



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 12th October, 2017 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

Mrs K. J. Mitchell
Clerk to the Council
06.10.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Minutes

Minutes of the Environment & Leisure Committee meeting held on 14th September, 2017.

Copy previously circulated

4.1 To clarify any omissions/corrections in the draft Minutes of the Environment & Leisure Committee meeting held on 14th September, 2017, and to consider any action.

- 4.2 To approve the Minutes of the Environment & Leisure Committee meeting held on 14th September, with any subsequent amendments as identified at item 4.1(above), as a correct record.

5. Budget 2018/19

To consider the first draft of the budget required by the Environment & Leisure Committee budget for 2018/19. **E.1**

6. Cemetery

To consider a request for a memorial bench in the Cemetery.

7. Dog Hill Wood

To note correspondence from a local resident regarding further incidents of antisocial behaviour/vandalism in the cricket pitch area of Dog Hill Wood and to consider replacement of litter bin and any other action. Grounds Maintenance Contract

8. Grounds Maintenance

To note that the maintenance contract for the Town Council's various amenity areas is due to expire on 30th November, 2017 and to consider any action.

9. Correspondence

To note any other correspondence received.

10. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee will be held on 16th November 2017.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.