



# LEDBURY TOWN COUNCIL

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**To: All members of Ledbury Town Council**

Dear Member,

**NOTICE IS HEREBY GIVEN** that a meeting of the **Ledbury Town Council** will be held in **The Methodist Hall, The Homend**, Ledbury on **Thursday 8<sup>th</sup> December, 2016** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell  
Clerk to the Council  
02.12.2016

## **FILMING AND RECORDING OF COUNCIL MEETINGS**

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

## **AGENDA**

### **1. Apologies**

To receive apologies for absence.

### **2. Interests**

To receive any declarations of interest and written requests for dispensations.

### **3. Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

### **4. Minutes**

To approve the Minutes of the Full Council meeting held on 3<sup>rd</sup> November 2016 as an accurate record. **Copy herewith**

### **5. Chairman's Report and Correspondence**

To receive a report from the Town Mayor and Deputy Mayor.

**6. Herefordshire Councillors' Reports**

To receive reports from Ledbury Ward Members.

*Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.*

**7. Committee Matters - Economic Development & Planning Committee**

7.1 To note the Minutes of the meeting held on 10<sup>th</sup> November, 2016 and to consider any recommendations contained therein. **Copy herewith**

7.2 To receive notes from the Town Plan Task & Finish Group meeting held on Monday 28<sup>th</sup> November, 2016 and to consider any recommendations contained therein. **Copy herewith**

7.3 Planning Applications.

To comment on Planning Applications to be determined by Herefordshire Council:-

1.	<a href="#">163234</a>	Proposed variation of Condition 6 of Planning Permission 153648 (proposed demolition of a pair of cottages and replacement with two new dwellings - to allow the provision of a garage to each dwelling) at <b>1&amp;2 Orlham Cottages, Leddington, Ledbury.</b> <b>PLANNING PERMISSION</b>
2.	<a href="#">163458</a>	Proposed two storey rear extension at <b>25 Robinsons Meadow, Ledbury HR8 1SU</b> <b>FULL HOUSEHOLDER</b>

**8. Committee Matters - Environment and Leisure Committee**

To note the Minutes of the meeting held on 17<sup>th</sup> November, 2016 and to consider any recommendations contained therein. **Copy herewith**

**9. Committee Matters - Finance and General Purposes Committee**

To note the Minutes of the meeting held on 24<sup>th</sup> November, 2016 and to consider any recommendations contained therein. **Copy to follow**

**10. Committee Membership**

To appoint Cllr Simpson to serve on the following Committees:

- i. Economic Development & Planning
- ii. Environment & Leisure
- iii. Finance & General Purposes Committees.

**11. Ledbury Places Project**

To receive a report (if available) from Town Council representatives on the Ledbury Places Project.

**12. Outside Bodies**

To receive reports from meetings attended by Councillors.

**13. General Correspondence – For information only**

To note general correspondence received in the office.

**14. Notice of Motion 3/2016**

Proposed by Cllr A Harrison

That: The following wording shall be added to the statement on recording of meetings included on all of our agendas

"The Council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings, or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded."

**15. To note the date of the next meeting**

A special Full Council meeting will be held on 15<sup>th</sup> December, 2016 to receive a presentation on the progress of the Neighbourhood Development Plan (NDP).

Reports from NDP meetings held since the last Full Council meeting (3<sup>rd</sup> November) will be presented at the above meeting.

The next scheduled Full Council meeting will be held on 2<sup>nd</sup> February 2017.