

LEDBURY TOWN COUNCIL

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Market House** on **Thursday 19th June, 2014** starting at **7.30pm**. All members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Dispensations

To consider any requests for new Disclosable Pecuniary Interest dispensations. (Requests should be in writing and addressed to the Clerk in advance of the meeting)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

5. Minutes

5.1 To approve the Minutes of the Annual Council meeting held on 8th May 2014, as a correct record. **Copy herewith**

5.2 To approve the Minutes of the meeting held on 12th June 2014, as a correct record. **Copy to follow**

6. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Town Mayor.

7. Town Plan

7.1 To receive a report from the Town Plan Bridging Co-ordinator.

7.2 To note the Minutes of the Town Plan Steering Group meeting held on 27th May 2014 and to consider any action required. **E.1**

8. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

9. Committee Matters – Economic Development & Planning Committee

9.1 To note the Minutes of the meeting held on 8th May 2014 and to consider any recommendations contained therein. **Copy previously circulated**

9.1 To note the Minutes of the meeting held on 22nd May 2014 and to consider any recommendations contained therein. **Copy herewith**

10. Committee Matters – Environment and Leisure Committee

10.1 To note the Minutes of the meeting held on 8th May 2014 and to consider any recommendations contained therein. **Copy previously circulated**

10.2 To note the Minutes of the meeting held on 29th May 2014 and to consider any recommendations contained therein. **Copy herewith**

10.3 To consider 'in principle' whether the Town Council wishes to open discussions on the management of green spaces in Ledbury. *Cllr E Harvey*

11. Committee Matters – Finance and General Purposes Committee

11.1 To note the Minutes of the meeting held on 8th May 2014 and to consider any recommendations contained therein. **Copy previously circulated**

11.2 To note the Minutes of the meeting held on 5th June 2014 and to consider any recommendations contained therein. **Copy herewith**

11.3 Democratic Participation

To note the report from the Democratic Participation Working Party meeting held on 21st May 2014. **E.2**

11.4 To consider the draft content for the August edition of the Town Council Newsletter

11.5 Annual Return for the year ended 31st March, 2014.

To consider and approve the following :-

- i) Balance Sheet **E.3**
- ii) Annual Return section 1 **E.4**
- iii) Annual Return section 2 **E.5**

12. Ledbury Places Project

To receive a report from Town Council representatives on the Ledbury Places Project and to consider any action required.

13. Outside Bodies

To receive reports from meetings attended by Councillors.

- Minutes of the Ledbury Food Group meeting held on 12th May 2014. **E.6**

14. General Correspondence

To note general correspondence received in the office.

15. Questions to the Town Mayor, pursuant to Standing Order No.8.

To receive questions from Councillors.

16. Date of next meeting

The next Full Council meeting will be held on 24th July 2014.

K Mitchell
Clerk to the Council
13th June 2014
Tel: 01531 632306

Members of the Public and Press are welcome to attend this meeting
www.ledburytowncouncil.gov.uk