



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
HEREFORDSHIRE HR8 1DH . Tel. (01531) 632306 Fax (01531) 631193
e-mail: admin@ledburytowncouncil.gov.uk website: www.ledburytowncouncil.gov.uk

To: All members of Ledbury Town Council

Dear Member,

NOTICE IS HEREBY GIVEN that a meeting of the **Ledbury Town Council** will be held in **The Community Hall**, Ledbury on **Thursday 2nd March, 2017** starting at **7.30pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
22.02.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

To approve the Minutes of the Full Council meeting held on 2nd February 2017, as an accurate record. **Copy herewith**

5. Chairman's Report and Correspondence

To receive a report from the Town Mayor and Deputy Mayor.

6. Herefordshire Councillors' Reports

To receive reports from Ledbury Ward Members.

Town Councillors are reminded that in order to allow them time for any necessary research, Herefordshire Councillors would like questions in writing at least seven days prior to the meeting.

- 7. Committee Matters - Economic Development & Planning Committee**
- 7.1 To receive the Minutes of the meeting held on 9th February, 2017 and to consider any recommendations contained therein. **Copy herewith**
- 7.2 To consider a request from the organisers of Ledbury Community Day to use the space under the Market House as a performance area for music etc. on Community Day, Saturday 10th June, 2017 between 10am and 2pm. (Please note that this will require re-location of the Market Traders)
- 8. Committee Matters - Environment and Leisure Committee**
- 8.1 To receive the Minutes of the meeting held on 16th February, 2017 and to consider any recommendations contained therein. **Copy to follow**
- 8.2 To consider approval for works to trees at Cemetery. **EX02/2017**
- 9. Committee Matters - Finance and General Purposes Committee**
- To receive the Minutes of the meeting held on 23rd February, 2017 and to consider any recommendations contained therein. **Copy to follow**
- 10. Committee Matters – Standing Committee**
- To receive the Minutes of the meeting held on 22nd February, 2017 and to consider any recommendations contained therein. **Copy to follow**
- 11. Policy and Procedures**
- To consider an Unreasonable Complainant Behaviour Policy **Copy to follow**
- 12. Neighbourhood Development Plan**
- To receive reports from the following Work Group Meetings:
- a) 24th January and 1st February 2017
 - b) 6th February 2017
 - c) 8th February 2017 (if available)
 - d) 20th February 2017 (if available)
 - e) 27th February 2017 (if available)
- Copy herewith**
Copy herewith
- 13. Outside Bodies**
- To receive reports from meetings attended by Councillors.
- 14. General Correspondence – For information only**
- To note general correspondence received in the office.
- 15. To note the date of the next meeting**
- The next scheduled Full Council meeting will be held on 6th April 2017.