



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall, The Homend**, Ledbury on **Thursday 29th October 2015** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

4.1 To approve the Minutes of the meeting held on 24th September, 2015 as a correct record. **Copy herewith**

4.2 To approve the Minutes of the meeting held on 8th October, 2015 as a correct record. **Copy herewith**

5. Chairman's Report and Correspondence

To receive a report from the Town Mayor.

6. Town Plan

To receive a report from the Town Plan Bridging Co-ordinator.

7. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

8. Committee Matters - Economic Development & Planning Committee

8.1 To note the Minutes of the meeting held on 1st October, 2015, and to consider any recommendations contained therein. **Copy herewith**

9. Committee Matters - Environment and Leisure Committee

9.1 To note the Minutes of the meeting held on 8th October, 2015 and to consider any recommendations contained therein. **Copy herewith**

9.2 To consider quotations for ground works not covered by Western Power to install separate electricity supply to the cemetery chapel/cottage, if available. (Refer E.48-10.15)

10. Committee Matters - Finance and General Purposes Committee

10.1 To note the Minutes of the meeting held on 22nd October, 2015 and to consider any recommendations contained therein. **Copy to follow**

10.2 To consider quotations (if available) for lighting of the bay windows in the Town Council office reception.

11. Notice of Motion

11.1 1/2015

Proposed by Councillor Yeoman, seconded by Councillor Eager

That "This Council resolves that the Neighbourhood Plan Working Party is to be dissolved with immediate effect and the completion of the town's Neighbourhood Plan is to be controlled and managed by the town's contracted consultants (Foxley Tagg) who can then freely draw on the people they consider best suited to the remaining tasks".

11.2 2/2015

Proposed by Councillor Harvey, seconded by Councillor Warmington

Following an email to all councillors and public Blog piece by a local resident raising questions concerning the need for this town Council to properly prepare for the future demands of public service, it is proposed:

That “This Council:

- i. Debates and agrees the points of substance raised in the correspondence;**
- ii. Tasks the appropriate committee/working group to undertake an investigation of the points identified; and**
- iii. Requests that a report be made back to council detailing recommendations for action - in time for any necessary provision to be made in the 2016-17 budget to ensure that any such approved recommendations can be implemented in a timely manner”.**

12. Neighbourhood Plan

12.1 To consider delegated powers for the Neighbourhood Plan.

(To be considered subject to the outcome of Agenda Item 11.1)

12.2 To consider the release of the Neighbourhood Plan Newsletter in light of the threat of legal action from a Working Party member and the legal opinion received from NALC (National Association of Local Councils).

13. Election

Ledbury Town Council is advised that a request for an election has been received to fill the casual vacancy in the Ledbury south ward.

If the election is contested then the poll will take place on Thursday 3rd December 2015.

The Town Council is requested to consider whether poll cards are required to be printed and delivered for the above election (for a contested election only) in the sum of £2,260.

14. Ledbury Places Project

To receive a report (if available) from Town Council representatives on the Ledbury Places Project.

15. Outside Bodies

To receive reports from meetings attended by Councillors.

16. General Correspondence – For information

To note general correspondence received in the office.

17. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

18. To note the date of the next meeting

The next scheduled Full Council meeting will be held on 3rd December, 2015.

Mrs K Mitchell
Clerk to the Council
23.10.2015