



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Community Hall, Ledbury on Thursday 26 July 2018 starting at 7.30pm.** All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Nina Shields

Councillor Nina Shields
Chairman, Ledbury Town Council
19.07.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Interests**
To receive any declarations of interest and written requests for dispensations.
- 3. Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.
- 4. Minutes**
To approve the Minutes of the Annual Meeting of Ledbury Town Council held on 21 June 2018 as an accurate record. **Appendix 1**
- 5. Chairman's Report and Correspondence**

- 6. Appointment of Responsible Finance Officer**
- 7. Committee Matters: Economic Development & Planning Committee**
 - 7.1 To receive the Minutes of the meeting held on 12 July 2018 and to consider any recommendations contained therein. **Appendix 2**
 - 7.2 To consider a date and venue for the LTC Public Realm Meeting (as referred to in Appendix 2).
- 8. Committee Matters: Environment and Leisure Committee**
 - 8.1 To receive the Minutes of the meeting held on 19 July 2018 and to consider any recommendations contained therein. **(Document to follow)**
 - 8.2 Dog Hill Wood CCTV
- 9. Committee Matters - Finance and General Purposes Committee**
 - 9.1 To receive the Minutes of the meeting held on 7 June 2018 and to consider any recommendations contained therein. **Appendix 3**
 - 9.2 To receive the Minutes of the meeting held on 5 July 2018 and to consider any recommendations contained therein. **Appendix 4**
 - 9.3 To consider invoices for payment. **Appendix 5**
 - 9.4 To consider how invoices will be approved for payment during the summer break, as the next F&GP meeting is not until 20 September 2018.
- 10. Committee Matters – Committee Membership**
 - 10.1 To consider Cllr Howells' Committee membership requests.
- 11. External Audit 2017/18**
- 12. Judicial Review – Management of Costs**
- 13. Councillors' IT Use**
- 14. To review progress on Town Council Policies**
- 15. Neighbourhood Development Plan**

To receive a report from the Neighbourhood Plan Inspector Liaison Councillors.

16. PACT Meetings

Members to consider dates of future PACT meetings.

17. Market House / Town Council Offices

17.1 Pest Control (Market House and Town Council Offices)

17.2 Works to electrics (Market House)

18. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

19. Outside Bodies

To receive reports from meetings attended by Councillors.

20. General Correspondence

To note general correspondence received in the office.

21. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 27 September 2018.

<p><i>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 In order to consider confidential employment matters, it is likely that a resolution will be passed to exclude members of the public.</i></p>
--

22. Employment Matters

To receive the Minutes/Verbal report of the Standing Committee meeting held on 25 July 2018 and to consider any recommendations contained therein.

(Document to follow if available)

23. Full Council Minutes of 21 June 2018

To approve the Minutes of the Annual Meeting of Ledbury Town Council held in private session on 21 June 2018 as an accurate record.

EX 14/2018