



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall**, Ledbury on **Thursday 8th June, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
03.06.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. **Election of Town Mayor¹**

To elect the Town Mayor for 2017/18 following Cllr Eager's resignation from the post on 16th May 2017.

The Town Mayor will then make the statutory declaration of acceptance of office and address the Council with his/her opening remarks.

2. **Apologies**

To receive apologies for absence.

3. **Interests**

To receive any declarations of interest and written requests for dispensations.

4. **Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

¹ The Local Government Act 1972 states that the election of a Chairman should be the first item on the agenda.
LGA 1972 s15(1)(2)

5. Minutes

- 5.1 To approve the Minutes of the Annual meeting of the Council held 11th May 2017, as an accurate record. **Copy herewith**
- 5.2 To consider declassifying the Standing Committee Minutes of 8th May 2017 from confidential to public. (C.69 - 05.17 refers)

6. Chairman's Report and Correspondence

7. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

8. Committee Matters - Economic Development & Planning Committee

To receive the Minutes of the meeting held on 25th May, 2017 and to consider any recommendations contained therein. **Copy herewith**

9. Committee Matters - Environment and Leisure Committee

To receive the Minutes of the meeting held on 18th May, 2017 and to consider any recommendations contained therein. **Copy to follow**

10. Committee Matters - Finance and General Purposes Committee

10.1 To receive the Minutes of the meeting held on 9th May, 2017 and to consider any recommendations contained therein. **Copy to follow**

10.2 To receive the Minutes of the meeting held on 1st June, 2017 and to consider any recommendations contained therein. **Copy to follow**

Annual Return Section 1 - Annual Governance Statement. **E.1**

Annual Return Section 2 – Accounting Statements **E.2**

11. Outside Bodies

To receive reports from meetings attended by Councillors and take any necessary action.

12. Parish Meeting

To receive the Minutes of the Parish Meeting held on 31st May, 2017 and to consider any action required. **E.3**

13. Code of Conduct

13.1 To note the outcome of Code of Conduct complaints against Ledbury Town Councillors.

13.2 The Town Council is advised that on 22 May 2017, a revised Code of Conduct was adopted by Herefordshire Council.

Letter from Claire Ward, Solicitor to Herefordshire Council
Revised Code of Conduct

E.4
E.5

- 14. General Correspondence – For information only**
To note general correspondence received in the office.

- 15. To note the date of the next meeting**
The next scheduled Full Council meeting will be held on 20th July, 2017.