



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 . Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 16th November, 2017 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
10.11.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Environment & Leisure Committee meeting held on 12th October 2017 as a correct record.

5. Budget 2018/19

To further consider the budget required by the Environment & Leisure Committee budget for 2018/19.

6. Cemetery

- 6.1 To consider the purchase of a petrol hedge trimmer.
- 6.2 To receive an update on trees works, if available, and to consider any action. (refer E.79-10.17)

7. Dog Hill Wood

- 7.1 To further consider installation of CCTV in the cricket pitch area. (E.79-10.17 & C.120-09.17)
- 7.2 To consider works to trees as identified by the grounds maintenance contractor.
- 7.3 To receive an update on police action in respect of fire damaged picnic table and to consider any action.

8. Recreation Ground

- 8.1 To receive a report from the site visit at the Recreation Ground regarding the possible repositioning/removal of the youth shelter and to consider the opinions of the youth who were present, including their preferred replacement options.
- 8.2 To note repairs to lights.

9. Town Centre

- 9.1 To consider replacement of waste bins in the town. *Cllr N Morris*
- 9.2 Ledbury Civic Society has agreed to purchase four new litter bins for the town and is seeking assistance with their installation. The Committee is requested to consider funding/part funding the works and/or to request assistance from Herefordshire Council/Balfour Beatty Living Places.

10. Working Parties

To consider the following reports:

- i. Christmas Lights Working Party meeting held on 17th October, 2017. **E.2**
- ii. Christmas Lights Working Party meeting held on 15th November, 2017, if available.
- iii. Events Working Party (WWI Commemoration) meeting held on 23rd October 2017. **E.3**

11. Correspondence

To note any correspondence received.

12. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee will be held on 11th January 2018.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.