

LEDBURY TOWN COUNCIL

To: ALL MEMBERS OF THE TOWN COUNCIL

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Finance & General Purposes Committee** will be held in the **Town Council Offices** on **Thursday 21st November, 2013 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Interests

To receive declarations of interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Presentations

4.1 To receive a presentation from representatives of the Ledbury Community & Heritage Regeneration Project.

4.2 To receive a presentation from Mrs C Keetch Chief Executive of Herefordshire Citizens Advice Bureau.

4.3 To consider any action required following the above presentations.

5. Minutes

To approve the Minutes of the Finance and General Purposes Committee meeting held on 17th October, 2013, as a correct record.

Copies previously circulated

6. Financial Matters

6.1 To approve and adopt the Summary of Receipts and Payments from 11th October to 14th November 2013. **E.1**

6.2 To consider invoices for payment. (list to be circulated at the meeting).

6.3 Budget 2014/15

To further consider the budget required by the Finance & General Purposes Committee for 2014/15. **E.2**

Note: A joint budget meeting will be held on 5th December, 2013.

7. Take on of Herefordshire Council Services

To further discuss taking on of services from Herefordshire Council and to consider any action required.

8. Consultations

To consider the following consultations:-

8.1 Hereford & Worcester Fire and Rescue Service

To consider, if available, a draft response to the Community Risk Management Plan Consultation 2013.

Closing date for the consultation is 10th January 2014.

8.2 Herefordshire Council Budget Consultation

'Delivering our priorities with reducing resources'

The proposed budget for 2014/15 and plan for Herefordshire Council 2014/15 to 2016/17.

Consultation closes on 20th December 2013. Copy to be circulated by email. Hard copy available in the office, or on request. Full document is available at www.herefordshire.gov.uk/budget2014

9. Town Council Offices

To consider the acquisition of a secure display cabinet for the HMS Ledbury 'Ledbury Challenge Cup'. Cllr R Barnes.

10. Outside Bodies

To receive and note reports from Councillors who have attended meetings as a representative of Council.

- Report from the Market Towns Forum meeting held on 13th November, 2013. Copy to follow.

11. Correspondence for information

To note any correspondence received.

12. Date of next meeting and items for future agenda inclusion

The next meeting of the Finance & General Purposes Committee will be held on 16th January, 2013.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this particular item is not an opportunity for debate or decision making.

KJM

Mrs K J Mitchell
Clerk to the Council
15th November, 2013

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO
ATTEND THIS MEETING**
www.ledburytowncouncil.gov.uk