

LEDBURY TOWN COUNCIL
Minutes of a Meeting of
The Standing Committee
held on 1st December, 2017 at 3pm

Present: Councillors: E Fieldhouse (Chairman)
R Barnes A Bradford
A Crowe K Francis (part)

In attendance: Mrs K Mitchell – Clerk to the Council

1. APOLOGIES

All committee members were present.

2. INTERESTS

There were no interests declared at this point in the meeting.

3. MINUTES

The Minutes of the meeting held on 22nd November, 2017, were not available.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

<i>In order to consider confidential legal advice and staffing matters, a resolution was passed to exclude members of the public and councillors who are not members of the Standing Committee.</i>

4. EMPLOYMENT MATTERS

The Clerk left the chamber during discussion of items 1 and 2.

1. Judicial Review

The Mayor updated Members on judicial review proceedings.

2. The Mayor updated Members on action taken relating to the review process discussed at the Standing Committee meeting held on 22.11.17. A panel comprising two Ledbury Town Councillors, one independent person and an independent Chairperson, had been set up to carry out the review during the third week of December, insofar as it is practicable to do so.

RESOLVED: That the Worcestershire Association of Local Councils provide clerking services for the review process.

The Clerk returned to the chamber.

Cllr Francis left the meeting at 15.30pm.

3. Members considered staffing roles, workloads, grading, and terms and conditions for the Groundsman and Clerical Officers.

In order to help alleviate the pressure of work for the Grounds Officer in the short term,

it was **RESOLVED: That the Town Council be recommended to take on a grounds assistant on a six month temporary contract.**

Members made a number of proposals in respect of the Groundsman and Clerical Officers roles which will be fed in to the Operational Review Working Group discussions.

4. Staff remuneration

RESOLVED: That the clerical and grounds staff be remunerated with a one-off payment of £200 in appreciation of their co-operation and additional workload during time of staff shortages.

The Chairman closed the meeting at 16.56