

## Finance &amp; General Purposes Meeting 21st January 2015

## Agenda Item 5.1 SUMMARY OF RECEIPTS AND PAYMENTS

Receipts between 13/11/2015 and 31/12/2015

<u>Date</u>	<u>Receipt Total (inc.</u>	<u>£ VAT</u>	<u>Amount Excl. VAT</u>	<u>Transaction Detail</u>
24/11/15 Sundry Income	1,498.00		160.00	EROB transfers
			112.00	Burial
			566.00	Charter Market Tolls
			275.00	Weddings
			85.00	Memorial permit
		1,498.00	300.00	Market Hse hire Hfds. Guild
25/11/15 Funeral Services	861.00		861.00	Burial
30/11/15 Sundry Income	1,282.81		80.00	EROB transfers
			69.00	Farmers Market Tolls
			386.00	Burial
			200.00	Charter Market Tolls
			36.00	Christmas tree stars
			414.00	Santa's grotto entrance
		1,282.81	97.81	Xmas Lights donation
30/11/15 Sundry Income	200.00		200.00	Donations Xmas Lights
03/12/15 Sundry Income	1,038.17		166.67	Co-op Mortuary rent
			111.00	Charter Market Tolls
			240.50	xmas lights fundraising
		1,038.17	520.00	Donation (Toy auction)
04/12/15 Herefordshire Council	1,232.00		1,232.00	Lengthsman & P3
09/12/15 Lloyds	17.21		17.21	Bank Interest Dec
	224.00		224.00	Charter Market Tolls
14/12/15	284.55		284.55	Xmas Lights donation
16/12/15	52.93		52.93	Xmas Lights donation
16/12/15 Sundry Income	527.00		396.00	Charter Market Tolls
		527.00	131.00	Memorial permit

**Total receipts (excluding VAT) 7,217.67**

**Payments between 13/11/2015 and 31/12/2015**

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
17/11/15	Western Power Distribution	10700	5,903.40	983.90	4,919.50	new electric supply - cottage
17/11/15	K Francis	10701	14.50		14.50	K Francis Fuel claim
17/11/15	M Bradman	10702	85.50		85.50	fuel claim SLCC conference
17/11/15	UK Fuels Limited	10703	98.59	16.43	82.16	Fuel Nov 15 - inv
17/11/15	David McCutcheon	10704	1,882.99		1,882.99	Grounds maintenance Oct
17/11/15	NPower	10705	219.34	9.02	158.12	Electric mortuary Jul-Oct 52.20 electric BB clock Jul-Oct
17/11/15	Paperstation Ltd.	10706	85.70	14.28	71.42	Stationery
17/11/15	Magenta Technology Ltd	10707	228.83	38.14	190.69	Photocopier costs Oct/Nov
17/11/15	Mavis Russell Cleaning Ltd.	10708	268.33	44.72	75.00	chapel cleaning Sept/Oct 148.61 TCO cleaning Oct
17/11/15	PIP Printing	10709	37.98	6.33	31.65	NP - A1 parish map
17/11/15	Sage (UK) Limited	10710	215.86	35.98	179.88	Sage payroll pensions module
17/11/15	Travis Perkins Trading Co Ltd	10711	23.36	3.89	19.47	waterproof cover for sand bags
17/11/15	Quickskip Hereford Ltd	10712	180.00	30.00	150.00	skip hire Oct 15
17/11/15	Urban Recreation Ltd.	10713	2,016.00	336.00	1,680.00	supply/fit skate sheets/grind rail
17/11/15	Advantage Business Supplies	10714	12.99	2.16	10.83	stationery
17/11/15	Ledbury Hardware Limited	10715	25.11	4.18	9.96	light bulbs market hse 6.39 padlock, drill bit, screws, 4.58 cable ties for Oct fair signs
17/11/15	e-mango	10716	576.00	96.00	480.00	e-mango web hosting & support
17/11/15	Herefordshire Council	10717	1,913.10		1,913.10	Hfrds CCTV contr. Nov15-Feb16
17/11/15	BT Payment Services Limited	DD	193.29	32.21	161.08	Phones November
19/11/15	C J Clueit Plastering & Build.	10718	4,680.00		4,680.00	refurb to cemetery cottage
23/11/15	Chubb Fire & Security Ltd	10719	232.85	38.81	194.04	Fire alarm service contract
23/11/15	Sage (UK) Limited	10720	806.40	134.40	672.00	Sage Payroll update & support
23/11/15	UK Fuels Limited	10721	39.11	6.52	32.59	Fuel Mowers etc.
23/11/15	NPower	10722	1,552.38	220.52	18.39	Electric Market Aug-Nov 15 1,313.47 Electric TCO Aug-Nov 15
23/11/15	Lloyds Bank	DIRPAY	39.90		39.90	Bank Charges Nov
25/11/15	Petty Cash	10723	38.44	5.66	23.30	Cemetery - slate seating area 4.98 Toilet Rolls, hand wash 4.50 Reporters
25/11/15	Staff wages Nov 15	BACS	7,434.35		7,434.35	Staff wages Nov 155
26/11/15	Herefordshire Council	DD	751.00		751.00	Non Domestic rates Nov
02/12/15	Petty Cash	10724	51.70		51.70	Clrs Francis/Eager fuel
02/12/15	Ledbury & District Society Tr.	10725	80.00		80.00	Burgage Hall hire Xmas Lights
02/12/15	S Maund	10726	1,232.00		784.00	Lengthsman 16.7.15-16.10.15 448.00 P3 works 13.8.15-2.10.15
02/12/15	Travis Perkins Trading Co Ltd	10727	19.30	3.22	16.08	Tools & materials
02/12/15	Paperstation Ltd.	10728	132.24	22.04	110.20	Stationery
02/12/15	Midland Leisure Intl. Ltd	10729	132.00	22.00	110.00	Santa's grotto gifts
02/12/15	JRS Electrical	10731	303.60	50.60	253.00	Bay window lighting TCO
02/12/15	Bishop of Hereford's Registry	10732	244.60		244.60	Faculty for Clsd Chyrd wall
02/12/15	Ledbury Hardware Limited	10733	79.32	13.22	24.72	misc items 27.36 Lightbulbs Market Hse 14.02 Misc hardware

Date	Payee Name	Cheque No.	Payment Total (inc. VAT)	VAT	Amount Excl. VAT	Transaction Details
02/12/15	David McCutcheon	10734	1,882.99		1,882.99	Grounds maintenance Nov
02/12/15	Datacenta Hosting	10735	60.00	10.00	50.00	Email hosting 9.12.15-8.1.17
02/12/15	Aardvark Tractors & Mowers	10736	751.39	125.24	626.15	Stiga mower repairs
02/12/15	Chris Watkins	10737	330.00		330.00	Gravedigging Nov
02/12/15	C Stanley Jones & Co Ltd	10738	51.60	8.60	43.00	Christmas Lights banner
02/12/15	Mick Kitchin	10739	900.00		900.00	Duct works cemetery
02/12/15	Looby Lou Parties	10740	110.00		110.00	Xmas Lights entertainment
02/12/15	Mr Joe Walsh	10741	110.00		110.00	Xmas Lights entertainment
02/12/15	Magenta Technology Ltd	10742	77.24	12.87	64.37	Photocopier costs
02/12/15	Mavis Russell Cleaning Ltd.	10743	201.60	33.60	168.00	TCO cleaning Nov
02/12/15	K Francis	10744	30.50		30.50	Fuel claim Nov 15
03/12/15	Petty Cash	10745	155.29	25.88	113.92	Hospitality xmas lights/carol serv. 15.49 batteries & fairy lights/carol
04/12/15	EE Limited	DD	15.16	2.53	12.63	Groundman mobile Dec
08/12/15	Welsh Water	DD	57.77		57.77	Water rates TCO
09/12/15	Petty Cash	10747	150.00		150.00	Postage
09/12/15	R Barnes	10748	14.50		14.50	R Barnes - fuel
09/12/15	Worcester County Council	10749	1,541.53		1,541.53	Staff pensions Nov
09/12/15	H M Revenue & Customs	10750	1,529.56		1,529.56	PAYE & NIC Nov
10/12/15	Citizens Advice Bureau	10751	1,800.00		1,800.00	CAB Spec. Grant 2015/16
11/12/15	Petty Cash	10752	94.96	3.66	12.60	M Eager Fuel 18.34 Santa gift 60.36 Waste bags,
15/12/15	Zurich Municipal	10753	6,179.93		6,179.93	Zurich Insurance 2015/16
17/12/15	BT Payment Services Limited	DD	195.02	32.50	162.52	Phones Nov 2015
21/12/15	Petty Cash	10755	274.79	2.64	2.49	toilet rolls 14.77 refreshments Uni students 2.70 Ledbury Reporters 20.00 Hire Methodist hall FC 29.10. 10.69 Cleaning supplies 30.00 Mayoral Roll 31.50 K Francis Fuel claim 160.00 Town Mayor's expenses
22/12/15	Welsh Water	DD	67.71		67.71	Water rates cemetery Jun-Dec
23/12/15	Staff wages Dec15	BACS	6,698.39		6,698.39	Staff wages Dec
29/12/15	Herefordshire Council	DD	751.00		751.00	Non Domestic rates Dec
29/12/15	Welsh Water	DD	14.59		14.59	Water rates Market Hse Apr-Mar
29/12/15	Lloyds Bank	DIR PAY	65.89		65.89	Bank charges Dec

55,941.47 2,427.75

**Total payments (excluding VAT) 53,513.72**