 Oct
15/11/2013	NPower	9952	267.12	12.72	201.48	Electric Mortuary 25/07-23/10
					52.92	Electric BB Clock 04/07-23/10
15/11/2013	Guy Tustin	9953	411.00		411.00	DHW Maintenance Oct 13
15/11/2013	Petty Cash	9954	146.46	10.73	70.75	Bateman Fuel claim - training
					8.70	hospitality

					16.66	Grounds Officer mobile top-up
					2.70	Reporters
					11.92	Toilet roll, handwash
					25.00	Fuel Diesel
15/11/2013	E Harvey	9955	431.66		431.66	Postage Town Plan Questionnaires
22/11/2013	UK Fuels Limited	9956	149.85	24.98	91.54	Fuel Mowers etc Oct 13
					33.33	Fuel VW Caddy Oct
22/11/2013	Zurich Municipal	9957	11,333.80		11,333.80	Insurance General
22/11/2013	Ledbury Focus	9958	50.00		50.00	Town Plan Article
22/11/2013	ABC Print (Hereford) Ltd	9959	2,136.00	356.00	1,780.00	Printing Town Plan Questionnaires
22/11/2013	Paperstation Ltd.	9960	104.18	17.37	86.81	Stationery
22/11/2013	Paperstation Ltd.	9960	18.83	3.14	15.69	Stationery
22/11/2013	Chubb Fire & Security Ltd	9961	232.85	38.81	194.04	Fire Alarm service
22/11/2013	NPower	9962	2,275.47	350.10	387.18	Electric TCO 3 Church Lane
					1,305.00	Electric TCO 1-2 Church Lane
					233.19	Electric Market House
22/11/2013	Mr Joe Walsh	9963	110.00		110.00	Joey the Juggler Xmas lights
22/11/2013	Looby Loo Parties	9964	110.00		110.00	Face Painting Xmas Lights
22/11/2013	R Rogers	9965	350.00		350.00	Trigger The Train Xmas lights
22/11/2013	Ledbury Hardware Limited	9966	19.42	3.24	11.61	Light bulbs
					4.57	Batteries
22/11/2013	Magenta Technology Ltd	9967	72.22	12.04	60.18	Photocopying Oct
22/11/2013	Lyreco UK Ltd	9968	88.74	14.79	73.95	Stationery
22/11/2013	Herefordshire Council	9969	1,820.92		1,820.92	Hrfrd CCTV 15/11-14/02/14
22/11/2013	e-mango	9970	606.00	101.00	505.00	website host'g 7/11/13-6/11/14
22/11/2013	Town & Country Construction C	9971	1,962.00	327.00	1,500.00	snow/tile guards Market House
					135.00	M House repairs window & gate
22/11/2013	Sage (UK) Limited	9972	696.00	116.00	580.00	Sage software & support
22/11/2013	CommuniCorp	9973	12.00		12.00	Clerk & Councils Direct subs
22/11/2013	T Widdows	9974	300.00		300.00	Mayors Expenses
25/11/2013	Staff Wages Nov 13	BACS	7,185.09		7,185.09	Staff wages Nov 13
28/11/2013	Lloyds Bank	DIR PAY	43.90		43.90	Bank Charges Nov
03/12/2013	Petty Cash	9975	239.73	32.53	21.20	A Conway Fuel claim
					3.94	Refreshments
					77.60	Santa's grotto decorations
					16.67	Bateman mobile top-up
					84.19	Santa bags
					3.60	Reporters

03/12/2013	Firibase Engineering & Fabri	9976	7,680.00	1,280.00	6,400.00	1st paymnt Install Xmas Lights
03/12/2013	H M Revenue & Customs	9977	1,434.00		1,434.00	PAYE & NIC Nov 13
03/12/2013	Worcester County Council	9978	1,874.77		1,874.77	Staff Pensions Nov 13
03/12/2013	Paperstation Ltd.	9979	36.79	6.13	30.66	Stationery
03/12/2013	Urban Recreation Ltd.	9980	2,822.40	470.40	2,352.00	wet pour (swings & multiplay)
03/12/2013	B & B Services Ltd.	9981	90.60	15.10	75.50	Toilet repairs
03/12/2013	Travis Perkins Trading Co Ltd	9982	11.17	1.86	9.31	staking for & multiplay)
03/12/2013	Magenta Technology Ltd	9983	34.07	5.68	28.39	Photocopying Nov
03/12/2013	Magenta Technology Ltd	9983	132.00	22.00	110.00	callout install sftware new pcs

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<u>Date</u>	<u>Payee Name</u>	<u>Cheque No.</u>	<u>£ Total Amnt</u>	<u>£ VAT</u>	<u>£ Amount</u>	<u>Transaction Details</u>
03/12/2013	Aynsley Cleaning Services	9984	140.00		85.00	M H Window cleaning Nov 13
					20.00	Chapel window cleaning Nov 13
					35.00	TCO Window cleaning Nov 13
03/12/2013	Ledbury Hardware Limited	9985	28.77	4.80	23.97	misc. Decorations santas grotto
03/12/2013	Guy Tustin	9986	411.00		411.00	DHW Contract Nov
09/12/2013	Lloyds Bank	DIR PAY	42.12		42.12	Bank Charges Dec
16/12/2013	Mr A Smith	9987	50.00		50.00	Town Plan Prize draw
16/12/2013	Sarah Edwards	9988	50.00		50.00	Town Plan Prize draw
17/12/2013	Town & Country Construction Co	10000	441.00	73.50	367.50	Inspection & roof repairs TCO
17/12/2013	Paperstation Ltd.	10002	38.37	6.40	31.97	Stationery
17/12/2013	Ledbury Power Tools	1001	766.79	127.80	638.99	Service/repair strimmer/mower
17/12/2013	Mrs J Jupp	9989	24.00		24.00	refreshments Town Carol Service
17/12/2013	BT Payment Services Limited	9990	193.32	32.22	161.10	Phones November
17/12/2013	David McCutcheon	9991	2,919.18		2,919.18	Amenity Areas contract Nov/Dec
17/12/2013	UK Fuels Limited	9992	72.73	12.12	60.61	Fuel Mowers etc
17/12/2013	Melcon Limited	9993	7,560.00	1,260.00	6,300.00	civil wrks/power supply HighSt
17/12/2013	Quickskip Hereford Ltd	9994	138.00	23.00	115.00	Skip hire Cemetery
17/12/2013	Baker Ross Limited	9995	114.65	19.11	95.54	Presents for santa gift bags
17/12/2013	Mavis Russell Cleaning Ltd.	9996	201.60	33.60	168.00	TCO cleaning Nov
17/12/2013	BT Finance	9997	116.60	19.43	97.17	Phone hire 01.02.14 -30.04.14
17/12/2013	Herefordshire Council	9998	218.01		145.34	wheely bin Rec Grnd Dec 1/4
					72.67	wheely bin Clsd Chyrd Dec 1/4
17/12/2013	Post Office Ltd	9999	225.00		225.00	Tax VW Caddy 1.1.14 - 31.12.14
18/12/2013	M Bradman	10003	660.00		660.00	cover for Dep Clerk sick leave
18/12/2013	The Sketch Collective	10004	414.00	69.00	345.00	Imagine Ledbury logo & branding

19/12/2013	Petty Cash	10005	207.79	5.13	150.00 Erect & take down Xmas flags
					1.50 Ledbury Reporters
					16.67 Bateman mobile top-up
					27.00 refreshments NP interviews
					7.49 lights for Santa's grotto
23/12/2013	Lloyds Bank	DIR PAY	14.50		14.50 Bank Charges Dec
25/12/2013	Staff wages Dec 13	BACS	6,621.07		6,621.07 Staff wages Dec 13
27/12/2013	Lloyds Bank	DIR PAY	51.08		51.08 Bank Charges Dec
			Total Payments :		65,105.78