



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 12th January 2017 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
06.01.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 17th November, 2016, as a correct record. **Copy previously circulated**

5. Tree Warden

To receive a report from the Tree Warden and to consider any initiatives for the year ahead.

6. Cemetery

To consider the installation of two new L.E.D security lights to cover the chapel/cottage buildings.

7. Town Centre

1. To further consider taking on responsibility for the maintenance of the town clock.
2. To consider a request from a local resident for public seating in the Homend.

8. Service Level Agreement CCTV

To review and approve the SLA between Herefordshire Council and Ledbury Town Council for the purpose of providing CCTV equipment and monitoring to Ledbury town. The current SLA will terminate on 31st March 2017. **E.1**

9. Budget 2017/18

To consider the third draft of the budget required by the Environment & Leisure Committee budget for 2017/18. **E.2**

10. Working Parties and Task & Finish Groups

1. To receive a report from the Events Task & Finish Group meeting held on 10th January, 2017, and to consider any recommendations contained therein.
2. To set a date for a meeting of the grant funding Task & Finish Group.
(Members: Cllrs Baker, Barnes, Crowe, Eager, Fieldhouse and Francis)

11. Centenary Fields

Fields in Trust has confirmed that in commemoration of the Centenary of World War 1, Recreation Ground is now formally protected as a public playing field and recreation ground for the benefit of the inhabitants of Ledbury and thereabouts and the site will be titled Centenary Field, Ledbury Recreation Ground. The Town Council is now required to complete Land Registry forms at a cost of £80 to complete the process.

12. WW1 Commemorative Woodland – Queenswood

To consider writing a letter of support for the dedication of an area of woodland in Queenswood as a memorial to all Herefordians for the 1st World War.

13. Correspondence – for information

To note any correspondence received.

14. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee is currently scheduled for 16th February, 2017.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Members of the public and the Press are welcome to attend this meeting.

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