

Detailed Income & Expenditure by Budget Heading 30/06/2016

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Environment and Leisure								
<u>101 Closed Churchyard</u>								
4205 Grounds Maintenance Contract	696	1,391	8,348	6,957		6,957	16.7%	
4206 Grounds Maint Extras	0	0	450	450		450	0.0%	
4224 Wheely Bins	0	0	330	330		330	0.0%	
4250 Repairs/Trees/Inprovements	0	0	1,000	1,000		1,000	0.0%	
4251 Churchyard Wall repairs	0	0	2,000	2,000		2,000	0.0%	
Closed Churchyard :- Indirect Expenditure	696	1,391	12,128	10,737	0	10,737	11.5%	0
Movement to/(from) Gen Reserve	(696)	(1,391)						
<u>102 Cemetery & Buildings</u>								
1100 Burials	2,023	3,860	10,000	6,140			38.6%	
1130 Memorials	571	1,095	1,000	(95)			109.5%	
1160 Mortuary Rent Services	167	(304)	2,000	2,304			(15.2%)	
1165 Grave Digging Income	0	0	4,500	4,500			0.0%	
Cemetery & Buildings :- Income	2,761	4,651	17,500	12,849			26.6%	0
4020 Cleaning	38	38	450	413		413	8.3%	
4022 Gravedigger	0	1,265	4,500	3,235		3,235	28.1%	
4023 Gravedigger Contingency	0	0	260	260		260	0.0%	
4110 Rates	177	525	2,100	1,576		1,576	25.0%	
4115 Environmental Services	0	0	200	200		200	0.0%	
4122 Electricity	0	113	600	487		487	18.8%	
4130 Insurance	84	441	536	95		95	82.3%	
4160 Window Cleaning	0	0	120	120		120	0.0%	
4170 Maintenance	33	416	600	184		184	69.4%	
4206 Grounds Maint Extras	153	153	250	97		97	61.1%	
4223 Perimeter Wall Repairs	0	0	3,000	3,000		3,000	0.0%	
4225 Skip Hire	155	155	1,000	845		845	15.5%	
4226 New area	0	0	500	500		500	0.0%	
4250 Repairs/Trees/Inprovements	0	1,390	600	(790)		(790)	231.7%	
4330 Fuel	98	289	900	611		611	32.2%	
Cemetery & Buildings :- Indirect Expenditure	737	4,785	15,616	10,831	0	10,831	30.6%	0
Movement to/(from) Gen Reserve	2,024	(134)						
<u>103 Grounds Maintenance</u>								
1715 Dean & Chapter Income	0	0	1,490	1,490			0.0%	
Grounds Maintenance :- Income	0	0	1,490	1,490			0.0%	0

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4010 Grounds Officer	1,984	4,936	20,300	15,364		15,364	24.3%	
4016 Town Cleaner	404	997	3,750	2,753		2,753	26.6%	
4018 National Insurance	267	401	1,500	1,099		1,099	26.7%	
4019 Pension	403	806	4,960	4,154		4,154	16.3%	
4030 Dean & Chapter Paths	109	328	1,600	1,272		1,272	20.5%	
4200 Tools & Materials	476	476	1,000	524		524	47.6%	
4300 Vehicle Repair	7	7	1,000	993		993	0.7%	
4310 Vehicle Rplacement/Refurb	0	0	800	800		800	0.0%	
4330 Fuel	72	97	600	503		503	16.2%	
4340 Insurance, Tax & MOT	383	383	1,000	617		617	38.3%	
Grounds Maintenance :- Indirect Expenditure	4,105	8,430	36,510	28,080	0	28,080	23.1%	0
Movement to/(from) Gen Reserve	(4,105)	(8,430)						
105 Painted Room								
1450 Painted Room Sales	384	801	3,000	2,199			26.7%	
1451 Painted Room Donations	268	820	2,500	1,680			32.8%	
Painted Room :- Income	652	1,621	5,500	3,879			29.5%	0
4170 Maintenance	0	0	700	700		700	0.0%	
4430 Advertising	0	0	300	300		300	0.0%	
4700 Stock	157	157	500	343		343	31.4%	
4702 Tour Guides	1,454	3,332	11,000	7,668		7,668	30.3%	
Painted Room :- Indirect Expenditure	1,611	3,489	12,500	9,011	0	9,011	27.9%	0
Movement to/(from) Gen Reserve	(958)	(1,868)						
108 Amenity Areas								
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%	
4208 Dog Hill Wood Maintenance	336	672	4,030	3,358		3,358	16.7%	
4209 Dog Hill Wood Maint Extras	0	0	500	500		500	0.0%	
4210 Dog Hill Wood Coppicing	0	0	1,100	1,100		1,100	0.0%	
4228 General Tree works	0	0	500	500		500	0.0%	
4252 Deer Park Maintenance	199	398	3,275	2,878		2,878	12.1%	
4253 Deer Park Verges	74	148	840	692		692	17.7%	
Amenity Areas :- Indirect Expenditure	609	1,218	11,245	10,027	0	10,027	10.8%	0
Movement to/(from) Gen Reserve	(609)	(1,218)						
110 Recreation Ground								
4131 Insurance CCTV	0	69	104	35		35	66.6%	
4132 Insurance Skate Park	0	231	347	116		116	66.6%	

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4133 Insurance Rec Ground	0	307	461	154		154	66.7%	
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%	
4175 CCTV Maintenance	0	0	720	720		720	0.0%	
4205 Grounds Maintenance Contract	517	1,034	6,201	5,168		5,168	16.7%	
4206 Grounds Maint Extras	0	19	600	581		581	3.2%	
4224 Wheely Bins	0	0	700	700		700	0.0%	
4230 ROSPA Reports	0	0	50	50		50	0.0%	
4235 Play Equipment-New	0	0	5,000	5,000		5,000	0.0%	
4237 Skate Park	0	0	2,000	2,000		2,000	0.0%	
4270 Litter Bins	0	339	300	(39)		(39)	113.0%	
Recreation Ground :- Indirect Expenditure	517	2,000	17,483	15,483	0	15,483	11.4%	0
Movement to/(from) Gen Reserve	(517)	(2,000)						
<u>115 Baskets/Christmas Lights</u>								
1270 Fund Raising-Grotto/Stalls	0	0	1,000	1,000			0.0%	
Baskets/Christmas Lights :- Income	0	0	1,000	1,000			0.0%	0
4011 Weekend Watering	0	0	1,225	1,225		1,225	0.0%	
4130 Insurance	0	53	80	27		27	66.6%	
4640 Christmas Lights	50	50	7,000	6,950		6,950	0.7%	
4641 Christmas Lights Rental	0	0	2,271	2,271		2,271	0.0%	
4642 Father Christmas	0	0	300	300		300	0.0%	
4650 Hanging Basket Supply etc	2,804	2,804	2,500	(304)		(304)	112.1%	
4651 Fertiliser/Water Equipment	0	42	250	208		208	16.7%	
Baskets/Christmas Lights :- Indirect Expenditure	2,854	2,949	13,626	10,677	0	10,677	21.6%	0
Movement to/(from) Gen Reserve	(2,854)	(2,949)						
<u>118 Minor Infrastructure</u>								
4130 Insurance	0	195	294	99		99	66.5%	
4176 CCTV Link to Hereford	1,913	1,913	7,714	5,801		5,801	24.8%	
4212 Definitive Footpaths	0	0	100	100		100	0.0%	
4213 New Mills Path-Grass Cutting	31	62	371	309		309	16.7%	
4214 Gloucester Rd Seats Grass Cut	31	62	371	309		309	16.7%	
4218 War Memorial Cleaning	430	0	400	400		400	0.0%	
4219 War Memorial Insurance	0	149	224	75		75	66.6%	
4221 War Memorial refurbishment	0	0	2,000	2,000		2,000	0.0%	
4274 Speed Indicator Device	0	0	150	150		150	0.0%	
4275 Street Furniture	0	0	500	500		500	0.0%	
4276 External power supply -High St	67	67	100	33		33	67.2%	
Minor Infrastructure :- Indirect Expenditure	2,472	2,449	12,224	9,775	0	9,775	20.0%	0
Movement to/(from) Gen Reserve	(2,472)	(2,449)						

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<u>120 Non-Statutory Services</u>								
1460 Ceremony Room Income	750	1,200	9,040	7,840			13.3%	
Non-Statutory Services :- Income	750	1,200	9,040	7,840			13.3%	0
4000 Staff Salaries	0	0	1,440	1,440		1,440	0.0%	
4005 Ceremony Co-ordinator	3	93	5,100	5,007		5,007	1.8%	
4006 Ceremony Room Facilities	0	60	500	440		440	12.0%	
4007 Ceremony Room Licence Fee	0	0	500	500		500	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
4899 Miscellaneous Expenses	0	0	1,000	1,000		1,000	0.0%	
Non-Statutory Services :- Indirect Expenditure	3	153	9,040	8,887	0	8,887	1.7%	0
Movement to/(from) Gen Reserve	747	1,047						
<u>125 Green Spaces Maintenance</u>								
1710 Lengthsman (basic) Income	0	0	5,016	5,016			0.0%	
1712 P3 Scheme Income	0	0	1,765	1,765			0.0%	
Green Spaces Maintenance :- Income	0	0	6,781	6,781			0.0%	0
4012 Extended Lengthsman Scheme	0	0	4,250	4,250		4,250	0.0%	
4013 Devolved Services (grass cutti	240	480	15,000	14,520		14,520	3.2%	
4014 Lengthsman scheme (basic)	0	0	5,016	5,016		5,016	0.0%	
4015 P3 scheme	0	0	1,765	1,765		1,765	0.0%	
Green Spaces Maintenance :- Indirect Expenditure	240	480	26,031	25,551	0	25,551	1.8%	0
Movement to/(from) Gen Reserve	(240)	(480)						
<u>127 Services and Events</u>								
4271 Dog Bags	700	700	700	0		0	100.0%	
4600 Town Crier/Fees & Subs	7	84	800	716		716	10.5%	
4601 Town Crier/Uniforms	0	0	200	200		200	0.0%	
4605 Events Barriers	0	0	500	500		500	0.0%	
4850 Poppy Wreath	0	0	100	100		100	0.0%	
Services and Events :- Indirect Expenditure	707	784	2,300	1,516	0	1,516	34.1%	0
Movement to/(from) Gen Reserve	(707)	(784)						
Environment and Leisure :- Income	4,163	7,472	41,311	33,839			18.1%	
Expenditure	14,550	28,126	168,703	140,577	0	140,577	16.7%	
Movement to/(from) Gen Reserve	(10,387)	(20,654)						

Finance and General Purposes

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<u>201 Market House</u>								
1030 Letting Income	10	338	1,000	662			33.8%	
Market House :- Income	10	338	1,000	662			33.8%	0
4110 Rates	127	382	1,590	1,208	1,208	24.0%		
4115 Environmental Services	0	35	21	(14)	(14)	165.4%		
4123 Lighting Heating, Running Cost	0	459	1,500	1,041	1,041	30.6%		
4130 Insurance	0	1,190	1,786	596	596	66.7%		
4150 Cleaning	0	0	400	400	400	0.0%		
4170 Maintenance	0	0	1,000	1,000	1,000	0.0%		
4180 Internal Improvements	0	0	1,000	1,000	1,000	0.0%		
Market House :- Indirect Expenditure	127	2,066	7,297	5,231	0	5,231	28.3%	0
Movement to/(from) Gen Reserve	(117)	(1,728)						
<u>202 Town Council Offices</u>								
1035 Office rental income	0	0	1,000	1,000			0.0%	
Town Council Offices :- Income	0	0	1,000	1,000			0.0%	0
4110 Rates	454	1,359	5,492	4,133	4,133	24.7%		
4115 Environmental Services	53	164	721	557	557	22.7%		
4123 Lighting Heating, Running Cost	1,578	1,578	6,400	4,822	4,822	24.6%		
4130 Insurance	0	505	758	253	253	66.6%		
4150 Cleaning	336	336	2,300	1,964	1,964	14.6%		
4155 Housekeeping	6	16	200	184	184	8.0%		
4157 New heaters	0	0	1,500	1,500	1,500	0.0%		
4160 Window Cleaning	0	0	250	250	250	0.0%		
4170 Maintenance	0	0	1,000	1,000	1,000	0.0%		
4171 PAT Testing	0	0	150	150	150	0.0%		
4182 Major Repairs	0	0	1,500	1,500	1,500	0.0%		
4185 Alarms	381	607	3,800	3,193	3,193	16.0%		
4645 Seasonal Decorations	0	86	150	64	64	57.3%		
Town Council Offices :- Indirect Expenditure	2,808	4,650	24,221	19,571	0	19,571	19.2%	0
Movement to/(from) Gen Reserve	(2,808)	(4,650)						
<u>210 Civic Matters</u>								
4130 Insurance	0	18	27	9	9	65.8%		
4529 Civic Insignia	0	0	200	200	200	0.0%		
4530 Civic Insignia Maintenance	0	0	100	100	100	0.0%		
4531 Roll of Honour	0	0	30	30	30	0.0%		
4532 Flag Pole	0	0	160	160	160	0.0%		

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4535 Civic Hospitality	0	23	3,000	2,977		2,977	0.8%	
Civic Matters :- Indirect Expenditure	<u>0</u>	<u>41</u>	<u>3,517</u>	<u>3,476</u>	<u>0</u>	<u>3,476</u>	<u>1.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(41)</u>						
<u>214 Grants with Powers</u>								
1718 October Fair Rights	0	0	2,000	2,000			0.0%	
Grants with Powers :- Income	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>			<u>0.0%</u>	<u>0</u>
4800 Barrett Browning Clock	66	66	300	234		234	21.9%	
4801 Carnival Association	0	0	1,000	1,000		1,000	0.0%	
4802 Community Association	0	0	2,500	2,500		2,500	0.0%	
4803 CVA Transport	0	0	2,000	2,000		2,000	0.0%	
4804 Railway Station	440	440	450	10		10	97.8%	
4820 Poetry Festival	0	0	2,000	2,000		2,000	0.0%	
4830 October Fair	0	0	2,000	2,000		2,000	0.0%	
Grants with Powers :- Indirect Expenditure	<u>506</u>	<u>506</u>	<u>10,250</u>	<u>9,744</u>	<u>0</u>	<u>9,744</u>	<u>4.9%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(506)</u>	<u>(506)</u>						
<u>215 Section 137</u>								
4852 Age Concern	0	0	2,750	2,750		2,750	0.0%	
4853 CVA Accomodation	0	0	3,000	3,000		3,000	0.0%	
4855 Volunteer & Mobility Centre	0	0	2,000	2,000		2,000	0.0%	
4856 Design Award	0	0	100	100		100	0.0%	
4866 Primary School	0	0	700	700		700	0.0%	
4870 Youth Budget	0	0	4,600	4,600		4,600	0.0%	
4875 Distinguished Citizen Awards	0	153	250	97		97	61.3%	
4890 Unspecified Section 137	0	0	1,000	1,000		1,000	0.0%	
Section 137 :- Indirect Expenditure	<u>0</u>	<u>153</u>	<u>14,400</u>	<u>14,247</u>	<u>0</u>	<u>14,247</u>	<u>1.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(153)</u>						
<u>220 Finance and General Purposes</u>								
1870 Interest Received	12	31	800	769			3.9%	
1900 Precept Received	0	154,324	0	(154,324)			0.0%	
Finance and General Purposes :- Income	<u>12</u>	<u>154,355</u>	<u>800</u>	<u>(153,555)</u>			<u>19294.4</u>	<u>0</u>
4130 Insurance	0	1,044	1,566	522		522	66.7%	
4430 Advertising	0	0	500	500		500	0.0%	
4460 Subscriptions	1,879	1,879	1,800	(79)		(79)	104.4%	
4550 Bank Charges	45	145	550	405		405	26.4%	
4551 Data Protection	0	0	40	40		40	0.0%	

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4579 Audit Internal	1,334	1,334	1,500	166		166	88.9%	
4580 Audit External	0	0	1,150	1,150		1,150	0.0%	
4590 Professional Services	0	0	500	500		500	0.0%	
4899 Miscellaneous Expenses	136	160	750	590		590	21.4%	
4940 Listed Building Reserve	0	0	10,000	10,000		10,000	0.0%	
4945 Operational Review	0	0	8,000	8,000		8,000	0.0%	
4950 Unspecified Projects	0	0	5,000	5,000		5,000	0.0%	
Finance and General Purposes :- Indirect Expenditure	3,394	4,562	31,356	26,794	0	26,794	14.6%	0
Movement to/(from) Gen Reserve	(3,382)	149,792						
<u>225 Councillors/Newsletter</u>								
4420 Newsletter	0	0	700	700		700	0.0%	
4500 Town Mayors Expenses	250	(217)	2,000	2,217		2,217	(10.8%)	
4520 Councillors Expenses	44	77	500	424		424	15.3%	
4525 Councillors Training	25	0	500	500		500	0.0%	
4540 Election Expenses	0	0	7,000	7,000		7,000	0.0%	
4545 Annual & Other Meetings	0	20	400	380		380	5.0%	
Councillors/Newsletter :- Indirect Expenditure	319	(120)	11,100	11,220	0	11,220	(1.1%)	0
Movement to/(from) Gen Reserve	(318)	120						
<u>230 Management and Payroll</u>								
4000 Staff Salaries	7,393	18,736	77,000	58,264		58,264	24.3%	
4018 National Insurance	853	1,280	5,100	3,820		3,820	25.1%	
4019 Pension	3,238	4,458	18,680	14,222		14,222	23.9%	
4050 Staff Training	0	167	3,000	2,833		2,833	5.6%	
Management and Payroll :- Indirect Expenditure	11,484	24,642	103,780	79,138	0	79,138	23.7%	0
Movement to/(from) Gen Reserve	(11,484)	(24,642)						
<u>235 Office Facilities & Equipment</u>								
4400 Stationery	334	521	1,750	1,229		1,229	29.8%	
4405 Photocopier Hire	0	896	986	90		90	90.9%	
4410 Photocopier Costs	67	129	750	621		621	17.3%	
4415 Office Support & Equipment	0	210	500	290		290	42.0%	
4455 Postage	150	150	1,000	850		850	15.0%	
4480 ICT-Computers	235	235	2,500	2,265		2,265	9.4%	
4481 Telephones	322	848	2,250	1,402		1,402	37.7%	
Office Facilities & Equipment :- Indirect Expenditure	1,108	2,990	9,736	6,746	0	6,746	30.7%	0
Movement to/(from) Gen Reserve	(1,108)	(2,990)						
Finance and General Purposes :- Income	22	154,693	4,800	(149,893)			3222.8%	
Expenditure	19,746	39,489	215,657	176,168	0	176,168	18.3%	
Movement to/(from) Gen Reserve	(19,723)	115,204						

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Planning/Economic Development								
<u>107 Town Promotion</u>								
1875 Miscellaneous Income	200	200	0	(200)			0.0%	
Town Promotion :- Income	200	200	0	(200)				0
4703 Promotional Material	95	487	1,000	513		513	48.7%	
4704 Tourism/ Allotments/Centenary	0	0	2,000	2,000		2,000	0.0%	
4705 Signage	0	0	1,000	1,000		1,000	0.0%	
Town Promotion :- Indirect Expenditure	95	487	4,000	3,513	0	3,513	12.2%	0
Movement to/(from) Gen Reserve	105	(287)						
<u>301 Planning/Economic Development</u>								
1090 Charter Market Tolls	1,172	2,905	13,000	10,095			22.3%	
1091 Farmers Market Income	51	154	0	(154)			0.0%	
Planning/Economic Development :- Income	1,223	3,059	13,000	9,941			23.5%	0
4543 Neighbourhood Plan	0	(4,979)	0	4,979		4,979	0.0%	
4544 Parish Plan	1,940	2,029	0	(2,029)		(2,029)	0.0%	
4548 Job Fair/Business Forum	0	0	175	175		175	0.0%	
4549 Charter Market improvements	0	0	1,000	1,000		1,000	0.0%	
Planning/Economic Development :- Indirect Expenditure	1,940	(2,950)	1,175	4,125	0	4,125	(251.1%)	0
Movement to/(from) Gen Reserve	(717)	6,009						
Planning/Economic Development :- Income	1,423	3,259	13,000	9,741			25.1%	
Expenditure	2,035	(2,463)	5,175	7,638	0	7,638	(47.6%)	
Movement to/(from) Gen Reserve	(612)	5,722						
Full Council								
<u>401 Full Council</u>								
4543 Neighbourhood Plan	6,105	11,585	15,000	3,415		3,415	77.2%	
Full Council :- Indirect Expenditure	6,105	11,585	15,000	3,415	0	3,415	77.2%	0
Movement to/(from) Gen Reserve	(6,105)	(11,585)						
Full Council :- Income	0	0	0	0			0.0%	
Expenditure	6,105	11,585	15,000	3,415	0	3,415	77.2%	
Movement to/(from) Gen Reserve	(6,105)	(11,585)						

Detailed Income & Expenditure by Budget Heading 30/06/2016

Month No: 3

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	5,608	165,424	59,111	(106,313)			279.9%	
Expenditure	42,435	76,738	404,535	327,797	0	327,797	19.0%	
Movement to/(from) Gen Reserve	<u>(36,826)</u>	<u>88,686</u>						