

**LEDBURY TOWN COUNCIL**

**MINUTES OF A MEETING  
OF THE  
FINANCE & GENERAL PURPOSES COMMITTEE  
HELD ON  
THURSDAY 18<sup>th</sup> SEPTEMBER, 2014  
IN THE MARKET HOUSE**

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**Present:** Councillors P Winter – Chairman  
P L Bettington A Bradford  
M D Eager R Hadley  
C Jupp C Ridler  
T Widdows

**In attendance:** Mrs K Mitchell – Clerk to the Council  
Mrs M Bradman – Deputy Clerk to the Council

**F.32 - 09.14 APOLOGIES**

Apologies were received from Councillors, R Barnes, D Durham, E Harvey and R Yeoman.

**F.33 - 09.14 DECLARATIONS OF INTERESTS**

Councillor P Bettington declared a non-pecuniary interest in F.37 - 09.14, as Chairman of the Ledbury Locality Cluster Group of Parish Councils.

**F.34 - 09.14 PUBLIC PARTICIPATION**

There were no members of the public present at the meeting.

**F.35 - 09.14 MINUTES**

The Minutes of the Finance and General Purposes Committee meeting held on 17<sup>th</sup> July, 2014, were confirmed as a correct record and signed by the Chairman.

**F.36 - 09.14 FINANCIAL MATTERS**

1. Summary of Receipts and Payments

Members were circulated with a Summary of Receipts and Payments from 11<sup>th</sup> July to 5<sup>th</sup> September, 2014.

**RESOLVED: That the summary as presented be approved and adopted.**



2. Invoices for payment

Members considered a list of invoices for payment, copies having been circulated.

**RESOLVED: That the invoices, No's 1-12 as presented, be approved for payment.**

3. Annual Return for the financial year ended 31<sup>st</sup> March 2104.

Members were advised that the External Auditor's certificate and report had been received. On the basis of the review of the annual return and supporting information, the external auditor had reported that there were no matters giving cause for concern that relevant legislation and regulatory requirements had not been met, and, that there were no other matters to draw to the attention of the council.

**RESOLVED: That the conclusion of the external audit be noted.**

4. Neighbourhood Plan Budget

Members considered transferring the costs of display boards (£577) purchased for the Neighbourhood Plan Consultation events from the Neighbourhood Plan budget heading to the Office facilities and Equipment heading.

**RESOLVED: That the costs for the display boards remain allocated to the Neighbourhood Plan budget.**

**F.37 - 09.14 OUTSIDE BODIES**

1. Ledbury Locality Cluster Group of Parish Councils.

Councillor P Bettington gave a report on the Ledbury Rural Parishes Cluster Group Meeting held on Wednesday 17<sup>th</sup> September 2014. He advised that the Group had discussed whether or not it should continue or fold. (Refer F.28 - 07.14) He advised that a unanimous decision had been taken to continue, however, members of the group would not be required to pay a subscription and there would no longer be a paid clerk. The next meeting will be held on 19<sup>th</sup> November 2014 at 7.30pm in Tarrington Village hall.

2. Emma Russell Education Foundation AGM 26.08.14.

Councillor P Winter apologised for not being able to provide a report in time for the meeting and advised that he would present it to the next meeting on the 23<sup>rd</sup> October 2014.

**RESOLVED: That items 1 and 2 be noted.**

**F.38 - 09.14 MARKET TOWNS FORUM**

Members received the Minutes of the Meeting held on 23<sup>rd</sup> July 2014, copies having been circulated.

**RESOLVED: That the Minutes be noted.**

**F.39 - 09.14 HEREFORDSHIRE ASSOCIATION OF LOCAL COUNCILS (HALC)**

Members received the Minutes of the HALC East Hereford Area Committee meeting held on 15<sup>th</sup> July 2014, copies having been circulated.

**RESOLVED: That the Minutes be noted.**

**F.40 - 09.14 CORRESPONDENCE FOR INFORMATION**

Members were advised that the following correspondence had been received.

1. Thank you letters from the following grant recipients:
  - Malvern Hills Area of Outstanding Natural Beauty
  - Ledbury & District Community Benefit Society - 'Love Ledbury'.
2. HALC – Information Corner August 2014 – (circulated by email).

**RESOLVED: That this be noted.**

**F.41 - 09.14 DATE OF NEXT MEETING AND ITEMS FOR INCLUSION ON A FUTURE AGENDA**


The next meeting of the Finance & General Purposes Committee is scheduled for 23<sup>rd</sup> October, 2014.

Items for inclusion on next agenda:

Review of HALC subscription – Chief Executive, Mrs Lynda Wilcox to attend.

There being no further business, the meeting closed at 8.51pm\*

\*FC-C.79-10.14  
The closing time of the meeting should be corrected to read 7.51pm.

Chairman .....  ..... Date 23-10-2014 .....