



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Standing Committee** will be held in the **Ledbury Town Council Offices, Thursday 7 February 2019 at 6.30pm.** All Committee members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mel ab Owain
Acting Clerk to the Council
01.02.2019

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

3.1 HR Consultancy: Presentation by Citations on HR Support plus an Employee Assistance Programme.

4. Minutes

To approve the Minutes of the meeting held in Public Session on 29 November 2018 as a correct record. **(Copy previously circulated)**

5. Standing Orders

- 5.1 Consider review of Standing Orders carried out by NS, JH and EH, to bring our Standing Orders in line with the latest recommended national model (2018).

Appendix 1 (to follow)

- 5.2 Consider changing name of this committee to Executive Committee to avoid confusion with our standing committees: Finance and General Purposes; Environment and Leisure; and Economic Development & Planning.

*PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
In order to consider confidential staffing matters and legal advice, a resolution will be passed to exclude members of the public and councillors who are not members of the Standing Committee.*

6. Minutes

To approve the Minutes of the meeting held in Closed Session 29 November 2018 as a correct record.

Appendix 2: Exempt Paper EX11/2019 (to follow)

7. HR Consultancy

Consideration of cost for HR Support provided by Citations and recommendation to Full Council.